

Special Work Session Minutes
Dawes Conference Room
113 West Dawes Avenue, Bixby, Oklahoma 74008
October 24, 2016 5:00 p.m.

The Special Work Session agenda for the regularly scheduled meeting of the City of Bixby was posted on the bulletin board at City Hall, 116 W. Needles Avenue, Bixby, Oklahoma on October 24, 2016, on or before 5:00 p.m.

Vice Mayor Guthrie called the meeting to order at 5:00 p.m. City Clerk Yvonne Adams called the roll and all members were present. Mayor Easton entered in at 5:25 p.m.

Members Present

Guthrie
Decatur
Stewart
King
Easton

Staff Present

Jared Cottle, City Manager
Patrick Boulden, City Attorney
Charles Barnes, Finance Dir.
Marcae Hilton, City Planner
Jason Mohler, Dev. Service Dir.
Bea Aamodt, Public Works Dir.
Ike Shirley, Police Chief
Yvonne Adams, City Clerk

Vice Mayor Guthrie said item #1 on the Special Work Session agenda is:

Discussion on proposed amendments to City ordinances regulating disturbing the peach and excessive sound levels.

Presented by: City Attorney Patrick Boulden

City Attorney Patrick Boulden stated that I have given you some drafts and the first page is on the existing ordinance on noise which is in the business chapter 4. Patrick stated that the very last page is under the public safety code and after that you have a revision of chapter 4 and some revisions that was taken out of the current ordinances and put into the public safety code. Patrick stated that when we were discussing noise permits for the earth floor arena I had expressed some concern with the existing ordinances and the goal was to make it easier for the police offices to enforce and as a while for protection safety and welfare. Patrick stated that what he is suggesting is to repeal this and replace it with the revised ordinance and I tried to make the noise ordinance simple to follow so we could have very clear decimal levels. Patrick stated that my intent is to get rid of the old ordinance and replace with the new one

Discussion continued on this item.

Discussion only. No action taken.

Vice Mayor Guthrie said item #2 on the Special Work Session agenda is:

Discussion on a possible independent audit of the City's water system.

Presented by: Councilor Harold King stated that if we get an independent audit and let them monitor our water bills and water meters with the customers with the most problems and let them audit those customers water meters and water bills, and pick some from each of our wards to be on a committee and let them be on an oversight committee so it doesn't involve us and it would make them responsible also and it would help us from a city to say we are doing our duty.

City Manager Jared Cottle stated that Crawford and Associates will audit our billing system, and also a firm for our meters. Councilor Stewart asked Jared how many meters did you send out to be tested, Jared stated about 9 meters so far. Jared stated that we want to send out about 100 which is out of our 10,000 meters and we have to get bids with an independent company and they will get the meters and take them and get them certified and we want to touch them. Vice Mayor asked Jared if we are already doing that on the billing and the meters, Jared stated that is correct.

Councilor Stewart stated that we all have had to deal with midnight phone calls regarding this water issue and stated that he really appreciated Jared and Staff on trying to go forward and it makes me feel more confident in your findings. Councilor Stewart stated that sending out the meters like you did helped a lot because the debate that we have was the meters were not working, and now it shows the meters are good, and also I like what you are doing with the billing and getting this done professionally and having an independent firm do our billing. Councilor Stewart stated that he thinks you have done your due diligence and going forward and we have done everything you can to bend over backwards to help our customers and I don't know what more we can do.

Councilor King stated that what I am saying that they can have their own oversight committee and they can deal with them and take the load off everybody else. Jared stated that he did commit to doing a final report and initial the first report was based on Yvonne and Bea's staff that was put together and put it together at the end and updated that report with the rest of the information. Jared stated that Crawford would do the audit since they do our financial statements and will have the rest of the meter data and personally I expect it to be similar to what we found the first time.

Councilor Stewart stated that he appreciates where Councilor King is going with this because of the complaints, and if we start looking at citizen oversight committees we are opening up a Pandora's box, we either trust our staff or step down. Councilor Stewart stated that I am not going to have a citizens oversight committee over our employees that we are supposed to trust it will open up a Pandora's Box, and if I can't look a citizen in the face and say they have done everything they could do then I probably need to step down, because I don't have any trust in the grease and wheels in the city. Jared stated that he would be open to having a public meeting just like the folks at Eagle Rock and bring all the results in a public meeting setting and get their feedback. Councilor Stewart stated that you put everything on hold this summer to help the citizens and it that causes someone not to trust us then I am sorry and you guys did your job and you guys have a lot more on your plate and you stopped everything you did to focus on one thing and that was water billing. Councilor Stewart stated to Jared that you did a good job even when you were beat up and if we go this direction it might be a direction we can't come back from in having an oversight committee. Jared stated that we will get the audit results and have those folks come in and look at the final results and ask questions and it will be after the first of the year for the final report on those meters with the data. Councilor Stewart stated that we need to finish the audit and then after you get your information then

we can go from there. Jared stated we will bring it back after the results and then we can decide where to go from there.

Discussion only. No actions taken.

This item will be brought back at a later date.

Vice Mayor Guthrie said item #3 on the Special Work Session agenda is:

Discussion on changing the City Council's December 12, 2016 meeting date due to a conflict with "Buy Bixby".

Presented by: Patrick Boulden

City Attorney Patrick Boulden stated that meeting changes has to notify the City Clerk at least 10 days in advance for regular meeting, date, time and location and since we have a conflict on December 12th with the Buy Bixby so that is question about what date we could change this meeting to. December 13th was discussed for the change of meeting date also the BPWA and Industrial Authority.

Vice Mayor Guthrie said item #4 on the Special Work Session agenda is:

Discussion on Council participation in and appointments to certain committees (*i.e.*, the Bixby Chamber Economic Development Committee; the 2016 Bond Consultant Selection Committee; the Comprehensive Plan Consultant Selection Committee; and the East Fry Creek Trail-Consultant Selection Committee).

Adjournment was at 6:00 p.m.

City Manager Jared Cottle stated that he wanted to open this up to council in order for what level of participation you want on these committees if you want to be part of this. Jared stated that the Chamber has asked us to select two council members on the Economic Development Committee, the Bond Consultant Selection Committee, the Comprehensive Plan Consultant Selection Committee and the Trail Consultant Selection Committee so would anybody like to volunteer or not, it's whatever you want. Councilor Stewart stated that he would be on the Comprehensive Plan, Trail Consultant Selection Committee and Mayor Easton on the Comprehensive Plan Committee, plus the Economic Development Committee, Councilor Decatur will be on the Economic Development Committee.

Vice Mayor Guthrie said item #5 on the Special Work Session agenda is:

Discussion on the City's website development, including but not limited to the creation of a City logo and a City brand.

Presented by: Jared Cottle

City Manager Jared Cottle I have asked Marcae Hilton to be our graphics design for our website to put together all the different pictures and our new website company want us to create a City

logo and or City brand and for the long haul that's part of the Comprehensive Plan. Marcae put on the screen different pictures for council to review. They discussed what they would like to see and asked for feedback from council. Marcae showed council other cities in our region with their logo or brand to get an idea of what is needed for the website. We have something sent out to everybody and send your response to Maraca on your feedback.

Discussion continued on this item.

Vice Mayor Guthrie said item #6 on the Special Work Session agenda is:

Discussion on the possible closure of Parker Street, between East 151st Street and East McKennon Avenue.

Presented by: Jared Cottle

City Manager Jared Cottle stated that we have consistently had complaints about this fence turning onto 151st and a solution would be buy this corner of their yard and put a site triangle in that and encroach in to that area or another option is for us to close the road, abandon the road right-away if we vacate the roadway.

Discussion continued on this item. Jared would bring back a proposed plan at a later date.

Adjournment was called at 5:57 p.m.

MAYOR

ATTEST

CITY CLERK