

City Council Meeting Agenda

Municipal Building
116 W. Needles Ave., Bixby, OK 74008
July 13, 2020 at 6:00 P.M.

Notice of Modified Meeting

City Council Members

Mayor Brian Guthrie (Ward 2)-Participating Remotely via Videoconference
Vice Mayor John Easton (Ward 1)-Participating Remotely via Videoconference
Councilor Paul Blair (Ward 3)-Participating Remotely via Videoconference
Councilor Brad Girard (Ward 4)-Participating Remotely via Videoconference
Councilor Ryan Crawford (Ward 5)-Participating Remotely via Videoconference

In accordance with Senate Bill 661, which temporarily modified the Open Meeting Act as approved by Governor Stitt on March 18, 2020

Call to Order

Mayor Guthrie

Roll Call

City Clerk Yvonne Adams

Invocation

Consent Agenda

City Clerk's Report

Consider and approve:

- a) Minutes for the City Council meeting minutes dated 06/22/20.
- b) Resolution Number 2020-14, providing for the authorization to participate in the Oklahoma Municipal Assurance Group (OMAG) Recognition Program.
- c) Request to approve the purchase of personal protective equipment (PPE) of structural firefighting ensemble (coat and pants) from NAFECO, Inc. not to exceed \$5206, funding from 2020-2021 Capital Improvement Fund.

Persons who require a special accommodation to participate in this meeting should contact City Clerk Yvonne Adams, 116 West Needles Avenue, Bixby, Oklahoma, 918-366-4430 or email [City Clerk Yvonne Adams](mailto:City_Clerk_Yvonne_Adams) (yadams@bixbyok.gov) as far in advance as possible and preferably at least 48-hours before the date of the meeting. Persons using a Telecommunication Device for the Deaf may contact **Oklahoma Relay** at 1-800-722-0353 and voice calls should be made to 1-800-522-8506 to communicate via telephone with hearing telephone users and vice versa.

- d) Discuss and/or approve the renewal subscription of the current reporting software for the Bixby Fire Department not to exceed \$6,012.06.
- e) Discuss and/or approve purchase to Digi Surveillance system, not to exceed the amount of \$98,237.98, to install door access and surveillance camera system.
- f) Discuss and/or approve one (1) grant School Resource Officer (SRO) contract between the City of Bixby and Bixby Public Schools for the 2020-2021 school year.
- g) Ordinance Number 2307 closing portion of South “D” Avenue between East 5th Street South and East 4th Street South.
- h) Approve purchase order in the amount of \$10,900 to Building and Earth for materials testing services for the North River Access Project.
- i) Discuss and/or take action on purchasing unleaded gasoline for \$25,000.
- j) Authorize signature of Department of Environmental Quality (DEQ) permit applications for construction of Sanitary Sewer to serve the Yale Heights collection of projects.

Public comments are limited to items listed on the agenda.

Those wishing to speak on agenda items will need to appear in the City Council Chambers.

Regular Agenda

1. Consider and take any necessary action on amending Ordinance No. 2305, related to COVID-19 virus response.

Mayor Guthrie

2. Request to approve Emergency Clause for Ordinance number 2305 for any adopted amendments.

Mayor Guthrie

3. Review, discussion, and possible action on Bixby’s Security Alarm Permit Ordinance 2281.

Vice Mayor Easton

Persons who require a special accommodation to participate in this meeting should contact City Clerk Yvonne Adams, 116 West Needles Avenue, Bixby, Oklahoma, 918-366-4430 or email [City Clerk Yvonne Adams](mailto:City_Clerk_Yvonne_Adams) (yadams@bixbyok.gov) as far in advance as possible and preferably at least 48-hours before the date of the meeting. Persons using a Telecommunication Device for the Deaf may contact **Oklahoma Relay** at 1-800-722-0353 and voice calls should be made to 1-800-522-8506 to communicate via telephone with hearing telephone users and vice versa.

4. Request to discuss contract with PM AM (FAMS, False Alarm Management Solutions), and possible termination of the same.

Steve Oakley

5. Request to review and or amend Resolution Number 2020-13 for City fee schedule in relation to registration and registration fees and other matters related to alarms.

Steve Oakley

6. **Consider, discuss and approve Ordinance Number 2309, Bixby Comprehensive Plan-20.03**, Minor Amendment to the Comprehensive Plan for *Rowan Grove*, Low Density Residential to Medium Density Residential, to allow for RS-3 (Residential Single Family) zoning in Development Area C of Bixby Planned Unit Development-20.02, contains 27.37 Acres in Section 7, Township 17N, Range 14E, located South of 131st Street South and East of South Mingo Rd.

Councilor Crawford

7. Request to approve Emergency Clause for Ordinance number 2309 and waiving second reading thereof.

Councilor Crawford

8. **Consider, discuss and approve Ordinance number 2310, Bixby Zoning-20.02**, Rezoning for a portion of *Rowan Grove*, proposed amendment to a zoning district in the City of Bixby, (FD) Flood District to (RS-3) Residential Single Family, to allow for a Residential Development in Development Area C of Bixby Planned Unit Development-20.02, contains 27.37 Acres in Section 7, Township 17N, Range 14E, located South of 131st Street South and East of South Mingo Rd.

Jason Mohler

9. Request to approve Emergency Clause for Ordinance number 2310 and waiving second reading thereof.

Jason Mohler

10. **Consider, discuss and approve Ordinance number 2311, Bixby Planned Unit Development-20.02**, Planned Unit Development for *Rowan Grove*, contains Three (3) Development Areas, 37.02 acres, in Section 7, Township 17N, Range 14E, located South of 131st Street South and East of South Mingo Rd.

Jason Mohler

Persons who require a special accommodation to participate in this meeting should contact City Clerk Yvonne Adams, 116 West Needles Avenue, Bixby, Oklahoma, 918-366-4430 or email [City Clerk Yvonne Adams](mailto:City_Clerk_Yvonne_Adams) (yadams@bixbyok.gov) as far in advance as possible and preferably at least 48-hours before the date of the meeting. Persons using a Telecommunication Device for the Deaf may contact **Oklahoma Relay** at 1-800-722-0353 and voice calls should be made to 1-800-522-8506 to communicate via telephone with hearing telephone users and vice versa.

11. Request to approve Emergency Clause for Ordinance number 2311 and waiving second reading thereof.

Jason Mohler

12. **Discussion and possible approval of Bixby Plat-20.04**, Preliminary Plat of *Rowan Grove*, 37.02 acres total, One hundred and Fifty One (151) Lots, Six (6) Blocks, and One (1) Reserve Area, in Section 7, Township 17N, Range 14E, located South of 131st Street South and East of South Mingo Rd.

Jason Mohler

13. Discuss and/or take action on City sponsorship for the Buy Bixby program managed by the Bixby Metro Chamber.

Jared Cottle

14. City Manager's Report

Jared Cottle

15. New Business

Mayor or Vice-Mayor

16. Adjournment

Mayor or Vice-Mayor

Notice of Posting

This Notice and Agenda was posted on the bulletin board this 10th day of July 2020, on or before 6:00 p.m., at City Hall, 116 W. Needles, Bixby Oklahoma.

Respectfully Submitted

Yvonne Adams
City Clerk

Persons who require a special accommodation to participate in this meeting should contact City Clerk Yvonne Adams, 116 West Needles Avenue, Bixby, Oklahoma, 918-366-4430 or email [City Clerk Yvonne Adams](mailto:Yvonne.Adams@bixbyok.gov) (yadams@bixbyok.gov) as far in advance as possible and preferably at least 48-hours before the date of the meeting. Persons using a Telecommunication Device for the Deaf may contact **Oklahoma Relay** at 1-800-722-0353 and voice calls should be made to 1-800-522-8506 to communicate via telephone with hearing telephone users and vice versa.

Bixby Public Works Authority Meeting

**Board of Trustees
Municipal Building
116 W. Needles Ave., Bixby, OK 74008
July 13, 2020**

Time: 6:00 P.M. or immediately Following the City Council Meeting

Notice of Modified Meeting

City Council Members

Mayor Brian Guthrie (Ward 2)-Participating Remotely via Videoconference
Vice Mayor John Easton (Ward 1)-Participating Remotely via Videoconference
Councilor Paul Blair (Ward 3)-Participating Remotely via Videoconference
Councilor Brad Girard (Ward 4)-Participating Remotely via Videoconference
Councilor Ryan Crawford (Ward 5)-Participating Remotely via Videoconference

In accordance with Senate Bill 661, which temporarily modified the Open Meeting Act as approved by Governor Stitt on March 18, 2020.

Call to Order

Chairman

Roll Call

Secretary

Consent Agenda

Secretary's Report

Consider and approve:

- a. Minutes for Bixby Public Works Authority regular meeting 06/22/2020.
- b. Discuss and/or take action on purchasing unleaded gasoline for \$25,000.

Persons who require a special accommodation to participate in this meeting should contact City Clerk Yvonne Adams, 116 West Needles Avenue, Bixby, Oklahoma, 918-366-4430 or email [City Clerk Yvonne Adams](mailto:City_Clerk_Yvonne_Adams) (yadams@bixbyok.gov) as far in advance as possible and preferably at least 48-hours before the date of the meeting. Persons using a Telecommunication Device for the Deaf may contact **Oklahoma Relay** at 1-800-722-0353 and voice calls should be made to 1-800-522-8506 to communicate via telephone with hearing telephone users and vice versa.

- c. Discuss and/or approve purchasing two 2020 Ford F150 Crew Cabs for the Public Works Department Inspections Fleet from Bill Knight at \$31,020 each: total \$62,040.

Regular Agenda

- 1. New Business

Chairman

- 2. Adjournment

Chairman

Notice of Posting

This Notice and Agenda was posted on the bulletin board this 10th July 2020, on or before 6:00 p.m., at City Hall, 116 W. Needles, Bixby, Oklahoma.

Respectfully Submitted

Yvonne Adams
City Clerk

Persons who require a special accommodation to participate in this meeting should contact City Clerk Yvonne Adams, 116 West Needles Avenue, Bixby, Oklahoma, 918-366-4430 or email [City Clerk Yvonne Adams](mailto:Yvonne.Adams@bixbyok.gov) (yadams@bixbyok.gov) as far in advance as possible and preferably at least 48-hours before the date of the meeting. Persons using a Telecommunication Device for the Deaf may contact **Oklahoma Relay** at 1-800-722-0353 and voice calls should be made to 1-800-522-8506 to communicate via telephone with hearing telephone users and vice versa.