# SUBDIVISION PERMIT PROCESS
## for
## Sketch, Preliminary & Final Plat

**Sketch**

**APPLICANT**

Examines Subdivision "Quick Review"

Application fees paid

**BPWA SECRETARY**

Log-In

Staff/TAC Review

**Preliminary & Final Plat**

**APPLICANT**

5 sets of plans

**Final Plat**

Pay fees, Bonds, Contracts, Insur. Certificates, Developer Security

Refer to PFPI check list

**BPWA SECRETARY**

Log-In

1 set- Hydrology Engineer

**CITY PLANNER**

2 sets- Fire Marshall

1 set- City Engineer

**STAFF REVIEW**

Approved — Rejected

**TAC**

Approved — Rejected

**PLANNING COMMISSION**

Approved — Rejected

**COUNCIL**

Approved — Rejected

**Final Plat**

Mayor signs 3 mylars

**APPLICANT**

DEQ Permit

Preliminary Plat

1 Mylar & Copy

**FILE with COUNTY**

City