

Meeting Minutes

City of Bixby City Council
City Hall Municipal Building
116 W Needles, Bixby, OK 74008
March 23, 2020 6:00 P.M.

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on March 20th on or before 6:00 p.m.

Mayor Guthrie called the meeting to order at 6:00 p.m.

City Clerk Yvonne Adams called the roll and all members were present.

Members Present

Blair
Girard
Guthrie
Easton
Decatur

Staff Present

Jared Cottle, City Manager
Steve Oakley, City Attorney
Jason Mohler, Development Services
Director
Joey Wiedel, Fire Chief
John Wood, Parks Director
Yvonne Adams, City Clerk

Pledge of Allegiance

Invocation was given by Yvonne Adams.

Mayor Guthrie opened up with a statement concerning the health and welfare of the City of Bixby

Mayor Guthrie said Item #1 on the Consent Agenda is:

City Clerks Report

Consider and approve:

- a) Minutes for the Work Session meeting dated 03/09/2020.
- b) Minutes for the Regular City Council meeting dated 03/09/2020.
- c) Purchase of a Sand Pro 5040 with attachments: sports field edger, and lip broom. This piece of equipment is used to prep infields for Bixby Youth Baseball and Softball for their spring and fall seasons. The attachments will be utilized for edging infields and sweeping infield skin conditioner and dirt that migrates from

normal play, and wind/water erosion. Pricing according to OK State Pricing SW-190 in the amount of \$28,473.20. Approved in 2020 Capital Budget.

- d) Request to approve the purchase of personal protective equipment (PPE) of structural firefighting helmets from Casco Industries, Inc. not to exceed \$7,603.00, funding from 2019-2020 Capital Improvement Fund.

Public comments are limited to items listed on the agenda.

Mayor Guthrie asked if there are any questions or amendments to the consent agenda. Vice Mayor Easton made motion, seconded by Councilor Decatur. The vote was taken with the following results:

Carried 5-0

Yes: Easton, Decatur, Girard, Blair, Guthrie.

No: None.

Mayor Guthrie said item #1 on the Regular Agenda is:

Request to review and/or modify Resolution 2020-7 addressing the C.O.V.I.D.-19 virus and containment of the same.

Presented by: Mayor Guthrie

Others that spoke: Dr. Dart from Tulsa County Health Department

Mayor Guthrie stated that he would like Dr. Dart for the Tulsa County Health Department to give us some updated information. Dr. Dart gave council some updated information regarding the C.O.V.I.D.-19 and thanked council for working with us on this issue.

Discussion continued on this item.

Mayor Guthrie asked to recess this item at this time.

Mayor Guthrie asked for a motion on item # 1. Councilor Blair made motion that the Resolution shall end as the Ordinance begins, seconded by Councilor Decatur. The vote was taken with the following results:

Carried 5-0

Yes: Blair, Decatur, Girard, Easton, Guthrie.

No: None.

Mayor Easton said on Item #2 on the Regular Agenda is:

Request to approve Ordinance No. 2304, an Ordinance limiting capacity of certain commercial businesses and imposing spacing requirements in order to prevent spread of contagious disease pursuant to 11 O.S. Sec. 22-120; authorizing the Mayor to take action further limiting or closing such businesses if the spread of the C.O.V.I.D.-19 virus, or other contagious diseases, worsen in

Tulsa County amending Bixby City Code by adding a section 4-7-1 to Chapter 4 " Health and Sanitation" authorizing the Mayor to make Emergency Proclamations to protect the health and safety of person.; providing for penalties; and declaring an emergency.

Presented by: Steve Oakley

Others that spoke: Christ Sudduth 10339 S. 119th E. Ave, Janet Dyer 12630 S. Mingo, Austin Hinds 11021 S. 851\ Rebecca Williamson 1280 S. Memorial Dr., Reese Childers Native Relief, Dr. Chad Phillips Emergency Medical, Scott Dawes 1122 W. 181 st St.

Mayor Guthrie and council continued to make changes on the proposed Ordinance No. 2304, with discussion concerning some of the changes. Council asked Dr. Dart from the Tulsa County Health Department to clarify some questions concerning this issue.

Mayor Guthrie asked for a motion on item #2. Vice Mayor Easton made motion to approve with all the changes made by council, seconded by Councilor Decatur. The vote was taken with the following results:

Carried 5-0

Yes: Easton, Decatur, Girard, Blair. Guthrie.

No: None.

Mayor Guthrie said on Item #3 on the Regular Agenda is:

Request to approve Emergency Clause for Ordinance No. 2304 and waiving second reading thereof.

Presented by: Steve Oakley

Mayor Guthrie asked for a motion on item #3. Councilor Decatur made motion, seconded by Vice Mayor Easton. The vote was taken with the following results:

Carried 5-0

Yes: Decatur, Easton, Girard, Blake, Guthrie.

No: None.

Mayor Guthrie said on Item #4 on the Regular Agenda.

Discussion and possible approval of Bixby Plat-20. 01, Preliminary Plat for Full Gospel Assembly International Ministry (F.G.A.J.M.); 75.277 Acres, One Lot (1) in One (1) Block, Section 24,

Township 17 North, Range 13 East, property located south of 151st Street from Riverview Drive to Mingo Road in Bixby Oklahoma.

Presented by: Jason Mohler

Others that spoke: Scott Dawes 1122 W. 151 St.

Development Services Director Jason Mohler stated that this is the Full Gospel International Ministry Preliminary Plat and the applicant is present if there are any question for him. Jason stated that while is headed this away he would make a recommendation for the rest of the agenda, and would recommend that hear item's 4, 5 and 6 and items 7-12 which I am not any pressing time line that affects those items and we continue 7-12 to a later agenda. Jason then continued to give council some details on the Preliminary Plat.

Scott Dawes 1122 W. 151st St Scott Dawes 1122 W. 151st St. gave council some background information on the item and asked if you had any questions.

Discussion continued on this item.

Mayor Guthrie asked for a motion on item #4. Councilor Blair made motion to approve, seconded by Councilor Girard. The vote was taken with the following results:

Carried 5-0

Yes: Blair, Girard, Decatur, Easton, Guthrie.

No: None.

Mayor Guthrie said on Item #5 on the Regular Agenda.

Discussion and possible approval of Bixby Lot Split-20.01, Lot Split for Pittman; part of Parent Tract, Exhibit "A" of 16619 S. Memorial Drive, to be divided into Two (2) Lots, with Three (3) Exhibits, Section 25, Township 17 North, Range 13 East, property being an existing mobile home park 1/2 mile south of 161st on Memorial in Bixby Oklahoma

Presented by: Jason Mohler

Development Services Director Jason Mohler stated that is a lot split on the south side of mobile village, Jason continued to give council some background on this item.

Mayor Guthrie asked for a motion on item #5. Vice Mayor Easton made motion to approve, seconded Councilor Girard. The vote was taken with the following results:

Carried 5-0

Yes: Easton, Girard, Decatur, Blair, Guthrie

No: None.

Mayor Guthrie said on Item #6 on the Regular Agenda,

Discussion and possible approval of a change to the platted Limits of No Access (LNA) for River Trail II Final Plat; part of Lot I, Block I, River Trail II, Plat No. 6541, correcting the access locations to align with the existing Mutual Access Easement (current driveway), One (I) Exhibit, Section 2, Township 17 North, Range 13 East; Applicant Troy Gudgel with River Trail II, property located at the southwest corner of !26th and Memorial in Bixby Oklahoma.

Presented by: Jason Mohler

Development Services Director Jason Mohler stated that this item cleans up a Limits of No Access for the River Trail Final Plat, Jason continued to give council more details on the item.

Mayor Guthrie asked for a motion on item #6. Councilor Blair made motion to approve. seconded by Vice Mayor Easton. The vote was taken with the following results:

Carried 5-0

Yes: Blair, Easton, Decatur, Girard, Guthrie.

No: None.

Mayor Guthrie said on Item #7 on the Regular Agenda:

Consider, discuss and approve Bixby Special Use Permit-20.OJ HARMONY BRIDGE; proposed supplemental zoning overlay district or Special Use Permit (SUP), zoned Agricultural (A.G.) & Flood District(F.D.), to allow for creation on an Event Use Document, in Sections 11 & 14, Township 17 N, Range 13 E, located North of 141st on existing pedestrian bridge across the Arkansas River in Bixby Oklahoma.

Presented by: Jason Mohler

This item was continued.

Mayor Guthrie said on Item #8 on the Regular Agenda:

Action includes second reading and/or possible approval of Ordinance No. 2301 for Bixby Special Use Permit- 20.OJ Harmony Bridge, with separate approval of an Emergency Clause.

Presented by: Jason Mohler

This item was continued.

Mayor Guthrie said on Item #9 on the Regular Agenda:

Consider, discuss and approve Ordinance No. 2302, amending Bixby City Code Title 11, titled "Zoning Regulations"; Chapter 7, titled "Special District Regulations"; Article H, titled "Central Business District", requiring conformance to the adopted "Downtown Design Standards".

Presented by: Jason Mohler

This item was continued.

Mayor Guthrie said on Item #10 on the Regular Agenda:

Action includes second reading and/or possible approval of Ordinance No. 2302 for amending of Zoning Regulations and adoption of "Downtown Design Standards", with separate approval of an Emergency Clause.

Presented by: Jason Mohler

This item was continued.

Mayor Guthrie said on Item #11 on the Regular Agenda:

Consider, discuss and approve Ordinance Number 2303, amending Bixby City Code Title 11, titled "**Zoning Regulations**"; Chapter 9, titled "Use Units"; regarding Signage Language in Use Unit 21 Business Signs and Outdoor Advertising, Item H, Noncommercial Signs; and adding Item J, Sports Facility Sponsorship Signs.

Presented by: Jason Mohler

This item was continued.

Mayor Guthrie said on Item #12 on the Regular Agenda:

Action includes second reading and/or possible approval of Ordinance Number 2303 for Zoning Regulations, with separate approval of an Emergency Clause.

Presented by: Mayor Guthrie

This item was continued.

Mayor Guthrie said on Item #13 on the Regular Agenda:

City Manager's Report

- City offices will maintain all operations public safety, water, sewer, streets and drainage we normally require health & safety, however city offices will be closed to the public except for appointments, water billing will be available by drive-thru and online

payments, permits are by appointment only with online permitting process available also.

- No cut-offs during this time, and please continue to pay your water bills.

Mayor Guthrie said on Item #14 on the Regular Agenda:

New Business

There being none.

Adjournment was called at 9:49 p.m.

ATTEST

MAYOR

CITY CLERK

Meeting Minutes

Bixby Public Works Authority
Board of Trustees
Municipal Building
116 W. Needles, Bixby, OK 74008
March 23, 2020 6:00 P.M.

Time: 6:00 P.M. or immediately Following the City Council Meeting

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on March 20, 2020 on or before 5:00 p.m.

Mayor Guthrie called the Bixby Public Works Authority Meeting to order at 9:49 p.m.

All members were present.

Members Present

Blair
Girard
Easton
Decatur
Guthrie

Staff Present

Jared Cottle, City Manager
Steve Oakley, City Attorney
Jason Mohler, Dev. Service
Yvonne Adams, City Clerk

Mayor Guthrie said Item #1 on the Bixby Public Works Authority Consent Agenda is:

City Clerks Report

Consider and approve:

Minutes for the Bixby Public Works Authority meeting dated 03/09/2020.

Mayor Guthrie asked for a motion on the consent agenda. Vice Mayor Easton made to approve, seconded by Councilor Girard. The vote was taken with the following results.

Carried 5-0

Yes: Easton, Girard, Decatur, Blair, Guthrie.

No: None

Mayor Guthrie said on Item #1 on the Regular Bixby Public Works Authority agenda is:

New Business

There being none.

Adjournment was called at 9:49 p.m.

MAYOR

ATTEST

CITY CLERK