

City of Bixby City Council Meeting Minutes

**City Hall Municipal Building
116 W Needles, Bixby, OK 74008
June 14, 2021 6:00 P.M.**

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on June 11th on or before 6:00 p.m.

Mayor Guthrie called the meeting to order at 6:05 pm.

City Clerk Yvonne Adams called the roll and all members were present.

Members Present

Guthrie
Girard
Blair
Crawford
Founds

Staff Present

Jared Cottle, City Manager
Phil Frazier, City Attorney
Charles Barnes, Finance Dir.
Bea Aamodt, Public Works
Andy Choate, Assist Police Chief
John Wood, Parks Director
Carolyn Back, Dev. Service Dir.
Yvonne Adams, City Clerk

Pledge of Allegiance

Invocation was given by Phil Frazier

Mayor Guthrie said Item #1 on the Consent Agenda is:

City Clerks Report

Consider and approve:

- a) Minutes for the Special Work Session meeting dated 05/24/21.
- b) Minutes of the City Council Regular meeting minutes dated 05/24/21.
- c) Minutes for the City Council meeting dated 05/24/21.
- d) Discuss and/or approve to ratify emergency replacement and purchase to Goddard Enterprises in the amount of \$18,145 for the outdoor warning siren located at 168th and Memorial Dr.
- e) Discuss and/or approve the continuance of the existing contract with Alliance Maintenance who provides janitorial services for City Hall at a cost of \$1,760 monthly. No changes to the contract or pricing.

- f) Consider and/or approve annual maintenance with Tyler Technologies (INCODE) for FY-22 the amount of \$22,065.22 (General Funds' portion).
- g) Consider and/or approve surplus equipment for various departments. (General Funds' portion).
- h) Discuss and/or approve School Resource Officer (SRO) contract between the City of Bixby and Bixby Public Schools for 2 Officers for the 2021-2022 school year.
- i) Discuss and/or approve School Resource Officer (SRO) contract between the City of Bixby and Bixby Public Schools for 1 Officer for the 2021-2022 school year.
- j) Discuss and/or approve one (1) grant School Resource Officer (SRO) contract between the City of Bixby and Bixby Public Schools for the 2021-2022 school year.
- k) Discuss and/or take action on a Waiver of Park Rental and Deposit Rental Fees for Bixby Development Foundation Block Party at Charley Young Event Park.
- l) Discuss and/or take action on a Waiver of Barricade Rental Fees request for Bixby Vacation Bible School at the church facility.
- m) Discuss and/or approve designating July 2nd -4th for 2021 Residential Fireworks discharges and displays.

Public comments are limited to items listed on the agenda.

Those wishing to speak on agenda items will need to appear in the City Council Chambers.

The first item to come before the council meeting was the Consent Agenda. Councilor Girard asked to pull items "h, I, j, k and, l". Assist Police Chief Andy Choate gave clarification on items "h, I, j", and item "k" was given clarification by Krystal Crockett for the Bixby Development Foundations. Vice Mayor Blair asked to pull item "g and "m", Finance Director Charles Barnes gave clarification on that item. Chief Wiedel gave council clarification of the dates for the fireworks discharges and displays.

Mayor Guthrie asked for a motion on the Consent Agenda with the exception of items "l". Councilor Crawford made motion to approve for the exception of item "l", seconded by Councilor Girard. the vote was taken with the following results:

Carried 5-0

Yes: Crawford, Girard, Founds Blair, Guthrie.
No: None.

Mayor Guthrie said item #1 on the Regular Agenda is:

Public hearing to receive input on the FY-22 Budget.

Presented by: Charles Barnes

This item was brought back for councils approve of the FY-22 budget with any questions or concerns regarding the budget and would like to ask for approval.

Mayor Guthrie asked for a motion on item #1. Councilor Founds made motion to approve, seconded by Councilor Crawford. The vote was taken with the following results:

Carried 5-0

Yes: Founds, Crawford, Girard, Blair, Guthrie.
No: None.

Mayor Guthrie said on Item #2 on the Regular Agenda is:

City Managers' Report

- The summer concerts series will continue thru the month of June at Charley Young Event Park.
- Green Corn Festive June 24th-26th at the Charley Young Event Park
- Bixby Development Foundation Block Party on June 30, 2021 at the Charley Young Event Park.
- The Bixby Freedom Celebration on July 2nd at the Bentley Sports Complex between 5 and 10:30 p.m.

Mayor Guthrie said on Item #3 on the Regular Agenda is:

New Business

There being no new business.

Adjournment was called at 6:36 p.m.

Mayor

Attest

City Clerk

City of Bixby BPWA Meeting Minutes

**City Hall Municipal Building
116 W Needles, Bixby, OK 74008
June 14 2021 6:00 P.M.**

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on June 11th on or before 6:00 p.m.

Mayor Guthrie called the meeting to order at 6:36 pm.

City Clerk Yvonne Adams called the roll and all members were present.

Members Present

**Guthrie
Girard
Crawford
Blair
Founds**

Staff Present

**Jared Cottle, City Manager
Phil Frazier, City Attorney
Charles Barns, Finance Dir.
Bea Aamodt, Public Works
John Wood, Parks Director
Carolyn Back, Dev. Serv. Dir.
Andy Choate, Assist. Police Chief
Yvonne Adams, City Clerk**

Mayor Guthrie said Item #1 on the BPWA Consent Agenda is:

CITY CLERKS REPORT

Consider and approve:

- a) Minutes for the Bixby Public Works Authority meeting dated 05/24/21.
- b) Consider and/or approve annual maintenance with Tyler Technologies (INCODE) for FY-22 the amount of \$21,075.25 (BPWA's portion).
- c) Consider and/or approve surplus equipment for various departments. (BPWA's portion).

Mayor Guthrie asked for a motion on the BPWA consent agenda. Vice Mayor Blair made motion to approve, seconded by Councilor Crawford. The vote was taken with the following results:

Carried 5-0

Yes: Blair, Crawford, Girard, Founds, Guthrie.

No: None.

Mayor Guthrie said on Item #1 on the Regular BPWA agenda is:

Consider and/or approve FY22 Budget including budget resolution.

Presented by: Charles Barnes

This item was brought back for council to approve of the FY-22 budget with any questions or concerns regarding the budget and would like to ask for approval.

Mayor Guthrie asked for a motion on item #1. Vice Mayor Blair made motion to approve, seconded by Councilor Founds. The vote was taken with the following results:

Carried 5-0

Yes: Blair, Founds, Crawford, Girard, Guthrie.

No: None.

Mayor Guthrie said on Item #2 on the Regular BPWA agenda is:

Discuss and/or approve contract with CH2M HILL Engineers, Inc., a subsidiary of Jacobs Engineers, to perform the Operations and Maintenance (O&M) of the Bixby Water Reclamation Facility; renewable up to FY33.

Presented by: Bea Aamodt

This item was brought to council for the approval of contract with CH2m Hill Engineers, Inc. to perform the Operations and Maintenance of the Bixby Water Reclamation facility. Public Works Director Bea Aamodt gave council the information on the phases for the proposed contract and other detail information regarding the subsidiary of the Jacobs Engineers to perform the services in the proposed contract.

Discussion continued.

Mayor Guthrie asked for a motion on item #2. Councilor Girard made motion to approve, seconded by Vice Mayor Blair. The vote was taken with the following results:

Carried 5-0

Yes: Girard, Blair, Crawford, Founds, Guthrie.

No: None.

Mayor Guthrie said on Item #3 on the Regular BPWA agenda is:

New Business

There being no new business.

Adjournment was called at 6:58 p.m.

MAYOR

ATTEST

SECRETARY