

October 8, 2001

ATTENTION: CONTRACTORS, DEVELOPERS, AND CONSULTING ENGINEERS

REFERENCE: CITY OF BIXBY SUBDIVISION REGULATIONS REVISION
ORDINANCE 828, Adopted June 11, 2001

Dear Sirs:

Please be advised the City of Bixby has received numerous requests from developers such as Lindsay Perkins, Tom Wenrick, Terry Davis, and Rex Alexander to modify our existing Subdivision Regulations. The common theme and request was for the revision to be "like Tulsa's PFPI Program"(Title 35). In a meeting on June 11, 2001 with the above developers and numerous others present, Bixby's City Council revised the current Subdivision Regulations to closely follow the Tulsa Ordinance.

Since the passage of the new regulation, no developers, contractors, or engineers have contacted the City with reference to the new requirements. In order to assist contractors, developers, and consulting engineers currently performing work within the City in complying with the new regulations, staff has enclosed the following packet of documents for your information. Please review and submit all of the necessary documents as required by the new ordinance with any submission after June 11, 2001 in order to avoid any delays with processing.

You will find enclosed a copy of the following:

Ordinance No.828, The Document Checklist, Application form, The Developer's Contract, Urban Engineering Contract, Performance / Payment Bond form, Escrow Account Agreement, Irrevocable Letter of Credit, Indemnity Agreement, Performance Bond form, Statutory Bond form, Material Payment Bond form, Maintenance Bond form, Earth Change Permit Application form, and Subdivision Permit form.

Also, please be advised the City has, per the request of engineers and developers, formalized our stormwater design criteria into Ordinance No.839. Your consulting engineer(s) will need to obtain a copy of the Stormwater Drainage Criteria from the City.

If you should have any questions, please do not hesitate to contact our office. Thank you for your cooperation.

Sincerely,

Mike R. Jones, AIA
Assistant City Manager

Cc: All Councilmembers Micky Webb, City Manager Phil Frazier, City Attorney
Jim Coffey, City Planner Ken Bradford, City Engineer Bill Morgan, ECMS