

**City of Bixby
City Council Meeting
Minutes
City Hall Municipal Building
116 W Needles, Bixby, OK 74008
February 25, 2019 6:00 P.M.**

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on February 22, 2019 on or before 6:00 p.m.

Mayor Easton called the meeting to order at 6:00 p.m.

City Clerk Yvonne Adams called the roll and all members were present.

Members Present

**Guthrie
Blair
Girard
Decatur
Easton**

Staff Present

**Jared Cottle, City Manager
Steve Oakley, City Attorney
Ike Shirley, Police Chief
Jason Mohler, Dev. Service Dir.
Marcae' Hilton, City Planner
Charles Barnes, Finance Dir.
Bea Aamodt, Public Works Dir.
Joey Wiedel, Fire Marshal
Yvonne Adams, City Clerk**

PLEDGE OF ALLEGIANCE

Invocation was given by City Clerk Yvonne Adams.

Mayor Easton opened up the BPWA meeting agenda first.

**Mayor Easton said Item #1 on the Consent Agenda is:
CITY CLERKS REPORT**

Consider and approve:

- a) Minutes for the Regular City Council meeting dated 02/11/19.
- b) Arbor Day Proclamation dated for March 15, 2019.
- c) Arbor Week Proclamation dated for March 24-30, 2019.
- d) Request to approve "Extension of Tower Site Lease Agreement" with KCD Towers, LLC, for a period of sixty (60) months upon the expiration of the current Agreement on April 28, 2019.

- e) Discuss and/or take action on Design Funding Agreement with the Oklahoma Department of Transportation for the 131st St. and Mingo Signalization Project.
- f) Authorize signature of DEQ permit applications for construction of a Sanitary Sewer to serve future commercial site in front of Bixby West Elementary.

Mayor Easton asked if there are any questions or amendments to the consent agenda. Councilor Blair asked to discuss item “e”. Public Works Director Bea Aamodt gave some clarification on that item. Councilor Blair made motion to approve, seconded by Councilor Decatur. The vote was taken with the following results:

Carried 5-0

Yes: Blair, Decatur, Girard, Guthrie, Easton.

No: None

Mayor Easton said item #1 on the Regular Agenda is:

Request to approve Resolution No. 2019-7, providing for a Policy for Tax Increment Financing Districts.

Presented by: Steve Oakley

City Attorney Steve Oakley stated that we have discussed some of this previously and for the benefit of the public Steve explained in detail what the Tax Increment and what the proposed policy how it would be beneficial. Steve stated that on the policy that I gave you one item has been deleted which is item 7d.

Mayor Easton asked for a motion on item #1. Councilor Decatur made motion to approve, seconded by Vice Mayor Guthrie. The vote was taken with the following results:

Carried 5-0

Yes: Decatur, Guthrie, Girard, Blair, Easton.

No: None.

Mayor Easton said on Item #2 on the Regular Agenda is:

Request to authorize Staff to develop a proposed Project Plan for City of Bixby Tax Increment District No. 1.

Presented by: Steve Oakley

City Attorney Steve Oakley asked if the City Manager Jared Cottle could explain to council the area that in the proposed plan. Jared gave council some background information on the proposed District No. 1.

Mayor Easton asked for a motion on item #2. Councilor Decatur made motion to approve, seconded by Vice Mayor Guthrie. The vote was taken with the following results:

Carried 5-0

Yes: Decatur, Guthrie, Girard, Blair, Easton.

No:

Mayor Easton said on Item #3 on the Regular Agenda is:

Request to authorize Staff to develop a proposed Project Plan for City of Bixby Tax Increment District No. 2.

Presented by: Steve Oakley

City Attorney Steve Oakley stated that City Manager Jared Cottle will give council some background information on the proposed District No. 2.

Discussion continued on this item.

Mayor Easton asked for a motion on item #3. Mayor Easton made motion to approve, seconded by Councilor Decatur. The vote was taken with the following results:

Carried 5-0

Yes: Easton, Decatur, Girard Blair, Guthrie.

No: None.

Mayor Easton said on Item #4 on the Regular Agenda is:

Authorize advertising for new bids on the Downtown River District Streetscapes Project.

Presented by: Bea Aamodt

Public Works Director Bea Aamodt stated that as you may recall we opened bids on the Downtown Streetscape Project on December 19, 2018 and the best and responsible bid was submitted by Atlas Construction and they have informed us that they will not be able to do the project, so we have to re-bid the project as advised by our City Attorney. Bea stated that we are coming back to you for authorization to re-bid this project.

Mayor Easton asked for a motion on item #4. Councilor Decatur made motion to approve, seconded by Councilor Girard. The vote was taken with the following results:

Carried 5-0

Yes: Decatur, Girard, Blair, Guthrie, Easton.

No: None.

Mayor Easton moved to item # 8 on the Regular Agenda.

Mayor Easton said on Item #5 on the Regular Agenda is:

Motion to enter into Executive Session for the following purposes:

Mayor Easton

- a) *Discussion on potential employment of Bradley Eric Harlow, Jon Marc Kutz, or Joel Edward Wiedel as new Fire Chief. Authority: Oklahoma Open Meeting Act, Title 25 Oklahoma Statutes, Section 307.B.1.*

Mayor Easton asked for a motion on item #5. Councilor Blair made motion to approve, seconded by Councilor Decatur. The vote was taken with the following results:

Carried 5-0

Yes: Blair, Decatur, Girard, Guthrie, Easton.

No: None.

Mayor Easton stated that council returned to the council chambers at 7:09 p.m.

Mayor Easton said on Item #6 on the Regular Agenda is:

Motion to exit Executive Session and reconvene in open session.

Presented by: Mayor Easton

Mayor Easton asked for a motion on item #6. Councilor Decatur made motion to exit Executive Session and reconvene in open session, seconded by Councilor Blair

Carried 5-0

Yes: Decatur, Blair, Girard, Guthrie, Easton.

No: None.

No action taken in Executive Session.

Mayor Easton said on Item #7 on the Regular Agenda is:

Consider and take any necessary action resulting from discussion on employment of Bradley Eric Harlow, Jon Marc Kutz, or Joel Edward Wiedel as new Fire Chief, pursuant to recommendation of City Manager per Bixby Charter Section 3.4 (b).

Presented by: Mayor Easton

Mayor Easton asked City Manager Jared Cottle per Charter Section 3.4 (b) for a recommendation. City Manager Jared Cottle stated that we hire Joel Edward Wiedel as the new Fire Chief of the City of Bixby.

Mayor Easton asked for a motion on item #7. Councilor Girard made motion to approve, seconded by Councilor Decatur. The vote was taken with the following results:

Carried 5-0

Yes: Girard, Decatur, Blair, Guthrie, Easton.

No: None.

Mayor Easton said on Item #8 on the Regular Agenda is:

City Manager's report

- Baseball season starts this weekend at Bentley Sports Complex.
- March 2nd the Big Event is a volunteer event which will be happening city wide with a number of projects planned through the Rotary Club.
- March 17th will be St. Patrick's Day Children's Festival in Charley Young Event Park, with more information on our Facebook page.

Mayor Easton said on Item #9 on the Regular Agenda is:

New Business

There being none.

Adjournment was called at 7:10 p.m.

MAYOR

ATTEST

CITY CLERK

BIXBY PUBLIC WORKS AUTHORITY MEETING
Board of Trustees
Municipal Building
Minutes
116 W. Needles, Bixby, OK 74008
February 25, 2019 6:00 P.M.
Time: 6:00 P.M. or immediately Following the City Council Meeting

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on February 22nd, 2019 on or before 5:00 p.m.

Mayor Easton called the Bixby Public Works Authority Meeting to order at 6:05 p.m. All members were present.

Members Present

Guthrie
Blair
Girard
Decatur
Easton

Staff Present

Jared Cottle, City Manager
Steve Oakley, Attorney
Charles Barnes, Finance Director
Marcae' Hilton, City Planner
Jason Mohler, Dev. Services Dir.
Ike Shirley, Police Chief
Bea Aamodt, Public Works Dir.
Joey Wiedel, Fire Marshal
Yvonne Adams, City Clerk

Mayor Easton said Item #1 on the BPWA Consent Agenda is:

CITY CLERKS REPORT

Consider and approve:

- a) Minutes for the Bixby Public Works Authority meeting dated 02/11/19.
- b) Discuss and/or approve \$9,100 to Industrial Motors to repair Pump for the 131st Street Lift Station.

Mayor Easton asked for a motion on the consent agenda. Mayor Easton made motion to approve, seconded by Vice Mayor Guthrie. The vote was taken with the following results.

Carried 5-0

Yes: Easton, Guthrie, Decatur, Girard, Blair.

No: None

Mayor Easton said on Item #1 on the Regular BPWA agenda is:

New Business.

There being none.

Adjournment was called at 6:06 p.m.

MAYOR

ATTEST

CITY CLERK