

CITY COUNCIL MEETING  
COUNCIL CHAMBERS  
116 W. Needles Ave., Bixby, OK 74008  
June 13<sup>th</sup>, 2011 6:00 P.M.

CALL TO ORDER

MAYOR BOWEN

ROLL CALL

CITY CLERK

PLEDGE OF ALLEGIANCE

INVOCATION

CONSENT AGENDA

CITY CLERK'S REPORT

Consider and approve:

- a) Minutes dated 05/09/11
- b) Minutes dated 05/23/11.
- c) Bill Claim list.
- d) Resolution recognizing Bixby High School Senior James "Patrick" Sullivan for being accepted by the United States Coast Guard Academy Class of 2015.
- e) Proclamation proclaiming a countrywide effort to honor and support all women in our community who have experienced any form of cancer.
- f) Resolution providing for sand mining revenue to be deposited to the Bentley Park Fund account.
- g) Professional service agreement with Crawford and Company for fiscal year July 1,2011 thru June 30<sup>th</sup> 2012. Services include assistance in budget preparation, accounting guideline and audit.
- h) Renewal purchase and purchase order to Mobile Wireless LLC (NetMotion) in the amount of \$1,751.00.
- i) Service fee agreement for Enhanced Emergency Number (E-911) service with Cox Communications.
- j) Additional expenditure to Crawford & Associates, P.C. to prepare yearly Financial Statements in the amount of \$5,000.
- k) Purchase order to Lowe's for \$3,000.00 for parts and supplies for park department.
- l) Purchase order to Napa for \$3,000.00 for parts and supplies for park department equipment.
- m) Purchase order to P & K equipment for \$3,000.00 for John Deere parts.
- n) Purchase order to Professional Turf Products for \$6,000.00 for Toro mowing parts.
- o) Purchase order to Ewing Irrigation for \$3,000.00 for irrigation parts.
- p) Purchase order to Ewing Irrigation for \$10,000.00 for fertilizer used on ball fields.
- q) Purchase order to Gem Dirt for \$10,000.00 for topdressing and material for sport fields.
- r) Purchase order to Turfgrass Conference for \$2,000.00 for July 10-12, 2011 for educational training on park and sport fields maintenance.

- s) Purchase order for fuel in the amount \$17,500 for city vehicles.
- t) Emergency repair for \$9,500.00 for Fry Ditch sinkhole.
- u) Transfer of \$60,000 from E-911 Fund to General Fund.
- v) Transfer of \$6,498.19 from Capital Improvement Fund to Rural Fire Fund to cover payment for Fire Truck.
- w) Purchase order to Accounting Principals in the amount of \$6,500 for one accounting clerk for remainder of fiscal year.
- x) Payment in the amount of \$3,200.00 to Accounting Principals for accounting clerk services. Pending CC approval.
- y) Payment in the amount of \$1,632.00 to Advanced Network Technology Solutions for time clocks, network and computer repairs on three separate purchase orders.
- z) Payment in the amount of \$2,927.90 to Casco Industries for Altair CO sensors and fire fighting foam on two separate purchase orders.
- aa) Payment in the amount of \$2,000.00 to the City of Sand Springs for April and May animal shelter services.
- bb) Payment in the amount of \$2,466.41 to CLEET for May fees.
- cc) Payment in the amount of \$40,754.00 to EMSA for fourth quarter subsidy payment.
- dd) Payment in the amount of \$4,278.09 to INCOG-E911 for E911 services.
- ee) Payment in the amount of \$2,500.00 to Lot Maintenance for street sweeping and CCTV lines on two separate purchase orders. (\$1,400.00 from General fund and \$1,100.00 from BPWA fund)
- ff) Payment in the amount of \$2,626.39 to O.S.B.I. for May AFIS and Forensic fees.
- gg) Payment in the amount of \$2,086.72 to Professional Turf for Toro parts, irrigation parts and supplies on three separate purchase orders.

REGULAR MEETING

- I. Consider and adopt a Resolution relating to the incurring of indebtedness by the trustees of the Bixby Public Works Authority, approving a sales tax agreement and such other documents as may be necessary or required and containing other provisions relating thereto. Mayor Bowen
- II. Presentation of 2009/2010 Audit. Robert Kershaw
- III. Consider and/or approve Worker's Compensation Insurance Renewal in the amount of \$177,761.52 after interest credit. Becky Byers
- IV. Consider and/or approve purchase order to Oklahoma Municipal Assurance Group in the amount of \$37,974.52 for property insurance. Becky Byers
- V. Consider and take action on approval of Covenant changes on "Village at the Legends". Phil Frazier
- VI. Discuss and/or take action on awarding the Property Maintenance 2011-2012 Contract to various lowest responsible bidders. Bea Aamodt
- VII. Discuss and/or take action on accepting bids for the 148<sup>th</sup> Street Interceptor and Infrastructure Improvements Clean Water SRF Project No. ORF-10-0006-CW and awarding the contract to McGuire Brothers Construction, Inc.; the lowest and best bid in the bid amount of \$3,332,442.85. Jared Cottle
- VIII. Discuss and/or take action on extension of project testing services with Standard Testing for QA/QC testing on the Riverview Widening Project in an amount not to exceed \$15,000. Jared Cottle
- IX. City Manager's Report Doug Enevoldsen
- X. New Business Mayor Bowen
- XI. Adjournment Mayor Bowen

Dated this 10<sup>th</sup> of June 2011, at 5:00 p.m., at City Hall, 116 W Needles, Bixby, Oklahoma

Respectfully Submitted

Yvonne Scott  
City Clerk

BIXBY PUBLIC WORKS AUTHORITY  
Board of Trustees  
Council Chambers  
116 W Needles Ave., Bixby, OK 74008  
June 13<sup>th</sup>, 2011  
Time: Following the City Council Meeting

CALL TO ORDER

MAYOR BOWEN

ROLL CALL

CITY CLERK

CONSENT AGENDA

CITY CLERK'S REPORT

Consider and approve:

- a) Minutes dated 05/09/11.
- b) Minutes dated 05/23/11.
- c) Bill Claims List.
- d) Purchase order for fuel in the amount \$17,500 for Public Works vehicles.
- e) Payment in the amount of \$2,571.90 to Broken Arrow Electric Supply for emergency repairs on the S Lagoon aerators.
- f) Payment in the amount of \$2,500.00 to Lot Maintenance for CCTV lines and street sweeping on two separate purchase orders. (\$1,100.00 from BPWA funds and \$1,400.00 from General funds)

BPWA  
REGULAR MEETING

- I. Consider and adopt a Resolution authorizing the issuance of \$2,860,000 Bixby Public Works Authority Series 2011 Clean Water SRF promissory note to Oklahoma Water Resources Board; approving a loan agreement, promissory note, sales tax agreement, trust agreement and security agreement; authorizing such other documents and agreements as may be necessary or required; authorizing the sale of the Series 2011 Note to the Oklahoma Water Resources Board and containing other provisions relating thereto. Mayor Bowen
  
- II. New Business Mayor Bowen
  
- III. Adjournment Mayor Bowen

Dated this 10<sup>th</sup> of June 2011, at 5:00 p.m. at City Hall, 116 W Needles Ave., Bixby, Oklahoma.

Respectfully Submitted,

Yvonne Scott  
City Clerk