

Meeting Minutes

City of Bixby City Council
City Hall Municipal Building
116 W Needles, Bixby, OK 74008
April 13, 2020 6:00 P.M.

Council members met by teleconference

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on March 9th on or before 6:00 p.m.

Mayor Guthrie called the meeting to order at 6:00 p.m.

City Clerk Yvonne Adams called the roll and all members were present, except Councilor Decatur.

Members-Present

Blair
Girard
Guthrie
Easton

Staff Present

Jared Cottle, City Manager
Steve Oakley, City Attorney
Jason Mohler, Development Service
Director
Joey Wiedel, Fire Chief
Ike Shirley, Police Chief
Yvonne Adams, City Clerk

Invocation was given by Yvonne Adams.

Mayor Guthrie said Item #1 on the Consent Agenda is: City Clerks Report

Consider and approve:

- a) Minutes for the Regular City Council meeting dated 03/23/2020.
- b) Discuss and/or approve the Proclamation for the National Telecommunicators Week 2020.
- c) Discuss and/or approve the purchase to Russ Bassett in the amount of \$43,769 for the Bixby Police Department 911 Center renovation, sole source.
- d) Authorize signature of Department of Environmental Quality permit applications for construction of Water and Sanitary Sewer to serve 126 Memorial.
- e) Discussion and recommendation on non-housing community development (needs for the City of Bixby and 2020 Community Development Block Grant (CDBG) funds.

Mayor Guthrie said on Item #3 on the Regular Agenda is:

Request to approve the purchase of an inflatable rescue boat, motor, and trailer for rescue operations from One boat not to exceed \$27,086.00. Three bids were received from Mid-Atlantic Rescue Systems Inc., Emergency Scene Services and One boat. One boat was the lowest bidder out of the three bids.

Presented by: Joey Wiedel

Fire Chief Joey Wiedel stated that our department is looking for different capabilities to serve in an event of an emergency and with this boat will extend our ability to rescue in low line areas such as creeks and ditches and localize areas as with the aluminum boat we have now does not allow us to do that, it for Bixhoma Lake and the river. Joey stated that why we are looking to extend our capabilities to serve the citizens better with a recommendation of this boat.

Discussion contained.

Mayor Guthrie asked for a motion on item #3. Councilor Girard made motion, seconded by Councilor Blair. The vote was taken with the following results:

Carried 4-0

Yes: Girard, Blair, Easton, Guthrie.

No: None.

Mayor Guthrie said on Item #4 on the Regular Agenda.

Request to approve the purchase of water rescue equipment from Nautical Adventures not to exceed \$8,401.00. Three bids were received from Municipal Emergency Services, Rescue Tech 1 and Nautical Adventures. Nautical Adventures was the lowest bidder out of the three bids.

Presented by: Joey Wiedel

Fire Chief Joey Wiedel stated that this is more rescue equipment that would complement our current equipment, during last year's flood we recognized items that we were in need of. Joey stated that we do have the funds to purchase this equipment.

Discussion continued on this item.

Mayor Guthrie asked for a motion on item #4. Councilor Blair made motion to approve, seconded by Vice Mayor Easton. The vote was taken with the following results:

Carried 4-0

Yes: Blair, Easton, Girard, Guthrie.

No: None.

Public comments are limited to items listed on the agenda.

Those wishing to speak on agenda items will need to appear in the City Council Chambers.

Mayor Guthrie asked if there are any questions or amendments to the consent agenda. Councilor Blair asked for some clarification on item "e", Development Services Director Jason Mohler gave some details regarding item "e". Councilor Blair made motion, seconded by Councilor Girard the vote was taken with the following results:

Carried 4-0

Yes: Blair, Girard, Easton, Guthrie.

No: None.

Mayor Guthrie said item #1 on the Regular Agenda is:

Consider and take any necessary action related to Resolution 2020-7, Ordinance No. 2304, or the March 31, 2020 Emergency Proclamation and Executive Order.

Presented by: Mayor Guthrie

Mayor Guthrie explained what they approved on Resolution 2020-7, Ordinance No. 2304 and the Emergency Proclamation and Executive Order. Mayor Guthrie stated that the Proclamation is only good until April 16th and I knew we had a meeting on April 13th and would take it up at this time.

Mayor Guthrie said you have the Ordinance and Proclamation in front of you to consider and take any necessary action. Mayor Guthrie stated that his recommendation would be to extend the Proclamation until the end of the month and we have another meeting on April 27th and will take care of any additional action prior to April 30th if needed.

Discussion continued on this item.

No action taken.

Mayor Guthrie stated that I will extend the Proclamation until April 30th 2020, and will look at it again on April 27th.

Mayor Easton said on Item #2 on the Regular Agenda is:

Request to approve Emergency Clause for Ordinance No. 2304 and waiving second reading thereof.

Presented by: Steve Oakley

Mayor Guthrie stated that since we didn't vote on the Ordinance Number 2304 we will move pass this item.

Others that spoke: Marcae' Hilton Planning Consultant

Development Services Director Jason Mohler stated that he will give you a quick overview of proposed agenda item for Use Units regarding Signature Language in Use Unit 21 and will let Marcae' give you more details on this item.

Mayor Guthrie asked for a motion on item #7. Councilor Blair made motion to approve, seconded Vice Mayor Easton. The vote was taken with the following results:

Carried 4-0

Yes: Blair, Easton, Girard, Guthrie.

No: None.

Mayor Guthrie said on Item #8 on the Regular Agenda:

Action includes second reading and/or possible approval of Ordinance Number 2303 for Zoning Regulations, with separate approval of an Emergency Clause.

Presented by: Jason Mohler

Mayor Guthrie asked for a motion on item #8. Vice Mayor Easton made motion to approve, seconded by Councilor Blair. The vote was taken with the following results:

Carried 3-1

Yes: Easton, Blair, Guthrie.

No: Girard

Mayor Guthrie said on Item #9 on the Regular Agenda:

City Manager's Report

- Encourage folks for the shelter in place and adapt, I would like to congratulate council and staff on jumping in and adapting at these current times. ·

Mayor Guthrie said on Item #10 on the Regular Agenda:

New Business

There being none.

Presented by: Jason Mohler

Mayor Guthrie said on Item #5 on the Regular Agenda.

Consider, discuss and approve Bixby Special Use Permit- 20.01 **Harmony Bridge**: proposed supplemental zoning overlay district or Special Use Permit, zoned Agricultural (AG) & Flood District (FD), to allow for creation on an Event Use Document, in Sections 11 & 14, Township 17 N, Range 13 E, located North of 141st on existing pedestrian bridge across the Arkansas River in Bixby Oklahoma.

Presented by: Jason Mohler

Others that spoke: Marcae' Hilton Planning Consultant

Development Services Director Jason Mohler stated that this is a Special Use Permit for Harmony Bridge and as you are aware we have some ongoing improvements for Harmony Bridge that has been going on for a while and through this process we realized that the current area for zoning does not allow for events so the remedy for that would be a Use Document that would allow for things in the zoning code. Jason stated that the Special Use Permit is the frame work for those events and a special events just like any other event in the City, Planning Commission approved this on March 16th 2020, and I will let Marcae' Hilton give you a quick overview since she is the author of these documents, she had some ongoing projects and will consult us on going forward.

Marcae' Hilton Planning Consultant gave council an overview of the proposed item.

Mayor Guthrie asked for a motion on item #5. Vice Mayor Easton made motion to approve, seconded Councilor Blair. The vote was taken with the following results:

Carried 4-0

Yes: Easton, Blair, Girard, Guthrie.

No: None.

Mayor Guthrie said on Item #6 on the Regular Agenda.

Action includes second reading and/or possible approval of Ordinance No. 2301 for Bixby Special Use Permit- 20.01 **Harmony Bridge**, with separate approval of an Emergency Clause.

Presented by: Jason Mohler

Mayor Guthrie asked for a motion on item #6. Vice Mayor Easton made motion to approve, seconded by Councilor Blair. The vote was taken with the following results:

Carried 4-0

Yes: Easton, Blair, Girard, Guthrie.

No: None.

Mayor Guthrie said on Item #7 on the Regular Agenda:

Consider, discuss and approve Ordinance No. 2303, amending Bixby City Code Title 11, titled "Zoning Regulations"; Chapter 9, titled "Use Units"; regarding Signage Language in Use Unit 21 Business Signs and Outdoor Advertising, Item H, Non-commercial Signs; and adding Item J, Sports Facility Sponsorship Signs.

Presented by: Jason Mohler

Adjournment was called at 7:04 p.m.

MAYOR

ATTEST

CITY CLERK

Meeting Minutes

Bixby Public Works Authority Meeting

Board of Trustees

Municipal Building

116 W. Needles, Bixby, OK 74008

April 13, 2020 6:00 P.M.

Time: 6:00 P.M. or immediately Following the City Council Meeting

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on April 9th, 2020 on or before 5:00 p.m.

Mayor Guthrie called the Bixby Public Works Authority Meeting to order at 7:03 p.m.

All members were present except Councilor Decatur.

Members Present

Blair
Girard
Easton
Guthrie

Staff Present

Jared Cottle, City Manager
Steve Oakley, City Attorney
Jason Mohler, Dev. Service
Ike Shirley, Police Chief
Joey Wiedel, Fire Chief
Yvonne Adams, City Clerk

Mayor Guthrie said Item #1 the Bixby Public Works Authority Consent Agenda is:

City Clerks Report

Consider and approve:

Minutes for the Bixby Public Works Authority meeting dated 03/23/2020.

Mayor Guthrie asked for a motion on the consent agenda. Councilor Blair made to approve, seconded by Vice Mayor Easton. The vote was taken with the following results.

Carried 4-0

Yes: Blair, Easton, Girard, Guthrie.

No: None

**Mayor Guthrie said on Item #1 on the Regular Bixby
Public Works Authority agenda is:**

New Business

There being none.

MAYOR

ATTEST

CITY CLERK