

**City of Bixby
City Council Meeting
Minutes
City Hall Municipal Building
116 W Needles, Bixby, OK 74008
October 24, 2016 6:00 P.M.**

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on October 21, 2016 on or before 5:00 p.m.

Mayor Easton called the meeting to order at 6:05 p.m.

Yvonne Adams City Clerk called the roll and all members were present.

Members Present

**Guthrie
Decatur
Stewart
King
Easton**

Staff Present

**Patrick Boulden, City Attorney
Jared Cottle, City Manager
Ike Shirley, Police Chief
Charles Barnes, Finance Dir.
Bea Aamodt, Public Works Dir.
Don Cash, Parks Director
Marcae Hilton, City Planner
Jason Mohler, Dev. Services Dir.
Yvonne Adams, City Clerk**

PLEDGE OF ALLEGIANCE

Invocation was given by City Clerk Yvonne Adams

**Mayor Easton said Item #1 on the Consent Agenda is:
CITY CLERKS REPORT**

Consider and approve:

- a) Minutes for the Regular City Council meeting dated 10/10/16.
- b) Minutes for the Special Work Session meeting dated 10/10/16.
- c) Authorize waiver of Building Permit fees for the proposed Bixby Band Building on the Bixby High School main campus.
- d) Accepting infrastructure in the Pine Valley Phase I Development, located at 145th St South and Harvard, into the City's infrastructure.

Mayor Easton asked if there are any questions or amendments to the consent agenda. Mayor Easton asked for a motion on the consent agenda. Councilor Stewart made motion to approve, seconded by Councilor Decatur. The vote was taken with the following results:

Carried 5-0

Yes: Stewart, Decatur, King, Guthrie, Easton.

No: None.

Mayor Easton said item #1 on the Regular Agenda is:

Consider Bids and Award Sale of \$4,900,000 General Obligation Bonds, Series 2016B of the City of Bixby, Oklahoma to the lowest bidder.

Presented by: Patrick Boulden

Others that spoke: Jon Wolff Municipal Finance Services, Inc., Melissa Westfall

City Attorney Patrick Boulden stated that Melissa Westfall is here to answer any questions you may have, Jon Wolff is present also with results of the bids.

Jon Wolff with Municipal Finances Services, Inc. stated that we did have a bond sale today at noon for \$4,900,000 and I will pass out the bid results for your review. Jon explained that and this is the first debt to be issued out of the approved election with a 10 year term and we received four bids today, we received 4 bids today and the lowest bid is from BOK Financial Securities, Inc. in Association with Mabrey Bank and they were the actual low bid of the 4 bids we received. Jon stated that that actual award is based on what is called true interest cost which is effectively an average interest rate of the nine different maturities and their bid was for 1.497104% with other bids that were higher and once again we are at historic lows. Jon stated that you did receive an affirmation of your AA+ and Oklahoma City has a higher bond rating than you do in Oklahoma. Jon explained that you have a resolution in front of you to approve the actual issuances of the bond and execute the documents associated with this item and the timing on this transaction is on December 8th we will close this transaction, and would be glad to answer any questions that you may have. Councilor Stewart asked when with the funds be available, Jon stated December 8th. Vice Mayor Guthrie asked if BOK Financial in Associated with Mabrey Bank are they partnering on this deal, Jon stated that there is a deal with what is called participation where Mabrey Bank will agree with Bank of Oklahoma to purchase some of the bonds and that allocation is not given to us at what the actual split will be and each bank will buy so many of the bonds. Jon explained that if there is strong interest from local banks that drives the rate down, it's good to see that from the local banks. Jon stated that our recommendations that you award the bid to BOK Financial which they are the lowest bidder. Melissa Westfall stated that your first item to award the bid to the lowest bidder which is BOK Financial in Association with Mabrey Bank.

Mayor Easton asked for a motion on Item #1. Councilor King made motion, seconded by Vice Mayor Guthrie. The vote was taken with the following results:

Carried 5-0

Yes: King, Guthrie, Decatur, Stewart, Easton.

No: None

Mayor Easton said on Item #2 on the Regular Agenda is:

Consider and adopt Ordinance No. 2199, providing for the issuance of general obligation bonds in the sum of four million nine hundred thousand and no/100s dollars (\$4,900,000.00) by the City of Bixby, Oklahoma authorized at an election duly called and held for such purpose; prescribing form of bonds; providing for registration thereof; providing for a system of registration for

uncertificated registered public obligations; providing levy of an annual tax for payment of principal and interest on the same; fixing other details of the issues; and declaring an emergency.

Presented by: Patrick Boulden

Mayor Easton asked for a motion on Item #2. Councilor King made motion to approve, seconded by Mayor Easton. The vote was taken with the following results:

Carried 5-0

Yes: King, Easton, Decatur, Stewart, Guthrie.

No: None

Emergency Clause

Mayor Easton asked for a motion the emergency clause. Councilor King made motion, seconded by Mayor Easton. The vote was taken with the following results:

Carried 5-0

Yes: King, Easton, Decatur, Stewart, Guthrie.

No: No

Mayor Easton said on Item #3 on the Regular Agenda is:

Consider and take action on Ordinance Number 2200, suspending the enforcement of the City of Bixby's fishing and boating license ordinances, from 12:01 a.m. through 11:59 p.m., on Saturday, August 12, 2017. Action includes separate approval of this ordinance's Emergency Clause.

Presented by: Patrick Boulden

Others that spoke: Rusty Helms

City Attorney Patrick Boulden stated that this is brought to our attention by Councilor Stewart that the Heroes on the Water would like to conduct an event at Lake Bixhoma on August 12th 2017 and they have requesting that boating and fishing fees be waived and this can only be done by Ordinance with more clarification for boating and fishing on that day and it's not only for the Heroes on the Water but for everyone on that day

Councilor Stewart ask the Mayor if someone here from the Heroes on the Water could speak.

Rusty Helms passed out information on the Heroes on the Water to each council member. Rusty stated that he is the chapter coordinator for the local non-profit organization called Heroes on the Water and we are nationally recognized as a non-profit organization and we are one of 80 chapters across 37 states and been around since 2012. Rusty explain that our mission is to veterans kayak fishing as a threptic means to relive stress and to reintegrate after what they have dealt with in the military. Rusty stated that our mission statement fully support veterans and support first responders, so what we are asking for that each year between the months between March and November we do a monthly outing event at a lake around the Tulsa area with their family members with no cost to the veterans, and we provide all the fishing equipment, and we would like to use Lake Bixhoma, and the challenge we have is from a permit perspective not knowing how many people we are going to have and we are asking to consider our proposal to waive the permit fee

for our event for the veterans and volunteers. Rusty stated that he can provide a certificate of insurance, and would like this to be approved by Council. Councilor King asked Rusty is one day enough, Rusty stated that we don't want to be greedy but we would love maybe two events which would be awesome because of the location where the lake is, and we do have our scheduled and right now we are trying to confirm those dates Aug 12th and maybe to try and utilize for another event that would be great.

City Attorney Patrick Boulden stated the ordinance does have date and time, but we can do another ordinance at a later date and have an alternate date added.

Mayor Easton asked for a motion on item #3. Councilor Stewart made motion, seconded by Vice Mayor Guthrie. The vote was taken with the following results:

Carried 5-0

Yes: Stewart, Guthrie, Decatur, King, Easton.

No: None

Emergency Clause

Mayor Easton asked for a motion on the Emergency Clause. Councilor Stewart made motion to approve, seconded by Mayor Easton. The vote was taken with the following results:

Carried 5-0

Yes: Stewart, Easton, Decatur, King, Guthrie.

No: None

Mayor Easton said on Item #4 on the Regular Agenda is:

Discussion and approval of a license agreement between the City of Bixby and the City of Tulsa for the installation of underground fiber optic cable between City of Tulsa facilities and the Haikey Creek Wastewater Treatment Plant in Broken Arrow, OK.

Presented by: Patrick Boulden

City Attorney Patrick Boulden stated that the City of Tulsa wants to be able to connect to the fiber optic cable to the Haikey Creek Wastewater Treatment Plant, they approached the City in January of this year to allowing fiber optic cable to be buried along the public right-a-way on 121st Street in the City of Bixby and with your approval we will send this agreement to them and they can get started do this.

Mayor Easton asked for a motion on item #4. Councilor Decatur made motion to approve, seconded by Councilor King. The vote was taken with the following results:

Carried 5-0

Yes: Decatur, King, Stewart, Guthrie, Easton.

No: None

Mayor Easton said on Item #5 on the Regular Agenda is:

City Manager's report

Mayor Easton wanted to introduce the Webelos 2 Pack 142 and asked if they had any question regarding city government. There was several questions from the Webelos and Mayor Easton invited them to come back.

- Marcae shared some information on the Comprehensive Plan.
- Police Chief stated that they have received a grant to replace the position for SRO (School Resource Officer) back into the schools.
- November 9th will be giving the State of the City address by invitation of the Chamber of Commerce at the Spirit Event Center.
- November 11th the city offices will be closed for Veteran's Day.
- Councilor Decatur wanted to remember one of our Citizens Red Stevenson passed away yesterday morning, and this Saturday will be an open house in his honor from 2-4 at Red's Roost at 204 N. Armstrong and his family would welcome everyone.

Mayor Easton said on Item #6 on the Regular Agenda is:

New Business

There being no new business.

Adjournment was called at 6:28 p.m.

MAYOR

ATTEST

CITY CLERK

BIXBY PUBLIC WORKS AUTHORITY MEETING
Board of Trustees
Municipal Building
Minutes
116 W. Needles, Bixby, OK 74008
October 24, 2016 6:00 P.M.

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on October 21 on or before 5:00 p.m.

Mayor Easton called the Bixby Public Works Authority Meeting to order at 6:28 p.m. all members were present.

Members Present

Guthrie
Decatur
Stewart
King
Easton

Staff Present

Jared Cottle, City Manager
Patrick Boulden, City Attorney
Ike Shirley, Police Chief
Charles Barnes, Finance Dir.
Bea Aamodt, Public Works Dir.
Marcae Hilton, City Planner
Yvonne Adams, City Clerk

Mayor Easton said Item #1 on the BPWA Consent Agenda is:

CITY CLERKS REPORT

Consider and approve:

- a) Minutes for Bixby Public Works Authority regular meeting of 10/10/16.
- b) Purchase auto flushers and water sampling stations for the amount of \$24,690.
- c) Purchase order for \$50,000 to acquire Neptune AMR meters from HD Supply.
- d) Authorize Staff to receive quotes and award a contract in an amount not-to-exceed \$15,000 for water meter removal and replacement associated with on-going meter testing program.
- e) Authorize Staff to solicit proposals and award a contract in an amount not-to-exceed \$20,000 for an audit of the water billing system

Mayor Easton asked if there were any amendments or corrections to the consent agenda. Councilor Stewart made motion to approve, seconded by Mayor Easton. The vote was taken with the following results.

Carried 5-0

Yes: Stewart, Easton, Decatur, King, Guthrie.

No: None

Mayor Easton said on Item #1 on the Regular BPWA agenda is:

New Business

There being no business.

Adjournment was called at 6:39 p.m.

MAYOR

ATTEST