



CITY OF BIXBY  
P.O. Box 70  
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## MEMORANDUM

**To:** Bixby Planning Commission  
**From:** Erik Enyart, AICP, City Planner *EE*  
**Date:** Monday, October 08, 2012  
**RE:** Planning Commission meeting schedule and application deadlines for 2013

Staff proposes the following schedule for the Planning Commission:

<u>DATE</u>	<u>TIME</u>	<u>PLACE OF MEETING</u>
January 22, 2013 (Tues)	6:00 PM	116 W. Needles, City Hall Council Chambers, Bixby
February 19, 2013 (Tues)	6:00 PM	116 W. Needles, City Hall Council Chambers, Bixby
March 18, 2013	6:00 PM	116 W. Needles, City Hall Council Chambers, Bixby
April 15, 2013	6:00 PM	116 W. Needles, City Hall Council Chambers, Bixby
May 20, 2013	6:00 PM	116 W. Needles, City Hall Council Chambers, Bixby
June 17, 2013	6:00 PM	116 W. Needles, City Hall Council Chambers, Bixby
July 15, 2013	6:00 PM	116 W. Needles, City Hall Council Chambers, Bixby
August 19, 2013	6:00 PM	116 W. Needles, City Hall Council Chambers, Bixby
September 16, 2013	6:00 PM	116 W. Needles, City Hall Council Chambers, Bixby
October 21, 2013	6:00 PM	116 W. Needles, City Hall Council Chambers, Bixby
November 18, 2013	6:00 PM	116 W. Needles, City Hall Council Chambers, Bixby
December 16, 2013	6:00 PM	116 W. Needles, City Hall Council Chambers, Bixby

### APPLICATION DEADLINES

Four (4) weeks prior to the Planning Commission meeting, or the South County Leader's Public Notice publication deadline plus one (1) working day, whichever is sooner. The City Manager shall have the authority to make an exception to the deadline in cases of hardship or unusual circumstances.

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