

**City of Bixby
City Council Meeting
Minutes
City Hall Municipal Building
116 W Needles, Bixby, OK 74008
September 28, 2015 6:00 P.M.**

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on September 25, 2015 on or before 5:00 p.m.

Mayor Easton called the meeting to order at 6:00 p.m.

Yvonne Adams City Clerk called roll and all members were present.

Members Present

**Guthrie
King
Stewart
Loudermilk
Easton**

Staff Present

**Patrick Boulden, City Attorney
Betty Koehn, Finance Director
Jared Cottle, Engineer/Assist CM
Erik Enyart, City Planner
Bea Aamodt, PW Director
Ike Shirley, Police Chief
Yvonne Adams, City Clerk**

PLEDGE OF ALLEGIANCE

Invocation was given by City Clerk Yvonne Adams

Mayor Easton said Item #1 on the Consent Agenda is:

CITY CLERKS REPORT

Consider and approve:

- a) Minutes for the Regular City Council meeting dated 09/14/15.
- b) Minutes for the Special Work Session meeting dated 09/14/15.
- c) Leadsonline as a sole source vendor for investigative software in the amount of \$2,848. The funds will come from the Federal Asset Forfeiture account.
- d) The Fiscal Year 2015-2016 collective bargaining agreement with the International Association of Firefighters, IAFF Local 2651.
- e) A Stormwater Excess Capacity Agreement between the City of Bixby and The Boardwalk on Memorial I, L.P., Location: 12345 South Memorial Drive.
- f) Purchase order to CDW-G for 6 Surface tablets from the General Fund at a cost not to exceed \$6,000.

Mayor Easton asked if there are any questions or amendments to the consent agenda. Councilman Stewart asked about item (s) f, and Councilman Guthrie asked about item e. Councilman Stewart asked who these tablets were for. City Treasurer Betty Koehn explained that they are for the

councilmembers and city clerk in order for us to go paper less instead of using paper for your council packet this would help save money and time. Some councilmember stated that they would use their own iPads to save some cost to the city while others would use the new tablets.

Councilman Guthrie asked City Attorney Patrick Boulden to clarify some concerns on item e.

Mayor Easton asked for a motion on the consent agenda for the exception of item d, Vice Mayor Loudermilk made motion to approve, seconded by Councilman Guthrie. The vote was taken with the following results:

Carried 5-0

Yes: Loudermilk, Guthrie, Stewart, King, Easton

No: None

Item “d”

Ryan King President of International Association of Firefighters, IAFF Local 2651 had some concerns with the renewal of the collective bargaining agreement and wanted some clarification and after some discussion the item was pulled from the agenda for further review with the staff, firefighters and mayor.

Mayor Easton said item #1 on the Regular Agenda is:

Discuss INCOG’s Regional Bicycle/Pedestrian Master Plan.

Presented by: Jared Cottle

Others that spoke: Citizens of Bixby

Assistant City Manager Jared Cottle presented the Bixby excerpts from the Regional Trail Master Plan Overview which was sponsored by INCOG and explained that all the trail alternative were included so that we keep grant option open for the future. Jared explained that the northern and southern portions of Bixby are connected for bicyclists and pedestrians by the Riverwalk Trail which crosses the Arkansas River next to the Memorial Drive Bridge. This trail extends from 131st Street in the north to historic downtown Bixby in the south. Additional trails run along the Fry Ditch Creek in between subdivision boundaries and connect to Washington Irving Park on Memorial Drive. Jared explained that extensions of these trails were included in the 1999 Trails Master Plan and are adopted into the GO Plan. Jared explained that this plan is not something that we have to do, so basically we are going to put this out there and the citizens will decided on what you want to do because nothing is set in stone and we welcome public input.

Discussion ensued on this item pertaining to the Regional Bicycle/Pedestrian Master Plan from staff and concerned citizens.

City Attorney Patrick Boulden explained that we could amend the Comprehensive Plan and provide in the plan for greenbelt and it would require a plan to go through the Planning Commission and have it reviewed and recommend it to council if it should be amended, and it would need a public hearing process. Jared stated that future Trail Plans will be coordinated

with input from the home owners associations so they can inform their home owners before anything is decided.

Pat Cavanaugh 1550 E/ 93rd E. Ave stated that he lives in the Legends on the green belt and he appreciated Jared's work and being straight forward with this item and the City Council for representing us and also the Mayor for responding to my email so quickly. Pat explained some concerns to council about this item and will be waiting for further information.

No action was taken on this item.

Mayor Easton said on Item #2 on the Regular Agenda is:

Discussion and consideration to approve a Preliminary Plat and certain Modifications/Waivers for "Chateau Villas," approximately 23 acres in part of the NW/4 of the NW/4 of Section 01, T17N, R13E, located at 12303 S. Memorial Dr. and the 8300-block of E. 121st St. S.

Presented by: Erik Enyart

City Planner Erik Enyart explained that there was some changes and stated that the Planning Commission recommended conditional approval of the Preliminary Plat only and table the final plat and the PUD detailed site plan, they do have some drainage work yet to be resolved. Erik stated that with the changes to the Preliminary Plat and with the corrections, modifications and conditions with the report staff and Planning Commission recommend approval.

Representative from NSPJ Architects explained to council some of the changes that were done to the Preliminary Plat and a great deal of them were technical comments, and we will give Erik documents on each items in the staff report acknowledged and by the end of the week we will have the revised drawings put back in the system.

Mayor Easton asked for a motion on item #2. Councilman King made motion, seconded by Vice Mayor Loudermilk. The vote was taken with the following results:

Carried 5-0

Yes: King, Loudermilk, Guthrie, Stewart, Easton.

No: None

Mayor Easton said on Item #3 on the Regular Agenda is:

Discussion and possible action to approve a detailed site plan per BSP 2015-07 for "Chateau Villas" for approximately 23 acres in part of the NW/4 of the NW/4 of Section 01, T17N, R13E, located at 12303 S. Memorial Dr. and the 8300-block of E. 121st St. S.

Presented by: Erik Enyart

This item was pulled from the agenda.

Mayor Easton said on Item #4 on the Regular Agenda is:

Discussion and possible action to approve a detailed site plan per BSP 2015-05 for “Jiffy Lube Office Building” for Lot 2, Block 1, *Bixby Jiffy Lube*, approximately ½ acre located in the 8000-block of E. 118th St. S.

Presented by: Erik Enyart

City Planner Erik Enyart stated that staff recommends approval of the detailed site plan per BSP 2015-05 for “Jiffy Lube Office Building” for Lot 2, Block 1, *Bixby Jiffy Lube*, approximately ½ acre located in the 8000-block of E. 118th St. S.

Mayor Easton asked for a motion on item #4. Councilman King made motion to approve seconded by Vice Mayor Loudermilk. The vote was taken with the following results:

Carried 5-0

Yes: King, Loudermilk, Guthrie, Stewart, Easton

No: None

Mayor Easton said on Item #5 on the Regular Agenda is:

Discussion and possible action to approve a site plan and modifications to certain development standards per Zoning Code Section 11-9-0.F for the S. 264’ of Lot 8, Block 1, *Bixby Centennial Plaza*, addressed 11982 S. Memorial Dr. (BSP 2015-08).

Presented by: Erik Enyart

City Planner Erik Enyart stated that with corrections, modification and conditions of approval as listed in the report, staff recommends approval.

Mayor Easton asked for a motion to approve Item #5. Councilman Stewart made motion to approve, seconded by Guthrie. The vote was taken with the following results:

Carried 5-0

Yes: Stewart, Guthrie, Loudermilk, King, Easton

No: None

Mayor Easton asked to move to Item #13 up on the agenda.

Mayor Easton said on Item #6 on the Regular Agenda is:

Consider and take action on Ordinance Number 2163, amending Bixby City Code Title 3, "Business and License Regulations", Chapter 4, "Itinerant Vendors", related to the regulation of temporary or transient vendors, including residential door to door sales. Action includes separate approval of an Emergency Clause.

Presented by: Patrick Boulden

City Attorney Patrick Boulden explained Ordinance Number 2163 relating to the regulation of temporary or transient vendors, including residential door to door sales.

Discussion ensued on this item pertaining to Business and License Regulations.

This item will be brought back.

No action on this item.

Mayor Easton said on Item #7 on the Regular Agenda is:

Consider and take action on Ordinance Number 2170, enacting a new Section 6-5A-8, titled "Texting While Driving", prohibiting the use of hand-held electronic communications devices while operating a motor vehicle, in certain circumstances, effective November 1, 2015. Action includes separate approval of an Emergency Clause.

Presented by: Patrick Boulden

City Attorney Patrick Boulden stated that he would recommend Ordinance Number 2170 approval on prohibiting the use of hand-held electronic communications devices while operating a motor vehicle, in certain circumstances, effective November 1, 2015.

Mayor Easton asked for a motion on item #7. Councilman Guthrie made motion to approve, seconded by Councilman Stewart. The vote was taken with the following results:

Carried 5-0

Yes: Guthrie, Stewart, Loudermilk, King, Easton

No: None

Mayor Easton asked for a motion on the Emergency Clause. Councilman Stewart made motion to approve, seconded by Vice Mayor Loudermilk. The vote was taken with the following results:

Carried 5-0

Yes: Stewart, Loudermilk, King, Guthrie, Easton

No: None

Mayor Easton said on Item #8 on the Regular Agenda is:

Consider and take action on Ordinance Number 2171, amending Bixby City Code Section 6-9-4, titled "Seat Belts" and Section 6-10-16, titled "Child Passenger Restraint Systems", to conform with language contained in state statutes that will be effective November 1, 2015. Action includes separate approval of an Emergency Clause.

Presented by: Patrick Boulden

City Attorney Patrick Boulden stated that he would recommend Ordinance Number 2171 approval on , amending Bixby City Code Section 6-9-4, titled "Seat Belts" and Section 6-10-16, titled "Child Passenger Restraint Systems", to conform with language contained in state statutes that will be effective November 1, 2015.

Mayor Easton asked for a motion to approve item #8. Councilman Stewart made motion, seconded by Vice Mayor Loudermilk. The vote was taken with the following results:

Carried 5-0

Yes: Stewart, Loudermilk, King, Guthrie, Easton
No: None

Mayor Easton asked for a motion on the Emergency Clause. Councilman Stewart made motion to approve, seconded by Vice Mayor Loudermilk. The vote was taken with the following results:

Carried 5-0
Yes: Stewart, Loudermilk, King, Guthrie, Easton
No: None

Mayor Easton said on Item #9 on the Regular Agenda is:

Consider and take action on Ordinance Number 2172, amending Bixby City Code Section 6-5B-11, titled "Driving on Roadways Laned for Traffic", to regulate the use of two-way left-turn lanes in the City of Bixby, consistent with state statutes. Action includes separate approval of an Emergency Clause.

Prepared: Patrick Boulden

City Attorney Patrick Boulden stated that he would recommend approval of Ordinance Number 2172 pertaining to amending Bixby City Code Section 6-5B-11, titled "Driving on Roadways Laned for Traffic", to regulate the use of two-way left-turn lanes in the City of Bixby, consistent with state statutes.

Mayor Easton asked for a motion on item #9. Councilman King made motion to approve, seconded by Councilman Stewart. The vote was taken with the following results:

Carried 5-0
Yes: King, Stewart, Loudermilk, Guthrie, Easton
No: None

Mayor Easton asked for a motion on the Emergency Clause. Councilman King made motion to approve, seconded by Vice Mayor Loudermilk. The vote was taken with the following results:

Carried 5-0
Yes: King, Loudermilk, Stewart, Guthrie, Easton
No: None

Mayor Easton said on Item #10 on the Regular Agenda is:

Discuss Phase II Storm Water Management Program for the City of Bixby.

Presented by: Jared Cottle
This item is discussion only. No action taken.

Mayor Easton said on Item #11 on the Regular Agenda is:

Discuss and/or take action on proposal from Planning Design Group for preparing a Master Plan for Bixhoma Lake.

Presented by: Jared Cottle

Others that spoke: Andy Brungarett 9022 E. 1350 S.

City Engineer Jared Cottle explained that staff solicited a proposal from Planning Design Group a Landscape Architecture firm to prepare a Master Plan for Bixhoma Lake.

Andy Brungarett stated that he appreciated Councilman Stewart, Councilman Guthrie, Mayor Easton and Patrick Boulden on the use of your equipment and time to clean Lake Bixhoma with about 70 citizens as well. Andy continued to give updates on what areas of the lake is still being cleaned up, and he thinks the Master Plan is great and would like to work with the City of Bixby on keeping the lake looking nice.

Mayor Easton asked for a motion to approve Item #11. Councilman Guthrie made motion to approve, seconded by Councilman Stewart. The vote was taken with the following results;

Carried 5-0

Yes: Guthrie, Stewart, Loudermilk, King, Easton

No: None

Mayor Easton said on Item #12 on the Regular Agenda is:

Discuss and/or take action on a design proposal from Planning Design Group for the Charley Young Event Park and for the Downtown River Corridor Gateways.

Presented by: Jared Cottle

City Engineer Jared Cottle stated that staff recommends taking action on a design proposal from Planning Design Group for the Charley Young Event Park and for the Downtown River Corridor Gateways.

Mayor Easton asked for a motion on item #12. Councilman Stewart made motion to approve, seconded by Councilman King. The vote was taken with the following results:

Carried 5-0

Yes: King, Stewart, Loudermilk, Guthrie, Easton

No: None

Mayor Easton said on Item #13 on the Regular Agenda is:

Consider, discuss and take any action necessary to audit the city manager's compensatory time notes, spreadsheets and other records.

Presented by: Councilman King

Councilman King stated that is for informational purposes since this was discussed in the work session meeting, and we want to stay on top of this issue. No action on this item.

Mayor Easton said on Item #14 on the Regular Agenda is:

Assistant City Manager's Report

Jared stated that he is happy to say that 131st and Mingo is open.

Mayor Easton said on Item #14 on the Regular Agenda is:

New Business

There being no new business.

Mayor Easton called adjournment at 8:45 p.m.

BIXBY PUBLIC WORKS AUTHORITY MEETING
Board of Trustees
Municipal Building
Minutes
116 W. Needles, Bixby, OK 74008
September 28, 2015 6:00 P.M.

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on September 25, 2015 on or before 5:00 p.m.

Mayor Easton called the Bixby Public Works Authority Meeting to order at 7:48 p.m. all members were present.

Members Present

Guthrie
King
Stewart
Loudermilk
Easton

Staff Present

Patrick Boulden, City Attorney
Betty Koehn, Finance Director
Jared Cottle, Assist City Manager
Bea Aamodt, Public Works Dir.
Ike Shirley, Police Chief
Yvonne Adams, City Clerk

Mayor Easton said Item #1 on the BPWA Consent Agenda is:
CITY CLERKS REPORT

Consider and approve:

- a. Minutes for Bixby Public Work Authority regular meeting dated 09/14/15.

Mayor Easton asked for a motion on the consent agenda, Mayor Easton made motion to approve, seconded by Councilman Stewart with the following results:

Carried 5-0

Yes: Easton, Stewart, Loudermilk, King, Easton

No: None

Mayor Easton said on Item #1 on the Regular BPWA agenda is:
New Business

There being none.

Adjournment was called at 8:46 p.m.

MAYOR

ATTEST

CITY CLERK