

**CITY COUNCIL MEETING
MUNICIPAL BUILDING
116 W. Needles Ave., Bixby, OK 74008
April 27, 2020 at 6:00 P.M.**

CITY COUNCIL MEMBERS

**Mayor Brian Guthrie (Ward 2)-Participating Remotely via Videoconference
Vice Mayor John Easton (Ward 1)-Participating Remotely via Videoconference
Councilor Paul Blair (Ward 3)-Participating Remotely via Videoconference
Councilor Brad Girard (Ward 4)-Participating Remotely via Videoconference**

In accordance with Senate Bill 661, which temporarily modified the Open Meeting Act as approved by Governor Stitt on March 18, 2020

CALL TO ORDER

MAYOR GUTHRIE

ROLL CALL

CITY CLERK YVONNE ADAMS

INVOCATION

APPOINTMENT OF RYAN CRAWFORD TO FILL THE VACANCY IN WARD 5 (BIXBY CHARTER, SECTION 2.9).
MAYOR GUTHRIE

ADMINISTRATION OF THE OATH OF OFFICE TO RYAN CRAWFORD, AS COUNCIL MEMBER FROM WARD 5.
MAYOR GUTHRIE

ELECTION OF A MAYOR AND VICE MAYOR, PURSUANT TO BIXBY CHARTER SECTION 2.2 (a).

CONSENT AGENDA

CITY CLERK'S REPORT

Consider and approve:

- a) Minutes for the Regular City Council meeting dated 04/13/2020.
- b) Consider and/or approve 2020-2021 Oklahoma Municipal League service Fees in the amount of \$8,950.25 (City portion).

Persons who require a special accommodation to participate in this meeting should contact City Clerk Yvonne Adams, 116 West Needles Avenue, Bixby, Oklahoma, 918-366-4430 or via Email: yadams@bixbyok.gov as far in advance as possible and preferably at least 48-hours before the date of the meeting. Persons using a TDD may contact OKLAHOMA RELAY at 1-800-722-0353 and voice calls should be made to 1-800-522-8506 to communicate via telephone with hearing telephone users and vice versa.

- c) Consider and/or approve professional service agreement and purchase order to Crawford and Associates for FY-20 Financial Statement preparation and accounting assistance as needed in the amount of \$25,000 (General Fund portion).
- d) Consider and approve annual renewal for DTN weather/lighting alerts for City staff and sports groups to monitor threatening weather for events. Sole source vendor and funds will come from Park Budget 5-10-8376 in the amount of \$5,604.00. Partial cost will be shared with sports groups.
- e) Request to approve Resolution No. 2020-9 extending the time to acquire a 2020-2021 restaurant permit to October 1, 2020, without late penalty.
- f) Discuss and/or take action on Memorandum of Understanding with Bixby Public Schools as Building Lease Agreement for 2 East 151st Street.
- g) Discuss and/or take action contract with HISINC, LLC for the Haikey Creek Project LOMR submittal to FEMA and corresponding review fees to be paid to FEMA.
- h) Request to enter lease agreement with J&P Ventures LLC, (Cross Creek) for the purpose of additional storage capacity and COVID-19 preparations. Not to exceed \$1400.00 per month, total of \$16,800.00 for one year term.

Public comments are limited to items listed on the agenda.

Those wishing to speak on agenda items will need to appear in the City Council Chambers.

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REGULAR AGENDA

1. Consider and take any necessary action related to Resolution 2020-7, Ordinance No. 2304, or the April 13th, 2020 Emergency Proclamation and Executive Order.
Mayor Guthrie
2. Ordinance No. 2305 amending Ordinance No. 2304 to amend or modify provisions of Ordinance No. 2304 to parallel Governor Stitt's orders regarding the phased opening of businesses and other matters related to the Covid-19 virus: and declaring an emergency.
Steve Oakley
3. Request to approve Emergency Clause for amendment to Ordinance 2305. Steve Oakley
4. Consider, discuss and approve Ordinance No. 2303, amending Bixby City Code Title 11, titled "ZONING REGULATIONS"; Chapter 9, titled "Use Units"; regarding Signage Language in Use Unit 21 Business Signs and Outdoor Advertising, Item H, Noncommercial Signs; and adding Item J, Sports Facility Sponsorship Signs.
Jason Mohler
5. Action includes second reading and/or possible approval of Ordinance No. 2303 for *ZONING REGULATIONS*, with separate approval of an Emergency Clause.
Jason Mohler
6. Discussion and possible action on the Revised Preliminary Plat for *Estates at Conrad Village (BXPT-19.03 Conrad Village)*, applicant | Tanner Consulting, 43.847 Acres, Seventy-eight (78) Lots, Five (5) Blocks and Five (5) Reserves areas, on an undeveloped parcel for a Single-family residential development, in Section 23, Township 17 North, and Range 13 East, general location: less than 1/4-mile south of 151st Street and east of Sheridan.
Jason Mohler
7. Discuss and/or take action on awarding contract to Tri-Star Construction, LLC for the Roadway Reconstruction East 131st Street South between Mingo Road and Garnett Road; Tri-Star Construction submitted the lowest and best bid of \$176,063.45.
Bea Aamodt
8. Discuss and/or approve Change Order #2 for the Bixby Water Reclamation Facility upgrading the drainage structures and adding 30 days to the project time; change order amount is \$182,881.81.
Bea Aamodt
9. Discuss and/or take action on Traffic Calming proposal from the Twin Creeks HOA.
Jared Cottle
10. City Manager's Report
Jared Cottle

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11. New Business

Mayor or Vice-Mayor

12. Adjournment

Mayor or Vice-Mayor

This Notice and Agenda was posted on the bulletin board this 24th day of April 2020, on or before 6:00 p.m., at City Hall, 116 W. Needles, Bixby Oklahoma.

Respectfully Submitted

Yvonne Adams
City Clerk

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BIXBY PUBLIC WORKS AUTHORITY MEETING
Board of Trustees
Municipal Building
116 W. Needles Ave., Bixby, OK 74008
April 27, 2020
Time: 6:00 P.M. or immediately Following the City Council Meeting

CITY COUNCIL MEMBERS

Mayor Brian Guthrie (Ward 2)-Participating Remotely via Videoconference
Vice Mayor John Easton (Ward 1)-Participating Remotely via Videoconference
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In accordance with Senate Bill 661, which temporarily modified the Open Meeting Act as approved by Governor Stitt on March 18, 2020

CALL TO ORDER

CHAIRMAN

ROLL CALL

SECRETARY

CONSENT AGENDA

SECRETARY'S REPORT

Consider and approve:

- a) Minutes for Bixby Public Works Authority regular meeting 04/13/2020.
- b) Consider and/or approve 2020-2021 Oklahoma Municipal League service Fees in the amount of \$8,950.26 (BPWA portion).
- c) Consider and/or approve professional service agreement and purchase order to Crawford and Associates for FY-20 Financial Statement preparation and accounting assistance as needed in the amount of \$25,000 (BPWA portion).

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BPWA
REGULAR AGENDA

- | | |
|-----------------|----------|
| 1. New Business | Chairman |
| 2. Adjournment | Chairman |

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Respectfully Submitted

Yvonne Adams
City Clerk

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