

**City of Bixby
City Council Meeting
Minutes
City Hall Municipal Building
116 W Needles, Bixby, OK 74008
September 14, 2015 6:00 P.M.**

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on September 11, 2015 on or before 5:00 p.m.

Mayor Easton called the meeting to order at 6:01 p.m.

Yvonne Adams City Clerk called roll and all members were present, except Vice Mayor Loudermilk.

Members Present

**Guthrie
King
Stewart
Easton**

Staff Present

**Patrick Boulden, City Attorney
Betty Koehn, Finance Director
Jared Cottle, Engineer/Assist CM
Erik Enyart, City Planner
Shirley Brown, Code Enforcement
Don Cash, Parks Director
Bea Aamodt, PW Director
Ike Shirley, Police Chief
Yvonne Adams, City Clerk**

PLEDGE OF ALLEGIANCE

Invocation was given by City Clerk Yvonne Adams

Mayor Easton said Item #1 on the Consent Agenda is:

CITY CLERKS REPORT

Consider and approve:

- a) Minutes for the Regular City Council meeting dated 08/24/15.
- b) Minutes for the Special Work Session meeting dated 08/24/15.
- c) Purchase Order to Tulsa County Assessor for visual inspection costs in the amount of \$11,062.50 for FY-16.
- d) A Joint Resolution between the Town of Sperry and the City of Bixby, Bixby Resolution No. 2015-20, providing for the transfer and reallocation of excess Vision 2025 Funds between Tulsa County Vision 2025 Propositions 2, 3 and 4.
- e) Northern Safety and Industrial as a sole source vendor (Purchasing Ordinance No. 2121,2-4-80) for Self-Contained Breathing Apparatus (SCBA) for Fire Department not to exceed \$25,000.

- f) Final acceptance of the 2015 CIRP Street Repair Project and a final payment of \$204,429.31.
- g) Acknowledge receipt of Permit No. WL000072150419, Potable Water Line Extension to Pine Valley Addition, Facility No. 3007243.
- h) Acknowledge receipt of Permit No. SL000072150418, Sanitary Sewer Line Extension to Pine Valley Addition, Facility No. S-20407.

Mayor Easton asked if there are any questions or amendments to the consent agenda. Councilman Stewart asked about item (s) f, Public Works Director stated that these are the projects for the street repairs and that are finished and they are just needing to be paid.

Mayor Easton asked for a motion on the consent agenda, Councilman Stewart made motion to approve, seconded by Councilman Guthrie. The vote was taken with the following results:

Carried 4-0

Yes: Stewart, Guthrie, King, Easton

No: None

Mayor Easton said item #1 on the Regular Agenda is:

Discussion with Mr. Billy Kevin Holland and possible action regarding progress made as to activities on and use of property at 15556 South Harvard Avenue.

Presented by: Councilman Stewart

Others that spoke: Billy Kevin Holland 8209 S New Haven, Tulsa Ok (property that is in question is 15556 South Harvard Ave), Shirley Brown Code Enforcement

Councilman Stewart had question concerning cars that we stored on Mr. Holland property and regarding the progress that has been made. Councilman Stewart asked Mr. Holland to give his explanation of his side regarding this issue.

Billy Kevin Holland, 15556 South Harvard Avenue spoke on his concerns and issues of this item and continued to explain that he needed more time because of delays to take care of this issues.

City Attorney Patrick Boulden asked Mr. Holland several questions concerning the property. Patrick stated that he would like to advise council that we do have charges pending in municipal court on Mr. Holland right now and his court date is over a month away and he has time to make progress on this issue.

Shirley Brown City of Bixby Code Enforcement explained she wanted to clarify the time line that Mr. Holland has had several extension for the City with no results of making any progress on the issue.

Discussion ensued on this item pertaining to possible action regarding progress made on the property at 15556 South Harvard Avenue.

Mayor Easton asked for a motion on Item #1, Councilman Stewart made motion to direct our City Attorney to petition the court to request to set the next court date to the next date after the October 20th court date, seconded by Councilman King. The vote was taken with the following results:

Carried 3-1

Yes: Stewart, King, Guthrie

No: Easton

Mayor Easton said on Item #2 on the Regular Agenda is:

Discussion with residents of Shadow Valley Mobile Home Park, 7500 East 151st Street, concerning water rates.

Presented by: Councilman Stewart

Others that spoke: Tennille Merryman 8320 E. 120th Place

Councilman Stewart stated that he had some concerns with water rates in the Shadow Valley Mobile Home Park and would like some clarification and asked several of the residents to come and speak to council on what their concerns were also.

Tennille Merryman 8320 E. 120th Place explained that she is representing her stepfather who lives in Shadow Valley, she explained that her stepfather's water bill is extremely high with limited water usage and lives alone and would like to find out why the water rates has increased.

City Engineer Jared Cottle explained that the Shadow Valley Mobile Home Park has a single master meter and they are a private water system. Jared explained that the City of Bixby bills the owner and they bill their tenants and as the city is concerns that is a private arrangement between the owners and the tenants, Jared stated that we do bill at the standard rates.

Dominique Rodrezious asked City Attorney Patrick Boulden question regarding the re-selling of water and he explained what his lease states regarding water and trash service.

Mandy Brungardt 135th PI So explained that she has a home in Shadow Valley stated that they should show us proof of water that is being used and Mandy would like to see the water bills and not what is based on what they decide. City Engineer Jared Cottle stated that we can certainly provide the City's billing information at their request.

Other citizens had question and concerns on why don't we have individual meters and to tell us the usage they we are using and what about cleaning the place up, Mayor Easton stated that if you have a nuisance and abatement compliant you can file that with the city.

City Engineer Jared Cottle stated that the mobile home park is a single lot in terms of plats and the reason it does not have individual meters it does not differ from an apartment complex, it is one lot so the subdivision in those are not individual properties and if there is a code violation that complaint can be filed with our Code Enforcement department. Code Enforcement will need an address or physical location when filed.

Discussion ensued on the item pertaining to the problems and concerns at Shadow Valley Mobile Home Park.

Peggy Minor Shadow Valley #33 explained about concerns from the water from recent rains that stood in the park which brought a number of mosquitoes there.

Discussion only, no action taken on this item.

Mayor Easton said on Item #3 on the Regular Agenda is:

Presentation and discussion with the Bixby Youth Sports Alliance on youth sports activities and programming, including but not limited to baseball and softball activities.

Presented by: Mayor Easton

Others that spoke: Tony Rainwater, Lynn Gibson

Tony Rainwater, BYSA President/Treasurer

Tony gave council a brief presentation on the history of Bixby Youth Baseball (BYSA), League Teams and what their duties are which include facilities, operations, finance and working with the community.

Lynn Gibson, NEO, USSSA Baseball

Lynn Gibson gave council an update on the NEO USSSA Tournament Teams, also Lynn presented Council with a slid to show the NEO USSSA Baseball and BYSA expenses outside of the concession with the profit/loss update.

Discussion only, no action taken on this item.

Mayor Easton said on Item #4 on the Regular Agenda is:

Consider, discuss and take action to approve Resolution No. 2015-21, supporting City of Broken Arrow street and public safety election propositions at an election to be held on November 10, 2015, in Broken Arrow, Oklahoma.

Presented by: Jared Cottle

City Engineer Jared Cottle stated that this is from the Cities United Group that Bixby has been a part of to approve the Resolution supporting City of Broken Arrow, street and public safety election propositions at an election to be held on November 10, 2015, in Broken Arrow, Ok.

Mayor Easton asked for a motion on item #4. Councilman King made motion to approve seconded by Mayor Easton. The vote was taken with the following results:

Carried 3-1

Yes: King, Easton, Guthrie

No: Stewart

Mayor Easton said on Item #5 on the Regular Agenda is:

Discuss and/or take action on authorizing Staff to prepare an application for supplemental Vision 2025 Surplus funding to be used for design and construction of the Charley Young Event Park and approving a Resolution declaring its support for same.

Presented by: Jared Cottle

City Engineer Jared Cottle stated that he would recommend taking action on authorizing Staff to prepare an application for supplemental Vision 2025 Surplus funding to be used for design and construction of the Charley Young Event Park and approving a Resolution declaring its support.

Mayor Easton asked for a motion to approve Item #5. Councilman Stewart made motion to approve, seconded by Guthrie. The vote was taken with the following results:

Carried 4-0

Yes: Stewart, Guthrie, King, Easton

No: None

Mayor Easton said on Item #6 on the Regular Agenda is:

Consider, discuss and take action to initiate an audit of the City Managers' compensatory time notes, spreadsheets and other records.

Presented by: Councilman King

Councilman King stated that he would recommend taking action to initiate an audit of the City Managers' compensatory time notes, spreadsheets and other records.

Discussion Ensued on the item pertaining to initiating an audit of the City Managers' compensatory time notes, spreadsheets and other records.

Mayor Easton asked for a motion on Item #6. Councilman King made motion to take action to initiate an audit of the City Manager's compensatory time, notes, spreadsheets and other records and to direct staff to solicit proposals from a couple of auditors pursuant to their proposals to the City Council, seconded by Councilman Stewart. The vote was taken with the following results:

Carried 4-0

Yes: King, Stewart, Guthrie, Easton

No: None

Mayor Easton moved to the Assistant City Managers report item #9.

Mayor Easton reconvened the Regular Meeting at 7:51 p.m. to open up the BPWA Regular Meeting.

Mayor Easton said on Item #7 on the Regular Agenda is:

Consider and vote to enter into Executive Session for the following purpose:

Mayor Easton

Discussion on negotiations with representatives of police officer employees, Fraternal Order of Police (FOP) Lodge 189 and representatives of firefighter employees, International Association of Fire Fighters (IAFF) Local 2651, for new collective bargaining agreements, pursuant to Oklahoma Open Meeting Act, Title 25 Oklahoma Statutes, Section 307.B.2.

Patrick Boulden

Mayor Easton asked for motion to enter into Executive Session, Councilman Guthrie made motion, seconded by Councilman Stewart. The vote was taken with the following results:

Carried 4-0

Yes: Guthrie, Stewart, King, Easton

No: None

Mayor Easton said on Item #8 on the Regular Agenda is:

Motion to reconvene open meeting and exit Executive Session

Mayor Easton asked for a motion to exit the Executive Session at 8:10 p.m. Councilman Stewart made motion, seconded by Councilman King. The vote was taken with the following results:

Carried 4-0

Yes: Stewart, King, Guthrie, Easton

No: None

No action was taken into Executive Session.

Mayor Easton said on Item #9 on the Regular Agenda is:

Assistant City Manager's Report

Assistant City Manager Jared Cottle

1. We will have a public meeting on September 22 and again on October 22 at 7:00 p.m. at the Bixby Community Center to discuss the upcoming sales tax proposals.
2. 131st Street should have it open in about a two weeks.

Mayor Easton recessed the Regular Meeting at 7:48 p.m.

Mayor Easton said on Item #10 on the Regular Agenda is:

New Business

There being no new business.

Mayor Easton said on Item #11 on the Regular Agenda is:

Adjournment

Mayor Easton called adjournment at 8:10 p.m.

BIXBY PUBLIC WORKS AUTHORITY MEETING
Board of Trustees
Municipal Building
Minutes
116 W. Needles, Bixby, OK 74008
September 14, 2015 6:00 P.M.

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on September 11, 2015 on or before 5:00 p.m.

Mayor Easton called the Bixby Public Works Authority Meeting to order at 7:48 p.m. all members were present except Vice Mayor Loudermilk.

Members Present

Guthrie
King
Stewart
Easton

Staff Present

Patrick Boulden, City Attorney
Betty Koehn, Finance Director
Jared Cottle, Assist City Manager
Bea Aamodt, Public Works Dir.
Ike Shirley, Police Chief
Yvonne Adams, City Clerk

Mayor Easton said Item #1 on the BPWA Consent Agenda is:
CITY CLERKS REPORT

Consider and approve:

- a. Minutes for Bixby Public Work Authority regular meeting dated 08/24/15.

Mayor Easton asked for a motion on the consent agenda, Councilman Stewart made motion to approve, seconded by Mayor Easton with the following results:

Carried 4-0

Yes: Stewart, Easton, King Guthrie

No: None

Mayor Easton said on Item #1 on the Regular BPWA agenda is:

Discuss and/or take action on a request for a temporary water tap for on 161st Street between 145th E. Ave. and 161st E. Ave. in Leonard, OK.

Presented by: Jared Cottle

Mayor Easton asked for a motion on Item #1 on the Regular BPWA agenda, Councilman Stewart made motion to approve, seconded by Councilman Guthrie. The vote was taken with the following results:

Carried 4-0

Yes: Stewart, Guthrie, King, Easton

No: None

Mayor Easton said on Item #2 on the Regular BPWA agenda is:

New Business

Their being none

Adjournment was called at 7:50 p.m.

MAYOR

ATTEST

CITY CLERK