

Special Work Session Minutes
Fairfield Inn & Suites Tulsa Downtown
111 North Main Street, Tulsa, Oklahoma 74103
March 19, 2016 9:30 a.m.

The Special Work Session agenda for the regularly scheduled meeting of the City of Bixby was posted on the bulletin board at City Hall, 116 W. Needles Avenue, Bixby, Oklahoma on March 17, 2016, on or before 5:00 p.m.

Mayor Easton called the meeting to order at 9:30 a.m. all members were present.

Members Present

King
Guthrie
Stewart
Decatur
Easton

Staff Present

Patrick Boulden, City Attorney
Jared Cottle, City Manager
Jason Mohler, Dev. Service Dir
Marcae Hilton, City Planner
Bea Aamodt, PW Dir.
Ike Shirley, Police Chief
Bryan Wood, Fire Chief
Charles Barnes, Finance Director
Don Cash, Parks Director
Yvonne Adams, City Clerk

Items 3-5 were discussed at the Work Session Meeting Friday, March 18, 2016 at the 7:00 p.m. meeting.

Mayor Easton said item #6 on the Special Work Session agenda is:

Discussion on City economic development programs.

Presented by: Jared Cottle

City Manager Jared Cottle stated that he wanted to give council a report on the Buy Bixby Program. Jared stated that he wanted council to review the financial summary at which he broke down to program expense and program income, Jared pointed out the FY15-FY16 summary of the report to give council an overview of the program expense focusing on the cost of printing, cash, talent, media and misc. Jared asked council what strategy would you like to see for the program in the future. Jared stated that he would like to tie the previous item into an Event Planning Partnership with an outside source and maybe the administration part would be a fix cost. Jared stated that this area would be planning events annually for locations as Washington Irving Park, Bentley Park, and Charley Young beginning in 2017. Jared spoke to council about the Bentley Park Venue Sponsorships on the cost for donor signs to be located at the park, and what directions on what the dollars received from these sponsorship and what projects the revenue would be used for in the park. Council directions for Jared is to look at the market value for the going rate of these signs, and confine the money to the things that would be a visual appeal to the park. Jared continued with more discussion on economic development programs and stated that Retail Strategies has given council a report of their consultant services with discussion on what they have accomplished since their initial

term agreement with the City of Bixby, with a focus on the ICSC which is a major tradeshow for all aspects of retail business development, and Crossroads Communication will provide guidance regarding companies/retailers the City needs to see ICSC and they would help set the advance meetings up so the city's schedule will be conducive to generating new business for Bixby and resource during the show for question or complications.

Discussion ensued pertaining to the economic development programs.
No Action taken.

After lunch City Manager Jared Cottle moved to Item #8 for discussion.

Mayor Easton said item #7 on the Special Work Session agenda is:

Discussion on the process and implementation of the Downtown River Corridor Development Project.

Presented by: Jared Cottle

CM Jared Cottle started that a public meeting was held for citizens participated into which areas should be development with Vision 2015 funds and what features/programs attendees perceived to be most relevant to improve Bixby's economic growth, active/healthy lifestyle, and overall quality of life for its residents. Jared presented council with pictures of the Downtown River District Phase I, and picture #2 got 96% most liked from all the pictures that was show to citizens and #3 go 93% of the rive access of citizens with other pictures presented to citizens approval. Jared stated that for downtown included general streetscape enhancement by planter pots, benches, wayfinding, bike paths/connection/lands, and better (LED) lighting. In-depth enhancements include wider street/sidewalk, better parking solutions, and planning for pedestrian-friendly walkable corridors. Programs for the downtown district would need to make Bixby a seasonal day trip destination. Farmers markets, festivals, and concert would bring revenue to the area. Features for South River Development and North River Development were shown pictures to council and what the citizen's like and disliked. Further discussion focused on the cost for this proposed project. Jared stated that he would bring this back to council to work out some more details regarding this subject.

Discussion ensued pertaining to the discussion on the Downtown River Corridor Development Project.

No action taken on this item.

Mayor Easton said item #8 on the Special Work Session agenda is:

Discussion of future capital improvement and general obligation bond issues.

Presented by: Jared Cottle

CM Jared Cottle stated that he wanted to give council and calendar of year 2016 to show when the elections dates are posted in case necessary for a bond election, with the question do we want to have a bond election or not. Jared explained the worksheet that was in the council packet the capacity with Ad Valorem Tax Levied with a 13.5 Mill. Jared explained to council some of the proposed projects for a GO Bond if this is what their decision is. Council directions are to have town hall/workshop meetings north and south of the river and get the issues out and get some feedback from the citizens.

Discussion ensued pertaining to the discussion on capital improvement and general obligation bond issues.

No action taken.

Mayor Easton said item #9 on the Special Work Session Agenda is:

Update and discussion on the construction of a new wastewater treatment plant.

Presented by: Jared Cottle

CM Jared Cottle explained the project updated on the Bixby Wastewater Treatment Plant Improvements and the critical path for this project is completed of the waste load allocation study, and the overall project is on schedule for the Arkansas River because it will likely be the basis for future permit limits assigned to the new treatment plant. Jared gave council an overall project schedule for the wastewater disposal for the new plant, with project construction starting in 2018 with plant completion and operational in 2020.

Discussion ensued pertaining to the construction of a new wastewater treatment plant.

No action taken.

Adjournment was called at 4:35 p.m.

MAYOR

ATTEST

CITY CLERK