

**City of Bixby
City Council Meeting
Minutes
City Hall Municipal Building
116 W Needles, Bixby, OK 74008
April 8th, 2019 6:00 P.M.**

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on April 5th, 2019 on or before 6:00 p.m.

Mayor Easton called the meeting to order at 6:05 p.m.

City Clerk Yvonne Adams called the roll and all members were present.

Members Present

**Blair
Girard
Decatur
Guthrie
Easton**

Staff Present

**Jared Cottle, City Manager
Steve Oakley, City Attorney
Ike Shirley, Police Chief
Jason Mohler, Dev. Service Dir.
Marcae' Hilton, City Planner
Charles Barnes, Finance Dir.
Bea Aamodt, Public Works Dir.
Joey Wiedel, Fire Chief
John Wood, Parks Director
Yvonne Adams, City Clerk**

PLEDGE OF ALLEGIANCE

Invocation was given by City Clerk Yvonne Adams.

**Mayor Easton said Item #1 on the Consent Agenda is:
CITY CLERKS REPORT**

Consider and approve:

- a) Minutes for the Regular City Council meeting dated 03/25/19.
- b) Minutes for the Regular City Council meeting dated 03/25/19.
- c) Discuss and/or approve the Proclamation for the National Telecommunicators Week 2019.
- d) Approval of and authorization to execute purchase of a 2019 Ford F-150 through Bill Knight Ford in the amount of \$36,000. The new vehicle will be purchased through state contract pricing and funded through insurance reimbursement.

- e) Continuation from the March 25, 2019 regularly scheduled City Council meeting and possible approval of and authorization to allow the City Manager to accept execution of changes to the private covenants and restrictions contained in the Deed of Dedication in “*Southridge at Lantern Hill*” an addition to the City of Bixby, Oklahoma, Plat No. 6454, in the NE/4 of the SE/4 of Section 15, T17N, R13E, property generally located: south of 141st Street and west of Sheridan.
- f) Consider and approve a release of a temporary easement no longer needed.
- g) Consider and/or approve 2019-2020 Oklahoma Municipal League service fees in the amount of \$8,326.28 (City’s portion).
- h) Consider and/or approve professional service agreement and purchase order to Crawford and associates for FY-19 Financial Statement preparation and accounting assistance as need in the amount of \$25, 000 (General Fund portion).
- i) Approve purchase order in the amount of \$10,000.00 to Professional Turf Products for parts and maintenance for Toro equipment.

Public comments are limited to items listed on the agenda.

Mayor Easton asked if there are any questions or amendments to the consent agenda. Councilor Girard asked to pull item “e” and vote on it separately, Vice Mayor Guthrie asked for more clarification on item “f”, ‘e”, and Councilor Blair asked to get more clarification on item “i”. Councilor Blair made motion to approve all items except for item “e”, seconded by Councilor Girard. The vote was taken with the following results:

Carried 5-0

Yes: Blair, Girard, Decatur, Guthrie, Easton.

No: None.

Item “f” was pulled from the consent agenda.

Item “e”

Mayor Easton asked for a motion on item “e”. Councilor Girard made motion to deny. Motion failed for lack of second.

Mayor Easton asked for a motion on item “e”. Councilor Blair made motion to approve since the council did all vote and present and had passed it, seconded by Vice Mayor Guthrie. The vote was taken with the following results:

Carried 4-1

Yes: Blair, Guthrie, Decatur, Easton.

No: Girard.

Mayor Easton said item #1 on the Regular Agenda is:

Discussion and possible action to approve a Resolution and Declare a Proclamation in support of the 2020 Census Partnership and creation of the 2020 City of Bixby Complete Count Committee.

Presented by: Marcae' Hilton

City Planner Marcae' Hilton stated that April march the time for the 2020 census and we are going to do our best to get it in the newsletter every month to remind everyone the census is very important to designate dollars to different district and how many U.S. House of Representatives for each state, Marcae' stated that the big message is that it is safe and everybody needs to counted, and with that being said they ask to have a Proclamation and Resolution be read and I will let the Mayor read the Resolution as prepared.

Mayor Easton asked for a motion on item #1. Councilor Decatur made motion to approve, seconded by Councilor Blair. The vote was taken with the following results:

Carried 5-0

Yes: Decatur, Blair, Girard, Guthrie, Easton

No: None.

Mayor Easton said on Item #2 on the Regular Agenda is:

Discussion and possible action on the Preliminary Plat for *Olympia Fields*, 14.051 Acres, Forty-five (45) Lots, Three (3) Blocks and Four (4) Reserves on an undeveloped lot for a single-family residential development, in Section 01, Township 17 North, Range 13E in Bixby, OK. **General Location:** ½ mile south of 121st Street and west of Mingo Road.

Presented by: Marcae' Hilton

Others that spoke: Ricky Jones Tanner Consulting

City Planner Marcae' Hilton stated that this parcel has been to Planning Commission about four times with hours and hours of conversation with the zoning coming to City Council and was approved and they are currently asking for 45 lots with the general location is ½ mile south of 121st Street and west of Mingo Road. Marcae' stated that Staff, Planning Commission and TAC believe the Preliminary Plat for Olympia Fields meets the requirements of the Zoning and Bixby Land Use Regulation and recommends conditional approval subject to staff comments, and Staff recommends approval.

Development Services Director Jason Mohler gave council some more clarification on question that were asked.

Mayor Easton asked for a motion on item #2. Mayor Easton made motion to approve on contingency of a triple channel, seconded by Councilor Decatur. The vote was taken with the following results:

Carried 5-0

Yes: Easton, Decatur, Girard, Blair Guthrie.

No: None.

Mayor Easton moved to Item #9, 10, 11 and 12 on the Regular Agenda.

Mayor Easton said on Item #3 on the Regular Agenda is:

Discussion and possible action on the Preliminary Plat QuikTrip Commercial Center #51 Amended, 3.008 Acres, One (1) Lot, One (1) Block, on a partial undeveloped lot and existing QT for a new drive aisle, in Section 23, Township 17 North, and Range 13 East in Bixby, OK. **General Location:** Southwest Corner of 151st and memorial 15102 S. Memorial Dr.

Presented by: Marcae' Hilton

Others that spoke: Alan Betchan

City Planner Marcae' Hilton stated that the applicant requests approval of the Preliminary Plat, QuikTrip Commercial Center #51 amended (BXPT-19.05 QT 51). Marcae' stated that Staff, Planning Commission and TAC believe the Preliminary Plat for QT meets the requirements of the Zoning and Bixby Land Use Regulations and recommends conditional approval subject to staff comments.

Councilor Girard left the council chambers at 6:43 p.m. and returned at 6:46 p.m.

Councilor Decatur left the council chambers at 7:51 p.m. and returned at 7:57 p.m.

Discussion continued on this item.

Mayor Easton asked for a motion on item #3. Councilor Blair made motion to approve proposed cut by the street side with 6ft wood fence double side as proposed, seconded by Councilor Decatur. The vote was taken with the following results:

Carried 5-0

Yes: Blair, Decatur, Girard, Guthrie, Easton.

No: None.

Mayor Easton said on Item #4 on the Regular Agenda is:

Discussion and possible action on the preliminary plat *Estates at Conrad Village*, 32.713 Acres, Thirty-six (36) Lots, Four (4) Blocks and Five (5) Reserves areas, on an undeveloped parcel for the purpose of a Single-family residential development, in Section 23, Township 17 North, and Range 13 East. **General Location:** Less than ¼ mile south of 151st Street.

Presented by: Marcae' Hilton

Others that spoke: Rickey Jones

City Planner Marcae' Hilton stated that the applicant request approval of the Preliminary Plat, Estates at Conrad Village, Marcae' stated that Staff, Planning Commission and TAC believe the Preliminary Plat for Estates at Conrad Village meets the requirements of the Zoning and Bixby Land Use Regulations and recommends conditional approval subject to staff comments.

Mayor Easton asked for a motion on item #4. Vice Mayor Guthrie made motion to approve, seconded by Councilor Decatur. The vote was taken with the following results:

Carried 4-1

Yes: Guthrie, Decatur, Blair Easton.

No: Girard.

Vice Mayor Guthrie left the council chamber at 8:15 p.m.

Mayor Easton said on Item #5 on the Regular Agenda is:

Discussion and possible action on a proposed amendment to a zoning district in the City of Bixby *BXZO-19.01*, currently zoned AG | Agriculture, to proposed zoning CG | Commercial General to allow for commercial uses, in Section 26, Township 17 and Range 13 in the City of Bixby, OK.

General Location: 16800 S Memorial Dr. E., west of Memorial and North of 171st.

Presented by: Marcae' Hilton

City Planner Marcae' Hilton stated that the applicant request a recommendation of approval of a proposed amendment to a zoning district in the City of Bixby *BXZO-19.01*, Staff and Planning commission recommend approval of the proposed amendment to a zoning district in the City of Bixby *BXZO-19.01* Momeni.

Mayor Easton asked for a motion on item #5. Councilor Blair made motion to approve, seconded by Mayor Easton. The vote was taken with the following results:

Carried 4-0

Yes: Blair, Easton, Decatur, Girard.

No: None.

Mayor Easton said on Item #6 on the Regular Agenda is:

Action includes first reading and/or possible approval of Ordinance No. 2271, with separate approval of an Emergency Clause.

Presented by: Marcae' Hilton

Mayor Easton asked for a motion on item #6. Councilor Decatur made motion to approve, seconded by Mayor Easton. The vote was taken with the following results:

Failed 3-1

Yes: Decatur, Easton, Blair.

No: Girard.

Vice Mayor Guthrie entered back in the council chambers at 8:30 p.m.

Mayor Easton asked to go to item #13 on the Regular Agenda.

Mayor Easton left the council chambers at 8:41 p.m.

Vice Mayor Guthrie said on Item #7 on the Regular Agenda is:

Discussion and possible action on a proposed amendment to a zoning district in the City of Bixby *BXZO-19.03*, currently zoned FD | Flood District & AG | Agriculture, to proposed zoning IL | Industrial Light to allow for industrial light uses, in Section 14, Township 17, Range 13 in the City of Bixby, OK. **General** Location: West of Memorial and North of 141st.

Presented by: Marcae' Hilton

Others that spoke: JR Donelson, Victoria Altman

City Planner Marcae' Hilton stated that the applicant request a recommendation of approval of a proposed amendment to a zoning district in the City of Bixby *BXZO-19.03*. Staff and Planning Commission recommend approval of the proposed amendment to a zoning district in the City of Bixby *BXZO-19.03 SW TURF*.

Discussion continued on the item.

Vice Mayor Guthrie asked for a motion on item #7. Vice Mayor Guthrie made motion to approve, seconded by Councilor Blair. The vote was taken with the following results:

Failed 2-2

Yes: Guthrie, Blair

No Girard

Abstain: Decatur.

Vice Mayor Guthrie said on Item #8 on the Regular Agenda is:

Action includes first reading and/or possible approval of Ordinance No. 2272, with separate approval of an Emergency Clause.

Presented by: Marcae' Hilton

This item was not discussed.

Mayor Easton came back in the council chambers at 9:15 p.m.

Mayor Easton said on Item #9 on the Regular Agenda is:

Discussion and possible action on a proposed amendment to a zoning district in the City of Bixby (*BXZO-19.02 151West*), applicant | KKT Architects on behalf of Bixby Public Schools, currently zoned PUD-12D | RS-3, RM-2, RM-1, RD, OL, CS, IL | Single-family, Multi-family, Duplex, Office, Commercial Shopping and Industrial, to proposed zoning CS | Commercial Shopping, to allow for commercial and institutional uses (Bixby Public Schools), in Section 16, Township 17 and Range 13 in the City of Bixby, OK, general location: Northeast corner of 151st Street and Harvard Avenue.

Presented by: Marcae' Hilton

City Planner Marcae' Hilton stated that this is an exciting time for the Bixby Public Schools, the applicant request a recommendation of approval of a proposed amendment to a zoning district in the City of Bixby general location Northeast corner of 151st Street and Harvard Avenue. Marcae' stated that Staff recommend approval.

Mayor Easton asked for a motion on item #9. Councilor Blair made motion to approve, seconded by Councilor Girard. The vote was taken with the following results:

Carried 5-0

Yes: Blair, Girard, Decatur, Guthrie, Easton.

No: None

Mayor Easton said on Item #10 on the Regular Agenda is:

Discussion and possible action on the abandonment of a portion of *PUD-12D* an existing zoning district, for the purpose of replacing certain zoning restrictions found in *Development Area "H,"* for the proposed zoning restrictions of *BXPUD-19.01*, in Section 16, T17N, R13E in the City of Bixby, OK. **General Location:** Northeast corner of 151st Street and Harvard Avenue.

Presented by: Marcae' Hilton

Mayor Easton asked for a motion on item #10. Councilor Blair made motion to approve, seconded by Councilor Decatur. The vote was taken with the following results:

Carried 5-0

Yes: Blair, Decatur, Girard, Guthrie, Easton.

No: None

Mayor Easton said on Item #11 on the Regular Agenda is:

Discussion and possible action on a proposed new supplemental zoning (PUD) Planned Unit Development District, (*BXPUD-19.01 BIXBY WEST ELEMENTARY/INTERMEDIATE*), applicant | KKT Architects on behalf of Bixby Public Schools.

Presented by: Marcae' Hilton

Mayor Easton asked for a motion on item #11. Councilor Girard made motion to approve, seconded by Councilor Decatur. The vote was taken with the following results:

Carried 5-0

Yes: Girard, Decatur, Blair, Guthrie, Easton.

No: None.

Mayor Easton said on Item #12 on the Regular Agenda is:

Action includes first reading and/or possible approval of Ordinance No. 2273, with separate approval of an Emergency Clause.

Presented by: Marcae' Hilton

Mayor Easton asked for a motion on item #12. Councilor Decatur made motion to approve, seconded by Vice Mayor Guthrie. The vote was taken with the following results:

Carried 5-0

Yes: Decatur, Guthrie, Girard, Blair, Easton.

No: None.

Mayor Easton said on Item #13 on the Regular Agenda is:

Discuss and/or take action on awarding contract to H&G Paving Contractors for the 2019 CIRP North Asphalt Pavement Rehabilitation Project; H&G submitted the lowest and best bid of \$620,594.89.

Presented by: Bea Aamodt

Public Works Director read the bids that were submitted and H&G Paving Contractors were the lowest and best bid and to approve.

Mayor Easton asked for a motion on item #13. Councilor Blair made motion to approve H&G Paving Contractors for the 2019 CIRP North, seconded by Councilor Decatur. The vote was taken with the following results:

Carried 5-0

Yes: Blair, Decatur, Girard, Guthrie, Easton.

No: None.

Mayor Easton said on Item #14 on the Regular Agenda is:

Discuss and/or take action on awarding contract to H&G Paving Contractors for the 2019 CIRP South Asphalt Pavement Rehabilitation Project; H&G submitted the lowest and best bid of \$1,077,877.35.

Presented by: Bea Aamodt

Public Works Director Bea Aamodt read the submitted bids and H&G Paving Contractors were the lowest and best bids.

Mayor Easton asked for a motion on item #14. Councilor Blair made motion to approve H&G Paving Contractors for the 2019 CIRP south, seconded by Councilor Decatur. The vote was taken with the following results:

Carried 5-0

Yes: Blair, Decatur, Girard, Guthrie, Easton.

No: None.

Mayor Easton said on Item #15 on the Regular Agenda is:

City Manager's Report

- April 10th at Charley Young Park story time at 3:40-4:00 p.m. sponsored by the Library.
- April 12th and 13th Bixby Free Land Fill Days at Quarry Landfill.
- April 18th Food Truck Night 5-8 pm
- April 26th Music in the Park.

Mayor Easton said on Item #16 on the Regular Agenda is:

New Business

Mayor or Vice-Mayor

Request to approve Interlocal Agreement between the City of Bixby and the City of Glenpool for the City of Glenpool to provide certified employees on a temporary basis to fulfill the position of Court Clerk.

Mayor Easton asked for a motion on item #16. Council Decatur made motion to approve, seconded by Councilor Girard. The vote was taken with the following results:

Carrie 4-1

Yes: Decatur, Girard, Blair, Guthrie.

No: None.

Abstain: Easton.

Adjournment was called at 9:17 p.m.

MAYOR

ATTEST

CITY CLER

BIXBY PUBLIC WORKS AUTHORITY MEETING
Board of Trustees
Municipal Building
Minutes
116 W. Needles, Bixby, OK 74008
April 8, 2019 6:00 P.M.
Time: 6:00 P.M. or immediately Following the City Council Meeting

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on April 5th, 2019 on or before 5:00 p.m.

Mayor Easton called the Bixby Public Works Authority Meeting to order at 9:17 p.m. All members were present.

Members Present

Blair
Girard
Decatur
Guthrie
Easton

Staff Present

Jared Cottle, City Manager
Steve Oakley, Attorney
Charles Barnes, Finance Director
Marcae' Hilton, City Planner
Jason Mohler, Dev. Services Dir.
Ike Shirley, Police Chief
Bea Aamodt, Public Works Dir.
Joey Wiedel, Fire Chief
Yvonne Adams, City Clerk

Mayor Easton said Item #1 on the BPWA Consent Agenda is:
CITY CLERKS REPORT

Consider and approve:

- a) Minutes for the Bixby Public Works Authority meeting dated 03/25/19.
- a) Consider and/or approve 2019-2020 Oklahoma Municipal League service fees in the amount of \$8,326.29 (BPWA portion).
- b) Consider and/or approve professional service agreement and purchased order to Crawford and Associates for FY-19 Financial Statement preparation and accounting assistance as needed in the amount of \$25,000 (BPWA portion).

Mayor Easton asked for a motion on the consent agenda. Councilor Decatur made motion to approve, seconded by Councilor Girard. The vote was taken with the following results.

Carried 5-0

Yes: Decatur, Girard, Blair, Guthrie, Easton.

No: None.

Mayor Easton said on Item #1 on the Regular BPWA agenda is:

New Business.

There being none.

Adjournment was called at 9:19 p.m.

MAYOR

ATTEST

CITY CLERK