

**City of Bixby  
City Council Meeting  
Minutes  
City Hall Municipal Building  
116 W Needles, Bixby, OK 74008  
September 26, 2016 6:00 P.M.**

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on September 23, 2016 on or before 5:00 p.m.

Vice Mayor Guthrie called the meeting to order at 6:05 p.m.

Yvonne Adams City Clerk called the roll and all members were present, except Mayor Easton.

**Members Present**

**Guthrie  
Decatur  
Stewart  
King**

**Staff Present**

**Patrick Boulden, City Attorney  
Jared Cottle, City Manager  
Ike Shirley, Police Chief  
Charles Barnes, Finance Dir.  
Bea Aamodt, Public Works Dir.  
Don Cash, Parks Director  
Yvonne Adams, City Clerk**

**PLEDGE OF ALLEGIANCE**

**Invocation was given by City Clerk Yvonne Adams**

**Vice Mayor Guthrie said Item #1 on the Consent Agenda is:**

**CITY CLERKS REPORT**

Consider and approve:

- a) Minutes for the Regular City Council meeting dated 09/12/16.
- b) Minutes for the Special Work Session meeting dated 09/12/16.
- c) An Agreement with Phil Frazier for legal services regarding preparation of documents necessary for the sale of bonds, pursuant to the City's August 23, 2016 Bond Election.
- d) An Agreement with Hilborne & Weidman as bond counsel regarding the issuance of 2016 general obligation bonds in the approximate principal amount of \$18,000,000.00.
- e) A Financial Advisor Services Agreement with Municipal Finance Services, Inc. regarding 2016B series GO Bonds.
- f) A Registrar, Transfer Agent and Paying Agent Agreement with BOKF, NA, regarding 2016B series GO Bonds.
- g) A Disclosure Statement from Municipal Finances Services, Inc. to meet "MSRB" Rule G-42.

- h) Closing on property belonging to MPR Trust LLC at 131st and Mingo, as approved by City Council on August 8, 2016, for the amount of \$19,000 including contract amount, abstracting, abstract review, and closing cost.
- i) Closing on property belonging to Michael & Diana Witte at 131<sup>st</sup> Mingo, as approved by City Council on August 8, 2016, for the amount of \$6,980 including Contract amount abstracting, abstract review, and closing cost.
- j) Amendment of Sinking Fund Schedules and Sinking Fund Estimate of Needs for fiscal year 2016-2017.
- k) Resolution No. 2016-21 ordering that weight limits and sign postings be removed from a bridge located east of Memorial on East 131st Street.
- l) Approve purchase order to Professional Turf Products in the amount of \$15,000.00 for winter parts and service.
- m) Revised Site Plan (BXSP-16.04, PRIMROSE) Primrose School Franchising Company, on approximately 1.41 acres, for the proposed use of a children's nursery within part of the 101 South Memorial Center Plat, Section 25, T18N, R13E; generally located south of 101st Street and East of Memorial, one-quarter mile.

Vice Mayor Guthrie asked if there are any questions or amendments to the consent agenda. Vice Mayor Guthrie asked for a motion on the consent agenda. Councilor Stewart made motion to approve, seconded by Councilor Decatur. The vote was taken with the following results:

Carried 4-0

Yes: Stewart, Decatur, King, Guthrie.

No: None.

**Vice Mayor Guthrie said item #1 on the Regular Agenda is:**

Discuss and take action on the rejection of bids for Animal Shelter Services for the City of Bixby. (Greater Tulsa Veterinary Associates was the only bidder).

Presented by: Ike Shirley

Chief Ike Shirley stated that we are looking at putting out quotes to Veterinary Clinics here in Bixby with six different request to these clinics and we only received on back from GT Vets Greater Tulsa Veterinary Services and their amount was \$4,000 which was too high based on what we are paying now for the City of Sand Springs, so we are requesting you deny or reject this bid.

Vice Mayor Guthrie asked for a motion on Item #1. Councilor King made motion to reject, seconded by Councilor Stewart. The vote was taken with the following results:

Carried 4-0

Yes: King, Stewart, Decatur, Guthrie.

No: None

**Vice Mayor Guthrie said on Item #2 on the Regular Agenda is:**

Discuss and take action to authorize re-advertising for the submission of competitive bids for Animal Shelter Services to be provide to the City of Bixby.

Presented by: Ike Shirley

Chief Ike Shirley stated that we are asking for authorization to re-advertise for services to assist us with more information to give better quotes to understand at what we are looking for.

Vice Mayor Guthrie asked for a motion on Item #2. Councilor King made motion to approve, seconded by Councilor Decatur. The vote was taken with the following results:

Carried 4-0

Yes: King, Decatur, Stewart, Guthrie.

No: None

**Vice Mayor Guthrie said on Item #3 on the Regular Agenda is:**

Consider and adopt a resolution fixing the amount of bonds to mature each year, fixing the time and place the bonds are to be sold and authorizing the clerk to give notice of said sale at require law.

Presented by: Charles Barnes

City Treasure Charles Barnes stated that we bring to you a Resolution to sale the first issue of our eighteen million bond from the election that took place in August with the project broken down on the Resolution and we have our Bond Council and our Financial Advisor and local council available if you have any questions, and we recommend approval.

Vice Mayor Guthrie asked for a motion on Item #3. Councilor Stewart made motion to approve, seconded by Councilor King. The vote was taken with the following results:

Carried 4-0

Yes: Stewart, King, Decatur, Guthrie.

No: None

**Vice Mayor Guthrie said on Item #4 on the Regular Agenda is:**

Discuss and/or take action on rejecting bids for Phase II Rough Grading Construction on Diversion Channel and Flood Relief Channel Project No. FM2025-0601(b).

Presented by: Bea Aamodt

Public Works Director Bea Aamodt stated that in order for us to stretch the funds we have allocated for the Haikey Creek Project Vision2025 we have been working on for the last 10 years and we are at a point we are trying to get construction on this, so we went out for bids to excavated a portion of a relief channel at 141<sup>st</sup> and Mingo and thinking that dirt has value and the contractor or developers would see that to and when they submitted their bids that would reflect that to

however that wasn't the case and the bids we received were quite high and staff recommend that we reject bids because they do not help us with our goal on saving money. Councilor Stewart asked if they talked to them about this issue availability of dirt, Bea stated yes sir, also in the pre-bid meeting I stressed to them that we come to you with this bid there is a value on this dirt please take this into consideration when you submit your bids. Vice Mayor Guthrie stated so what are we going to do different this time, Bea stated that there are various options that we are looking at one would maybe be to surplus and we are still talking about that.

City Manager Jared Cottle stated that we know from a number of parties there is interest in the materials and that's what we made clear to the bidders that it is good fill material for a number of uses and we will bring that back to you when we get our details and options available.

Vice Mayor Guthrie asked for a motion on Item #4. Councilor Stewart made motion to reject the bid, seconded by Councilor King. The vote was taken with the following results:

Carried 4-0

Yes: Stewart, King, Decatur, Guthrie.

No: None

**Vice Mayor Guthrie said on Item #5 on the Regular Agenda is:**

Discuss and/or take action on Change Order No. 1 for extension of electrical facilities at Charley Young Park.

Prepared by: Bea Aamodt

Public Works Director Bea Aamodt stated that when the electrical facilities for Charley Young Park we were thinking about events like smaller events and we have spoken with event planners it's apparent to us we need to expand the facilities that we have to accommodate bigger concerts, food trucks and things like that so I bringing to you the change order for the contract for \$60,845.55 with an additional 5 days of contract time which is 3% of the total contract.

Vice Mayor Guthrie asked for a motion on Item #5. Councilor King made the motion to approve, seconded by Councilor Decatur. The vote was taken with the following request:

Carried 4-0

Yes: King, Decatur, Stewart, Guthrie.

No: None

**Vice Mayor Guthrie said on Item #6 on the Regular Agenda is:**

City Manager's report.

No report at this time.

**Vice Mayor Guthrie said on Item #7 on the Regular Agenda is:**

New Business

There being no new business  
Adjournment was called at 6:22 p.m.

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MAYOR

ATTEST

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CITY CLERK