

Work Session Minutes
Court Room
116 W Needles, Bixby, Oklahoma 74008
March 9, 2020 at 5:00 P.M.

The Work Session agenda for the regularly scheduled meeting of the City of Bixby was posted on the bulletin board at City Hall, 116 W. Needles Avenue, Bixby, Oklahoma on March 6th on or before 5:00 p.m.

Mayor Guthrie called the meeting to order at 5:04p.m. City Clerk Yvonne Adams called the roll and all members were present.

Members Present

Guthrie
Easton
Blair
Girard
Decatur

Staff Present

Jared Cottle, City Manager
Phil Frazier, City Attorney
Charles Barnes, Finance Dir
Jason Mohler, Dev. Services Dir.
Bea Aamodt, Public Works Dir.
John Wood, Parks Director
Jennifer Rush, Events Coordinator
Andy Choate Assist. Police Chief
Mark Kutz, Deputy Fire Chief
Yvonne Adams, City Clerk

Mayor Guthrie said item #1 on the Work Session agenda is:

Discuss CivicClerk agenda management system.

Presented by: Yvonne Adams

Others that spoke: Officer Brian Toney

City Clerk Yvonne Adams gave council handouts on the Discuss Civic Clerk for an agenda management system that can be used by not only the City Clerk's office but other departments as well. Yvonne continued to give council detail information on what the system would do such as flexible, customized templates, and supporting documentation into a bookmark PDF that would intergrade ADA compliance built in no matter the size of the packet. Brian Toney our website administrator gave council more details on his research into this system. City Manager Jared Cottle stated that most of the interest would be for the ADA compliance, and the agendas for officials to locate past items by searching with a keyword, date range and more. Jared stated that we would like to get your feedback on this item

Discussion continued on this item.

No action taken.

Mayor Guthrie said item #2 on the Work Session agenda is:

Discuss surplus property utilization, west of Cross Creek at 73rd E. Ave

Presented by: Mayor Guthrie

Mayor Guthrie stated that this item I put on the agenda and we have Mr. Kenny Davis here and he is looking at leasing 10,000 sq. feet at Cross Creek for use sports. Mayor Guthrie gave council more background on the fields from previous years, and Mr. Davis is here to look at leasing these fields for sports use. Mayor Guthrie stated that if you have any questions we can answer any question you may have.

Discussion continued on this item.

No action taken.

Adjournment was called at 5:31 p.m.

MAYOR

ATTEST

CITY CLERK