

**City of Bixby
City Council Meeting
Minutes
City Hall Municipal Building
116 W Needles, Bixby, OK 74008
March 9, 2020 6:00 P.M.**

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on March 6th on or before 6:00 p.m.

Mayor Guthrie called the meeting to order at 6:00 p.m.

City Clerk Yvonne Adams called the roll and all members were present.

Members Present

**Blair
Girard
Guthrie
Easton
Decatur**

Staff Present

**Jared Cottle, City Manager
Phil Frazier, City Attorney
Andy Choate, Police Chief
Jason Mohler, Dev. Service Dir.
Marcae' Hilton, City Planner
Bea Aamodt, PW Director
John Wood, Parks Dir.
Yvonne Adams, City Clerk**

PLEDGE OF ALLEGIANCE

Invocation was given by City Attorney Phil Frazier.

**Mayor Guthrie said Item #1 on the Consent Agenda is:
CITY CLERKS REPORT**

Consider and approve:

- a) Minutes for the Work Session meeting dated 02/24/2020.
- b) Minutes for the Regular City Council meeting dated 02/24/2020.
- c) Discuss and/or approve accepting infrastructure from Residences at Boardwalk at 123rd and Memorial.
- d) Discuss and/or approve accepting infrastructure from Bixby Indoor Storage Facility at 102nd St and 83rd E Ave.
- e) Discuss and/or approve accepting infrastructure from True Life Tabernacle at 171st St and 90th E Avenue.
- f) Discuss and/or approve accepting infrastructure for Presley Heights Subdivision at 141st and Harvard.
- g) Authorize advertising for bid to mow the levee at Haikey Creek.

- h) Authorize advertising for bids for the 131st Street Levee Road Improvements Project.
- i) Request to approve the replacement of emergency lighting on Ladder 1 from Conrad Fire Equipment, Inc., as a sole source vendor, not to exceed \$5309.42, funding from 2019-2020 Capital Improvement Fund.
- j) Discuss and/or take action on Agreement for surplus property utilization, west of Fry Creek at 73rd E. Ave.

- k) Consider and take action on a Resolution dedicating certain City properties as Public Streets.
- l) Consider and take action on an Easement dedication to ONG for gas line relocations in Downtown adjacent to Armstrong.
- m)

Public comments are limited to items listed on the agenda.

Mayor Guthrie asked if there are any questions or amendments to the consent agenda. Councilor Blair had some comments on items c, d, e and h. Public Works Director Bea Aamodt made clarifications on items, c, d and e. City Manager Jared Cottle gave clarification on item h. Mayor Vice Mayor Easton made motion to approve, seconded by Councilor Decatur. The vote was taken with the following results:

Carried 5-0

Yes: Easton, Decatur, Girard, Blair, Guthrie.

No: None.

Mayor Guthrie stated that in order to address item # 1, we need to move to item #11

Mayor Guthrie said item #1 on the Regular Agenda is:

Consider and take any necessary action regarding the Transformation Church agreement.

Presented by: Mayor Guthrie

Others that spoke: David Losacco 10468 S. 86th E Ave, Cody Tiobell 10488 S. 86th E Ave, Joseph Allen 221 E Dewey Ave, Wendy Haines 10460 S. 86th E Ave, Karen Schultz 10484 S. 86th E Ave, Robert Davidson 8673 E 104th Pl, Ken Sallie S. 86 E Ave.

Mayor Guthrie stated that he will read what is in the agreement and he stated that he has a few people that signed up to speak and please limit your speaking for new information.

Public comments were given.

Mayor Guthrie stated that he has to leave the meeting and he apologizes for this, and he will turn the meeting over to Vice Mayor Easton. Mayor Guthrie left at 7:32 p.m.

Vice Mayor Easton stated that our city attorney and city manager have stepped out and he would like to wait on them before we go any further. Vice Mayor Easton stated that the City Attorney has some stipulations that he will read to the citizens. Vice Mayor asked question on varies concerns from the citizens and asked if he would make some clarifications. City Attorney Phil Frazier gave council his clarifications on the concerns.

Discussion continued on this item.

Public comments were given.

Vice Mayor Easton asked for a motion on item #1. Vice Mayor Easton made motion to approve that we reconsider Transformation Church Agreement with the addition of the following terms, special events be clarified and no special events until after September until the sound is fixed with the exception of Easter, two 3rd party one from the city council and one from the HOA agreement on the noise decision, reduced the time on Sunday minimal starting time 9:00, clarification on amplified sound, adding limit on the amount of hours on Sunday, seconded by Councilor Girard. The vote was taken with the following results:

Carried 4-0

Yes: Easton, Girard, Decatur, Blair.

No: None.

Vice Mayor Easton said on Item #2 on the Regular Agenda is:

Consider and take any necessary action on abatement of nuisance resolution, previously passed, regarding Transformation Church.

Vice Mayor Easton stated that this item will be tabled.

Vice Mayor Easton said on Item #3 on the Regular Agenda is:

Discuss Eagle Scout project on the Bixhoma Lake Trail System.

Presented by: Jared Cottle/Benjamin Streeter

Benjamin Streeter gave council a presentation on the Bixhoma Lake Trail System. Benjamin stated that he and his fellow scout's went to Bixhoma Lake and made a trail and was glad to contribute to that area. Councilor Girard asked each scout to give their names, so council could thank them and applaud their hard work, and would love to see more projects in the future.

No action taken.

Vice Mayor Easton stated that he would like to move to item #8.

Vice Mayor Easton said on Item #4 on the Regular Agenda.

Discussion of proposed City of Bixby Tax Increment Financing District No. 1 for the purpose of allowing person to be heard to any vote being taken.

Presented by: Steve Oakley

City Attorney Steve Oakley gave council a presentation of the City of Bixby Tax Increment Financing District No. 1 for discussion. Steve stated that this agenda is basically for questions.

No action taken.

Vice Mayor Easton said on Item #5 on the Regular Agenda.

Request to approve Ordinance No. 2297 creating City of Bixby Tax Increment Financing District No 1 subject to recommendations of the Local Review Committee, and/or modifications by Council.

Presented by: Steve Oakley

City Attorney Steve Oakley stated that this ordinance is from the recommendations of the Local Review Committees pertaining to the city of Bixby Tax Increment Financing District No. 1.

Vice Mayor Easton asked for a motion on item #5. Councilor Blair made motion to approve, seconded Councilor Decatur. The vote was taken with the following results:

Carried 4-0

Yes: Blair, Decatur, Girard, Easton

No: None.

Vice Mayor Easton said on Item #6 on the Regular Agenda.

Discussion of proposed City of Bixby Tax Increment Financing District No. 2 for the purpose of allowing persons to be heard prior to any vote being taken.

Presented by: Steve Oakley

City Attorney Steve Oakley presented council with a presentation of the proposed City of Bixby Tax Increment Financing District No. 2 and this is basically for questions.

No action taken

Vice Mayor Easton said on Item #7 on the Regular Agenda:

Request to approve Ordinance No. 2298 creating City of Bixby Tax Increment Financing District No. 2, subject to recommendations of the Local Review Committee, and/or modifications by City Council.

Presented by: Steve Oakley

City Attorney Steve Oakley stated that this item is from recommendations of the Local Review Committee for the City of Bixby Tax Increment Financing District No. 2.

Mayor Guthrie asked for a motion on item #7. Vice Mayor Easton made motion to approve, seconded by Mayor Guthrie. The vote was taken with the following results:

Carried 5-0

Yes: Easton, Guthrie, Decatur, Girard, Blair.

No: None.

Vice Mayor Easton stated that he will move back to item #1.

Vice Mayor Easton said on Item #8 on the Regular Agenda:

Discussion and possible approval of a requested Major Amendment to the Bixby 2030 Comprehensive Plan—a land-use guide for the City of Bixby, *BXCP-20.02 PUBLIC HEARING NOTICES*, is a request to change the procedural requirements for a Major Amendment found in “Chapter 5-Implementation | Comprehensive Plan Administration | Comprehensive Plan Amendments” in Bixby, Oklahoma.

Presented by: Marcae’ Hilton

City Planner Marcae’ Hilton stated that the process of adoptions of the Comprehensive Plan took over a year and was quite extensive and the Comprehensive Plan is a land use guide. Maraca’s stated that she is requesting to change the procedural requirements for a Major Amendment on Public Hearing Notices.

Discussion continued.

Vice Mayor Easton asked for a motion on item #8. Councilor Decatur made motion, seconded by Councilor Blair. The vote was taken with the following results:

Carried 4-0

Yes: Decatur, Blair, Girard, Easton.

No: None

Vice Mayor Easton said on Item #9 on the Regular Agenda:

Discussion and possible action on an easement closure and ultimate vacation request for BXEC-20.01 WOODCREEK, Lot 30, Block 4, Woodcreek Subdivision in Section 35, Township 18 North, Range 13 East, in Bixby OK, General Location: 7336 E. 111th Place South | South of 111th Street and ½ mile west of Memorial in Bixby, OK

Presented by: Marcae’ Hilton

City Planner Marcae’ Hilton stated that this is a possible action on an easement closure and ultimate vacation for BXEC-20.01 Woodcreek.

Vice Mayor Easton asked for a motion on item # 9. Councilor Blair made motion to approve, seconded by Councilor Girard. The vote was taken with the following results:

Carried 4-0

Yes: Blair, Girard, Decatur, Easton.

No: None.

Vice Mayor Easton said on Item #10 on the Regular Agenda:

Discussion and possible action on a first reading and/or possible approval of Ordinance No. 2300 for BXEC-20.01 WOODCREEK.

Presented by: Marcae' Hilton

Vice Mayor Easton asked for a motion on item #10. Councilor Decatur made motion, seconded by Councilor Girard. The vote was taken with the following results:

Carried 4-0

No: None.

Vice Mayor stated that we would move to item #4.

Mayor Guthrie said on Item #11 on the Regular Agenda:

Motion to enter into Executive Session for the following purposes: Mayor Guthrie
Discussion on legal services contract work allocation. Authority: Oklahoma Open Meeting Act, Title 25 Oklahoma Statutes, Section 307.B.1
Discuss any legal matters related to noise abatement at Transformation Church, 10441 South Regal Blvd. Authority: Oklahoma Open Meeting Act, Title 25 Oklahoma Statutes, Section 307.B.4

Mayor Guthrie asked for a motion on item #11. Vice Mayor Easton made motion, seconded by Councilor Blair. The vote was taken with the following results:

Carried 5-0

Yes: Easton, Blair, Decatur, Girard, Guthrie.

No: None.

Recessed at 6:06 p.m.

Mayor Guthrie said on Item #12 on the Regular Agenda:

Motion to exit Executive Session and reconvene in open session.
Presented by: Mayor Guthrie

Mayor Guthrie asked for a motion to reconvene in open session. Vice Mayor Easton made motion, seconded Councilor Decatur. The vote was taken with the following results:

Carried 5-0

Yes: Easton, Decatur, Girard, Blair, Guthrie.

No: None.

Reconvened at 6:48 p.m.

Vice Mayor Easton said on Item #13 on the Regular Agenda:

Consider and take any necessary action related to legal services contract work allocation.

Presented by: Mayor Guthrie

Vice Mayor Easton asked for a motion on item #13. Vice Mayor Easton made motion beginning March 23rd Steve Oakley will resume his normal duties as attorney for the City of Bixby and Phil Frazier will stay in the position of City Prosecutor until otherwise decided and continue as outside council until further decided, seconded by Councilor Girard. The vote was taken with the following results:

Carried 4-0

Yes: Easton, Girard, Decatur, Blair

No: None

Councilor Decatur left the council chambers at 9:15 p.m.

Mayor Guthrie said on Item #14 on the Regular Agenda:

City Manager's Report

- **St Patricks' Festival on Sunday March 15th at Keas Soccer Field from 2-5 p.m.**
- **Food Trucks for Kids on March 26th from 5-8 p.m. which is a BOC fundraiser for the summer lunch program at the Bentley Playground parking lot.**

Mayor Guthrie said on Item #15 on the Regular Agenda:

New Business

There being none.

Adjournment was called at 9:19 pm.

MAYOR

ATTEST

CITY CLERK

BIXBY PUBLIC WORKS AUTHORITY MEETING

Board of Trustees

Municipal Building

Minutes

116 W. Needles, Bixby, OK 74008

March 9, 2020 6:00 P.M.

Time: 6:00 P.M. or immediately Following the City Council Meeting

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on March 6th, 2020 on or before 5:00 p.m.

Vice Mayor Easton called the Bixby Public Works Authority Meeting to order at 9:15 p.m. All members were present, except Mayor Guthrie, and Councilor Decatur

Members Present

Blair

Girard

Easton

Staff Present

Jared Cottle, City Manager

Phil, Frazier, City Attorney

Andy Choate, Assist Police Chief

Jason Mohler, Dev. Service

John Wood, Parks Director

Bea Aamodt, Public Works Dir.

Yvonne Adams, City Clerk

Mayor Guthrie said Item #1 on the BPWA Consent Agenda is:

CITY CLERKS REPORT

Consider and approve:

- a) Minutes for the Bixby Public Works Authority meeting dated 02/24/2020.

Vice Mayor Easton asked for a motion on the consent agenda. Vice Mayor Easton made to approve, seconded by Councilor Blair. The vote was taken with the following results.

Carried 3-0

Yes: Easton, Blair, Girard.

No: None

Vice Mayor Easton said on Item #1 on the Regular BPWA agenda is:

New Business

There being none.

Adjournment was called at 9:20 p.m.

MAYOR

ATTEST

CITY CLERK