

**CITY COUNCIL MEETING
COUNCIL CHAMBERS
116 W. Needles Ave., Bixby, OK 74008
August 22, 2011, at 6:00 P.M.**

CALL TO ORDER

MAYOR BOWEN

ROLL CALL

CITY CLERK

PLEDGE OF ALLEGIANCE

INVOCATION

CONSENT AGENDA

CITY CLERK'S REPORT

Consider and approve:

- a) Minutes dated 08/08/11.
- b) Bill Claim list.
- c) Proclaiming September 16-22, 2011 as "Constitution Week" in the City of Bixby.
- d) Recognizing Mr. Tom Gann, Attorney at Law, for his twelve years of loyal and dedicated legal service to the City of Bixby as Bixby Municipal Court Prosecutor.
- e) Increasing the project cost for the 126th Street Project for the amount of escrow that will be reimbursed by the developer, in the amount of \$105,000.00.
- f) Budget funds from beginning fund balance to reimburse FEMA for overpayment related to December 2007 ice storm in the amount of \$6,258.60.
- g) Purchase order to Ewing Irrigation for \$5,000.00 for ryegrass and fescue seed used on ball fields and parks. Amending the purchase order approved for the purchase of fertilizer on 06-13-11 and reallocating the amount of that \$10,000.00 purchase order to allot \$5,000.00 for the purchase of fertilizer and \$5,000.00 for the purchase of grass seed.
- h) Approval of the placement of a plaque recognizing Bill Pitman for his work in promotion of Washington Irving Park. Plaque to be placed on podium with existing plaques.
- i) Purchase office furniture for the City Attorney's Office not to exceed \$2,458.00.
- j) Request from the Optimist Club of Bixby to have Downtown Block Parties Saturday, September 24 and Saturday, October 29, 2011. Street closings 3:00 p.m. -11:00 p.m. at Armstrong from Breckenridge to Needles, and Dawes from Cabanis to Montgomery. Any residents in the closed areas will have access to their homes. All streets and parking lots will be open by 11:00 p.m. Also a request to use the Charley Young Park during the events.
- k) Payment in the amount of \$5,410.50 to INCOG for 1st Quarter Legislative Consortium fee, the Annual Area Agency on Aging Assessment fee and the 1st Quarter Membership Dues for FY 2011-2012.

- l) Payment in the amount of \$3,047.50 to Spartan Signs with \$2,992.00 of that for Bentley Park Sponsorship Signs and \$55.50 for the changes on the Council name plates.

REGULAR MEETING

- I. Consider and take action on a resolution calling for 30-days' notice by publication of a proposed change in City Council Ward Boundaries-Council Districts. Phil Frazier
- II. Consider and take action on an amendment to permitting requirements related to Itinerant Vendor exceptions, for those vendors who are hired by groups who have rented the park and hire vendors to cater their event for a period of time not to exceed three days. Phil Frazier
- III. Consider and/or approve emergency clause on an amendment to Itinerant Vendor permitting requirements for Ordinance #2059. Phil Frazier
- IV. Consider and take action on revision/amendment to City Code, Title 3, Business and License Regulation, to include Clubs especially catering to patrons under 21 year old. Phil Frazier
- V. Consider and/or approve emergency clause on revision/amendment to City Code, Title 3 for Ordinance #2060. Phil Frazier
- VI. Consider and take action on resolution amending park fees for use of Washington Irving Park. Phil Frazier
- VII. Approve discontinuing cemetery mowing contract with Sawyer Enterprises and awarded contract to next lowest responsible bidder, Heartland Land Care. Bea Aamodt
- VIII. Discuss and/or take action to authorize advertising for bids for the FY-2010 CDBG Funds for the Jim King Storm Water Drainage Improvements Projects. Jared Cottle
- IX. Discuss and/or take action on approving the 2011 Bentley Park/Keas Field Master Plan. Jared Cottle
- X. Discuss and/or take action to authorize advertising bids for the 2011 Bond-Mingo Practice Fields Improvement Project. Jared Cottle
- XI. Enter Executive Session and Recess Regular Meeting. Mayor Bowen
- XII. Executive Session:
 - a) Consider going into executive session to discuss the appointment of Betty Koehn as City Treasurer, pursuant to 25 O.S. Sec. 307 (B) 1.

CITY COUNCIL AGENDA, AUGUST 22, 2011 AMENDED PAGE 3

- b) Discuss adoption of a sales tax incentive to promote commercial development of business within the City of Bixby pursuant to 25 O.S. Sec. 307 (C) 10.
- c) Discuss the possible purchase from Chisholm Ranch Inc., a 0.10-acre tract in the SE/4, NW/4 of Section 6, Township 17 North, Range 14 East, at the appraised value, pursuant to 25 O.S. Sec. 307 (B) 3

XIII. Reconvene regular meeting and exit Executive Session. Mayor Bowen

XIV. Take any necessary action as a result of executive session. Mayor Bowen

a) Appointment of Betty Koehn as City Treasurer.

b) Adoption of a sales tax incentive to promote commercial development of business within the City of Bixby.

c) Purchase from Chisholm Ranch Inc. of a 0.10-acre tract in the SE/4, NW/4 of Section 6, Township 17 North, Range 14 East, at the appraised value.

XV. City Manager's Report Doug Enevoldsen

XVI. New Business Mayor Bowen

XVII. Adjournment Mayor Bowen

Dated this 22nd August 2011, at 11:30 a.m., at City Hall, 116 W Needles, Bixby, Oklahoma

Respectfully Submitted

Yvonne Scott
City Clerk

**BIXBY PUBLIC WORKS AUTHORITY
Board of Trustees
Council Chambers
116 W Needles Ave., Bixby, OK 74008
August 22, 2011
Time: Following the City Council Meeting**

CALL TO ORDER

MAYOR BOWEN

ROLL CALL

CITY CLERK

CONSENT AGENDA

CITY CLERK'S REPORT

Consider and approve:

- a) Minutes dated 08/08/11
- b) Bill Claims List.
- c) To budget funds from beginning fund balance to reimburse FEMA for overpayment related to December 2007 ice storm in the amount of \$14,706.66.

BPWA

REGULAR MEETING

- I. New Business
- II. Adjournment

Mayor Bowen
Mayor Bowen

Dated this 19th of August 2011, at 5:00 p.m. at City Hall, 116 W Needles Ave., Bixby, Oklahoma.

Respectfully Submitted,

Yvonne Scott
City Clerk