

## BIXBY PLANNING COMMISSION MINUTES

Tuesday | January 19, 2021 | 6:00 PM

CITY HALL, COUNCIL CHAMBERS | 116 WEST NEEDLES, BIXBY, OK

CALL TO ORDER: 6:03 pm

MEMBERS PRESENT: Tom Holland  
Joshua Nave (Vice Chair)  
JR Donelson (Chair)

MEMBERS ABSENT: Lance Whisman

OTHER STAFF PRESENT: Jason Mohler, Dev. Svc. Dir.

### CONSENT AGENDA

- a. Approval of Minutes | Regular Scheduled Planning Commission Mtg. | Dec. 15, 2020 – APPROVED
- b. Final Plat for Estates at Conrad Village (BXPT-19.03) – no discussion, no questions for applicant, Tanner Consulting.
- c. Acknowledge Petition for Annexation – 161<sup>st</sup> & Yale. Rickey Jones of Tanner Consulting presented information regarding proposed development. Discussion ensued pertaining to the infrastructure. Sanitary sewer provided by City of Bixby while Rural Water will provide the water.
- d. Mr. Nave made motion to approve, Seconded by Mr. Holland  
Tom Holland – Yes  
Joshua Nave (Vice Chair) – Yes  
Lance Whisman – Absent  
JR Donelson (Chair) – Yes

Motion Approved

## PUBLIC HEARING

1. LOT SPLIT / COMBO (BXLS-21.01) *QUAIL COMMONS*  
Mr. Mohler presented for the applicant who was present for any questions board members may have had. Mr. Mohler indicated that in his review of access, utilities and bulk area, met all requirements. No questions from board members. Mr. Holland made motion to approve, seconded by Mr. Nave.  
Tom Holland – Yes  
Joshua Nave (Vice Chair) – Yes  
Lance Whisman – Absent  
JR Donelson (Chair) – Yes
  
2. Lot Split (BXLS-21.02) *STUNKARD*  
Applicant – JR Donelson. After recusing himself (Mr. Donelson), Mr. Whisman being absent, and a vacant seat, a quorum failed to be made. Motion made by Mr. Donelson to table and continue the hearing. Mr. Holland seconded the motion. Motion approved.  
Tom Holland – Yes  
Joshua Nave (Vice Chair) – Yes  
Lance Whisman – Absent  
JR Donelson – Yes
  
3. LOT SPLIT / COMBO (BXLS-21.03)  
Applicant – Bixby Funeral Service, Jack Selby  
Mr. Mohler spoke explaining why this lot split is basically a “clean-up” of parcel under common ownership in order to convey individual tracts. Mr. Holland made motion to approve, seconded by Mr. Nave. Motion Approved.  
Tom Holland – Yes  
Joshua Nave (Vice Chair) – Yes  
Lance Whisman – yes  
JR Donelson (Chair) - Yes

Mr. Mohler indicated a “Special Meeting” may have to be scheduled but if that is the case he would notify everyone.

Update on vacant PC position – Mr. Pittman has moved outside the City limits of Bixby and has resigned. Mayor or Vice Mayor to fill position by appointment.

Update on Staff – Mr. Mohler has resigned his position with City of Bixby and his last day is Jan. 29.

MEETING ADJOURNED AT 6:27 PM