

**City of Bixby  
City Council Meeting  
Minutes  
Courtyard by Marriot  
210 East Stacy, Allen, Texas  
July 27, 2018 4:00 P.M.**

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on July 24th 2018 on or before 4:00 p.m.

Mayor Easton called the meeting to order at 4:20 p.m.

City Clerk Yvonne Adams called the roll and all members were present. Councilor Blair enter at 4:30 p.m.

**Members Present**

**Easton  
Guthrie  
Blair  
Decatur  
Girard**

**Staff Present**

**Jared Cottle, City Manager  
Steve Oakley, City Attorney  
Bea Aamodt, Public Works Dir.  
Ike Shirley, Police Chief  
Jason Mohler, Dev. Service Dir.  
Marcae' Hilton, City Planner  
Jennifer Rush, Pub. Info/Events  
Don Cash, Parks Dir.  
Bryan Wood, Fire Chief  
Charles Barnes, Finance Dir.  
Yvonne Adams, City Clerk**

**Mayor Easton said item #1 on the Regular Agenda is:**

Discussion strategic planning, Downtown River Projects, branding, website, logos, Comprehensive Plan, Comprehensive Plan survey results, economic development, ordinances changes, retail recruitment, long term plans for City Attorney/Prosecutor, Emergency Responses Plans, infrastructure needs, community events.

Presented by: Jared Cottle

City Manager Jared Cottle wanted to thank everyone for coming down and taking the effort to be here, Jared stated that he asked all the staff to put together a 20 year strategic plan for each department and along with council to go over the plan with discussion on any clarification that is needed. Jared continue to explain the schedule for the tonight's meeting and the tour on Saturday of some establishments in Allen, Texas and other areas. Jared started out with tonight's subject matter on Bixby's project grown which brings us to the strategic plan for each department pertaining for the future plan for the City of Bixby, this subject matter was lengthy in discussion and department heads pointing out talking point for council to review from the plan. Jared stated that we will start the strategic plan with police department though parks department.

Discussion only, no action taken.

Mayor Easton called for recess at 6:03 p.m.  
Reconvened at 6:54 p.m.

Discussion pick back up on the departmental strategic 20 year plan with the finance department and ending with city clerk department. Council had some discussion on the remaining departments on their plan pertaining for the future growth for the city.

Mayor Easton called for recess at 8:30 p.m.  
Reconvened at 8:53 p.m.

Discussion continued on the subject matter of facilities with consisted of City Hall & Dawes Building, Public Safety, WWTP (Wastewater Treatment Plant) and WTP (Water Treatment Plant) with updates. Jared continued to focus on infrastructure which consisted of streets & drainage, development area, park and memorial corridor.

Discussion only, no action taken.

Mayor Easton called for recess at 10:03 p.m.

**Mayor Easton said on Item #2 on the Regular Agenda is:**  
Saturday a.m. July 28<sup>th</sup>, tour of establishments in Allen, Texas and surrounding areas.

Presented by: Jared Cottle

City Council and Staff went on a self-guided tours of region mixed use project around the area for ideas and discussion later.

Mayor Easton reconvened at 12:58 p.m. Saturday 28, 2018.

Tours were taken at Adriatica Village, Craig Ranch, Legacy Central, Downtown Plano and Downtown McKinney, these projects are mixed use projects in this area.

City Manager Jared Cottle asked during the panel table talk on what everyone like and did not like about the project tours that each one went on. Discussion continued on this subject matter with good ideas coming from everyone involved.

Mayor Easton called for recess at 3:26 p.m.  
Reconvened at 3:46 p.m.

City Manager Jared Cottle started the discussion on Downtown River consisting of project updates with regards of budget and land acquisition plus incentive programs. Design Standards were discussed with some details on the survey results, Jared gave council examples of branding with a

website preview, and logos with discussion. Jared opened up questions for council and once the questions were clarified the Comprehensive Plan was discussed with the timeline update, FLUM Review, survey results and mixed use districts. Further discusses continued on Economic Development with subjects on event planning, event tier classification, Job recruitment was discussed by Krystal Crockett from the Bixby Metro Chamber of Commerce gave council some updates on job recruitment with target industry study, plus other discussion and updates on OU recommendations: cost benefit and ROI and retail recruitment.

Discussion continued, not action was taken.

Mayor Easton called for recess at 5:00 p.m.

Reconvene at 8:55 p.m.

**Mayor Easton said on Item #3 on the Regular Agenda is:**

Return to meeting site, continue discussion of agenda item No. 1 topics and discuss findings of tour.

Presented by: Jared Cottle

City Manager Jared Cottle stated that he would like to get some direction on legal counsel and a game plan to discuss.

Discussion only, no action taken.

Adjournment was called at 9:21 p.m.

---

Mayor

---

City Clerk