

**City of Bixby  
City Council Meeting  
Minutes  
City Hall Municipal Building  
116 W Needles, Bixby, OK 74008  
February 11, 2019 6:00 P.M.**

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on February 8, 2019 on or before 6:00 p.m.

Mayor Easton called the meeting to order at 6:00 p.m.

City Clerk Yvonne Adams called the roll and all members were present. Councilor Decatur entered into the council chambers at 6:25 p.m.

**Members Present**

**Guthrie  
Blair  
Girard  
Decatur  
Easton**

**Staff Present**

**Jared Cottle, City Manager  
Steve Oakley, City Attorney  
Ike Shirley, Police Chief  
Jason Mohler, Dev. Service Dir.  
Marcae' Hilton, City Planner  
Charles Barnes, Finance Dir.  
Bea Aamodt, Public Works Dir.  
Joey Wiedel, Fire Marshal  
Yvonne Adams, City Clerk**

**PLEDGE OF ALLEGIANCE**

**Invocation was given by City Clerk Yvonne Adams.**

**Mayor Easton said Item #1 on the Consent Agenda is:  
CITY CLERKS REPORT**

Consider and approve:

- a) Minutes for the Special Work Session meeting dated 01/28/19.
- b) Minutes for the Regular City Council meeting dated 01/28/19.
- c) Discuss and/or approve purchasing tools for Emergency Management; cost is \$27,750.98.
- d) Resolution 2019-5 adopting the Environmental Information Document for the Bixby Water Reclamation Facility.
- e) Discuss and/or approve proposal in the amount of \$18,300 from Thunderhead Testing to provide materials testing for the Downtown Streetscapes Project.

Mayor Easton asked if there are any questions or amendments to the consent agenda. Councilor Blair asked to discuss item “c”. Public Works Director Bea Aamodt gave some clarification on that item. Vice Mayor Guthrie made motion to approve, seconded by Mayor Easton. The vote was taken with the following results:

Carried 4-0

Yes: Guthrie, Easton, Girard, Blair.

No: None

**Mayor Easton said item #1 on the Regular Agenda is:**

Discussion and possible action on the Preliminary Plat | *MISTY HOLLOW ESTATES (BXPT-19.02 MISTY)*: Applicant, Select Design. Misty Hollow, 3.75 acres, Five (5) Lots, Two (2) Blocks and Four (4) Reserves areas, with one developed lot and the remaining undeveloped for the purpose of a single family residential development, in Section 11, Township 17 North, and Range 13 East. General Location: West of 78<sup>th</sup> E. Avenue, ¼ mile west of Memorial and south of 131<sup>st</sup>.

Presented by: Marcae’ Hilton

Others that spoke: Jerry Perez 17216 s. 92<sup>ND</sup> E. Ave. Bixby OK

City Planner Marcae’ Hilton stated this request comes for a preliminary plat named Misty Hollow and the existing zoning is RS1 and it’s a single family residential project. Marcae’ stated that Staff and Planning Commission does recommend approval of the preliminary plat for Misty Hollow and it meets the requirements of the zoning and Bixby Land Use regulations.

Public comment was given by Jerry Perez

Mayor Easton asked for a motion on item #1. Mayor Easton made motion to approve, seconded by Vice Mayor Guthrie. The vote was taken with the following results:

Carried 4-0

Yes: Easton, Guthrie, Girard, Blair.

No: None

Councilor Decatur enter in at 6:25 p.m. before the vote on item #2.

**Mayor Easton said on Item #2 on the Regular Agenda is:**

Discussion and possible action on the third phase and Conditional Final Plat for *Pine Valley Blocks 1-3*, 14.628 Acres, Fifty-seven (57) Lots, Three (3) Blocks and One (1) Reserve on an undeveloped parcel for the purpose of a single family residential development, in Section 16, Township 17 North, Range 13 East. General Location: ¼ mile south of 141<sup>st</sup> Street and east of Harvard in Bixby, OK.

Presented by: Marcae’ Hilton

Others that spoke: Jerry Perez 17216 S. 92<sup>nd</sup> E. Ave, Rickey Jones Tanner Consulting 5323 S. Lewis Ave, Tulsa OK., Jerry Perez 17216 S. 92<sup>nd</sup> E. Ave

City Planner Marcae' Hilton stated that this is the third phase of Pine Valley and with the proposed project there was three phases and this is the final of the original presentation. Tanner Consulting represents the applicant & they have addressed all of my comments. Staff, TAC and the Planning Commission does recommend approval of the Conditional Final Plat Blocks 1-3.

Ricky Jones clarified some questions that council wanted more information regarding this project.

Public comment was given by Jerry Perez.

Mayor Easton asked for a motion on item #2. Councilor Decatur made motion to approve, seconded by Vice Mayor Guthrie. The vote was taken with the following results:

Carried 4-1

Yes: Decatur, Guthrie, Blair, Easton.

No: Girard

**Mayor Easton said on Item #3 on the Regular Agenda is:**

Discuss and/or take action on adopting FY2022 Urbanized Area Surface Transportation Program Project Resolution 2019-6 and authorizing Application for FY2021 STP Program Funds for Highway 67 Corridor Traffic and Accessibility Study.

Presented by: Bea Aamodt

Public Works Director Bea Aamodt stated that she wanted to make a correction that it's actually authorizing FY2022, which is a typo on this item. Bea stated that each year we submit an application and these are funds available from the Federal Highway Administration to ODOT and INCOG managers the selection criteria for the distribution to the community in Tulsa County. Bea explained several other projects from the STP Project that were done in the City of Bixby.

Mayor Easton asked for a motion on item #3. Councilor Girard made motion to approve, seconded by Councilor Blair. The vote was taken with the following results:

Carried 5-0

Yes: Girard, Blair, Decatur, Guthrie, Easton.

No: None.

**Mayor Easton said on Item #4 on the Regular Agenda is:**

City Manager's report

- March 17<sup>th</sup> on St. Patrick's Day there will be a children's festival at Charlie Young Park with lots of activities for the kids.
- In April will be our free landfill days on April 12<sup>th</sup> and 13<sup>th</sup> with detail in the newsletter.

- Monday February 18<sup>th</sup> city offices will be closed for Presidents Day.

**Mayor Easton said on Item #5 on the Regular Agenda is:**

New Business

There being none.

Adjournment was called at 6:43 p.m.

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MAYOR

ATTEST

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CITY CLERK

**BIXBY PUBLIC WORKS AUTHORITY MEETING**

**Board of Trustees**

**Municipal Building**

**Minutes**

**116 W. Needles, Bixby, OK 74008**

**February 11, 2019 6:00 P.M.**

**Time: 6:00 P.M. or immediately Following the City Council Meeting**

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on February 8<sup>th</sup>, 2019 on or before 5:00 p.m.

Mayor Easton called the Bixby Public Works Authority Meeting to order at 6:43 p.m. All members were present.

**Members Present**

**Guthrie**

**Blair**

**Girard**

**Decatur**

**Easton**

**Staff Present**

**Jared Cottle, City Manager**

**Steve Oakley, Attorney**

**Charles Barnes, Finance Director**

**Marcae' Hilton, City Planner**

**Jason Mohler, Dev. Services Dir.**

**Ike Shirley, Police Chief**

**Bea Aamodt, Public Works Dir.**

**Joey Wiedel, Fire Marshal**

**Yvonne Adams, City Clerk**

**Mayor Easton said Item #1 on the BPWA Consent Agenda is:**

**CITY CLERKS REPORT**

Consider and approve:

- a) Minutes for the Bixby Public Works Authority meeting dated 01/28/19.

Mayor Easton asked for a motion on the consent agenda. Mayor Easton made motion to approve, seconded by Councilor Decatur. The vote was taken with the following results.

Carried 5-0

Yes: Easton, Decatur, Girard, Blair, Guthrie.

No: None

**Mayor Easton said on Item #1 on the Regular BPWA agenda is:**

New Business.

There being none.

Adjournment was called at 6:44 p.m.

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MAYOR

ATTEST

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CITY CLERK