

City Council Meeting Agenda

Municipal Building
116 W. Needles Ave., Bixby, OK 74008
May 26, 2020 at 6:00 P.M.

Notice of Modified Meeting

City Council Members

Mayor Brian Guthrie (Ward 2)-Participating Remotely via Videoconference
Vice Mayor John Easton (Ward 1)-Participating Remotely via Videoconference
Councilor Paul Blair (Ward 3)-Participating Remotely via Videoconference
Councilor Brad Girard (Ward 4)-Participating Remotely via Videoconference
Councilor Ryan Crawford (Ward 5)-Participating Remotely via Videoconference

In accordance with Senate Bill 661, which temporarily modified the Open Meeting Act as approved by Governor Stitt on March 18, 2020

Call to Order

Mayor Guthrie

Roll Call

City Clerk Yvonne Adams

Invocation

Consent Agenda

City Clerk's Report

Consider and approve:

- a) Minutes for the Special City Council meeting minutes dated 05/11/20.
- b) Consider and/or approve re-adoption of the City of Bixby City Council Handbook originally adopted March 30, 2015.
- c) Consider and/or approve purchase order to Oklahoma Municipal Assurance Group for renewal of City's property insurance in the amount of \$43,237.68 (City portion of total bill).

Persons who require a special accommodation to participate in this meeting should contact City Clerk Yvonne Adams, 116 West Needles Avenue, Bixby, Oklahoma, 918-366-4430 or email [City Clerk Yvonne Adams](mailto:City_Clerk_Yvonne_Adams) (yadams@bixbyok.gov) as far in advance as possible and preferably at least 48-hours before the date of the meeting. Persons using a Telecommunication Device for the Deaf may contact **Oklahoma Relay** at 1-800-722-0353 and voice calls should be made to 1-800-522-8506 to communicate via telephone with hearing telephone users and vice versa.

- d) Consider and/or approve purchase order to Oklahoma Municipal Assurance Group of renewal of City's general liability and automobile insurance in the amount of \$69,055.86 (City's portion of total bill).
- e) Discuss and/or approve allowing citizens the ability to discharge fireworks on Friday July 3rd, Saturday July 4th and Sunday July 5th between the hours of 3:00 p.m-11:00 p.m.
- f) Discuss and/or approve the purchase of a Holmatro Combi Extrication tool from Conrad Fire Equipment not to exceed \$10,684.08.
- g) Consider and approve the agreement between The City of Bixby and Bixby Public Schools for agronomy maintenance of Bixby High School Soccer Field. In the amount \$5,400.00 for agronomy maintenance plus an Initial, One-time conditioning fee of \$455.00.
- h) Discuss and/or approve renewal Memorandum of Understanding with The Indian Nations Council of Government in the amount of \$4,343.
- i) Approve Temporary Easement Agreement for construction of 121st & Mingo Road Intersection Widening Project.
- j) Discuss and/or approve the purchase of a 70" Sharp Aquas Board Interactive Display System from R.K. Black, Inc. not to exceed \$4,890.00.
- k) Consider and/or approve purchase order to Emergency Medical Service Authority for Fiscal 2021 subsidy in the amount of \$298,414.
- l) Discuss and/or approve the surplus of a 2008 Zodiac inflatable boat.
- m) Authorize waiver of Permit and Plan Review fees for the Bixby Public Schools Projects at the Central Elementary, Central Intermediate and North Elementary & Intermediate Campuses.
- n) Discuss and/or take action on purchasing materials at Tulsa County bid prices for the Roadway Reconstruction East 131st Street South between Mingo Road and Garnett Road; estimated cost of materials is \$75,000.
- o) Consider and/or approve Worker's Compensation Insurance renewal for Fiscal 2021 in the amount of \$198,052.30 (City portion of total bill)

Public comments are limited to items listed on the agenda.

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Those wishing to speak on agenda items will need to appear in the City Council Chambers.

Regular Agenda

1. Consider and take action on resumption of all municipal Court Case appearance June 25, 2020.

Phil Frazier

2. Consider and take action on adopting an amnesty opportunity for all citizens presently charged with Municipal Code Violations in the City of Bixby, who wish to dispose of the violation prior to June 25, 2020.

Phil Frazier

3. Discussion on resuming in person City Council meetings and date to resume the same.

Mayor Guthrie

4. Request to approve Ordinance Number 2306 approving the Petition for Annexation filed by **Rowan Grove, L.L.C**, for a tract of land that is part of the North Half of Government Lot One, and part of the North Half of the Northwest Quarter of section 7, Township 17 North, Range 14 East of the Indian Base and Meridian, Tulsa County, State of Oklahoma, According to the United States Government survey thereof.

Steve Oakley

5. Request to approve Emergency Clause for Ordinance Number 2306 after having had a second reading.

Steve Oakley

6. Discussion and possible approval of Bixby Plat-18.05, Conditional Final Plat for **Pine Valley Addition** blocks 12-13, 31.744 Acres, Forty (40) Lots, Two (2) Blocks, with one (1) Reserve Area, an undeveloped parcel for the purpose of residential development, in Section Sixteen (16), Township Seventeen (17) North, and Range Thirteen (13) East, located south and east of the Southeast Corner of 141st Street South and Harvard Ave.

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Jason Mohler

7. Discussion and possible approval of *Bixby Planned Unit Development-20.03 MI76*, Minor Amendment #3 of Planned Unit Development for *Scenic Village Park (Planned Unit Development 76)* for South Memorial Business Park, to establish a minimum parking ratio for the development, provide shared parking, allow private mutual access drives in lieu of street frontage, remove the 20' setback internal to the office park, and provide flexibility for signage, among other details in Development area "H" of the original Planned Unit Development #76, Scenic Village Park. Section Two (2), Township Seventeen (17) North, Range Thirteen (13) east, located west of South Memorial Drive and south of East 121st Street South.

Jason Mohler

8. Discussion and possible approval of Bixby Plat-20.03, Preliminary Plat for **South Memorial Business Park**, 11.290 Acres, Fifteen (15) Lots, One (1) Block, in an undeveloped parcel for the purpose of professional and business office development, in Section Two (2), Township Seventeen (17) North, and Range Thirteen (13) East, located west of South Memorial Drive and south of East 121st Street South.

Jason Mohler

9. City Manager's Report

Jared Cottle

10. New Business

Mayor or Vice-Mayor

11. Adjournment

Mayor or Vice-Mayor

Notice of Posting

This Notice and Agenda was posted on the bulletin board this 22nd day of May, 2020, on or before 6:00 p.m., at City Hall, 116 W. Needles, Bixby Oklahoma.

Respectfully Submitted

Yvonne Adams
City Clerk

Persons who require a special accommodation to participate in this meeting should contact City Clerk Yvonne Adams, 116 West Needles Avenue, Bixby, Oklahoma, 918-366-4430 or email [City Clerk Yvonne Adams](mailto:City_Clerk_Yvonne_Adams@bixbyok.gov) (yadams@bixbyok.gov) as far in advance as possible and preferably at least 48-hours before the date of the meeting. Persons using a Telecommunication Device for the Deaf may contact **Oklahoma Relay** at 1-800-722-0353 and voice calls should be made to 1-800-522-8506 to communicate via telephone with hearing telephone users and vice versa.

Bixby Public Works Authority Meeting

**Board of Trustees
Municipal Building
116 W. Needles Ave., Bixby, OK 74008
May 26, 2020**

Time: 6:00 P.M. or immediately Following the City Council Meeting

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Councilor Brad Girard (Ward 4)-Participating Remotely via Videoconference
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In accordance with Senate Bill 661, which temporarily modified the Open Meeting Act as approved by Governor Stitt on March 18, 2020.

Call to Order

Chairman

Roll Call

Secretary

Consent Agenda

Secretary's Report

Consider and approve:

- a. Minutes for Bixby Public Works Authority regular meeting 05/11/2020.
- b. Consider and/or approve purchase order to Oklahoma Municipal Assurance Group for renewal of City's property insurance in the amount of \$28,917.32 (Bixby Public Works portion of total bill).

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- c. Consider and/or approve purchase order to Oklahoma Municipal Assurance Group for renewal of City's general liability and automobile insurance in the amount \$21,191.14 (BPWA's portion of total bill).
- d. Consider and/or approve Worker's Compensation Insurance renewal for Fiscal 2021 in the amount of \$22,141.70 (Bixby Public Works portion of total bill).

Regular Agenda

- 1. New Business

Chairman

- 2. Adjournment

Chairman

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Respectfully Submitted

Yvonne Adams
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