

**City of Bixby
City Council Meeting
Minutes
City Hall Municipal Building
116 W Needles, Bixby, OK 74008
July 22nd 2019 6:00 P.M.**

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on July 19th, 2019 on or before 6:00 p.m.

Mayor Guthrie called the meeting to order at 6:00 p.m.

City Clerk Yvonne Adams called the roll and all members were present.

Members Present

**Blair
Girard
Guthrie
Decatur
Easton**

Staff Present

**Jared Cottle, City Manager
Phil Frazier, City Attorney
Ike Shirley, Police Chief
Jason Mohler, Dev. Service Dir.
Marcae' Hilton, City Planner
Charles Barnes, Finance Dir.
Bea Aamodt, Public Works Dir.
Joey Wiedel, Fire Chief
Yvonne Adams, City Clerk**

PLEDGE OF ALLEGIANCE

Invocation was given by City Clerk Yvonne Adams.

**Mayor Guthrie said Item #1 on the Consent Agenda is:
CITY CLERKS REPORT**

Consider and approve:

- a) Minutes for the Regular City Council meeting dated 07/08/19.
- b) Minutes for the Regular City Council meeting dated 07/08/19.
- c) Approve a Legal Service Agreement with Hilborne & Weidman as bond counsel regarding the issuance of 2019 general obligation bonds in the approximate principal amount of \$2,400,000.00.
- d) Consider and/or agreement for legal Services to Phil Frazier as Local Council regarding the \$2,400,000.00 sale of General Obligation Bonds.

- e) Approve Financial Advisor Services Agreement with Municipal Finances Services, Inc. regarding 2019 series GO Bonds.
- f) Consider and possible approval of Policies and Procedures pertaining to the preparation and filing of any Continuing Disclosure Agreements related to the City's public offered bonds.
- g) Request to approve repair or replacement of hydraulic cylinders on Ladder One by Conrad Fire Equipment not to exceed \$13,223.61 including contingencies, funding from Capital Improvement 2019-2020.
- h) Request to approve replacement of emergency reporting software by Emergency Reporting not to exceed \$11,630.06, funding from 2019-2020 Capital Improvement.
- i) Discuss and/or approve purchasing a Land Pride AP-CP3024 Asphalt Cold Planer Attachment for the Street Dept. in the amount of \$23,660.90 from Stewart Martin Kubota.
- j) Discuss and/or take action on awarding the Property Maintenance FY20 – Haikey Creek Contract to BOCA Outdoors, LLC.

Public comments are limited to items listed on the agenda.

Mayor Guthrie asked if there are any questions or amendments to the consent agenda. Vice Mayor Easton made motion to approve, seconded by Councilor Girard. The vote was taken with the following results:

Carried 5-0

Yes: Easton, Girard, Decatur, Blair, Guthrie.

No: None.

Mayor Guthrie said item #1 on the Regular Agenda is:

Consider and adopt a resolution regarding Series 2019 General Obligation Bonds fixing the amount of bonds to mature each year, fixing the time and place the bonds are to be sold and authorizing the clerk to give notice of said sale as required by law.

Presented by: Charles Barnes

City Finance Director Charles Barnes stated that in 2016 the citizens voted for a series of bonds and we have issued 3 of those series with this one being series #4, and if you have any questions the consultations are here tonight to answer any concerns or questions. Mayor Guthrie asked Charles to explain what the bond are used for that is out of that bond package, Charles gave council and citizen the background on the bond package, Jared Cottle City Manager gave more added details about the bond package.

Mayor Guthrie asked for a motion on item #1. Councilor Decatur made motion to approve, seconded by Councilor Blair. The vote was taken with the following results:

Carried 5-0

Yes: Decatur, Blair, Girard, Easton, Guthrie.
No: None.

Mayor Guthrie said on Item #2 on the Regular Agenda is:

Discussion and possible action on a proposed minor amendment to a zoning district in the City of Bixby *BXPUD-19.05 MI17.08 WINDRUSH*, an undeveloped Single-family subdivision, a request to amend Development Area B by changing the minimum house size, in Section 12, Township 17N, Range 13E, in the City of Bixby, OK, general location: southwest corner of 131st Street South and Mingo Road.

Presented by: Marcae' Hilton
Others that spoke: Tony Lombardi, Applicant

City Planner Marcae' Hilton stated that this item is brought to you as a minor amendment to a zoning district in the City of Bixby, an undeveloped Single-family subdivision, a request to amend Development Area B by changing the minimum house size.

Discussion continued on this item.

Mayor Guthrie asked for a motion on item #2. Councilor Decatur made motion to approve, seconded by Vice Mayor Easton. The vote was taken with the following results:

Carried 3-2
Yes: Decatur, Easton, Guthrie.
No: Blair, Girard.

Mayor Guthrie said on Item #3 on the Regular Agenda is:

Discussion and possible action on the Preliminary Plat for Bixby Meadows, 73.18 Acres, Ninety-three (93) Lots, Six (6) Blocks and Three (3) Reserves on an undeveloped parcel for a single-family residential development, in Section 21, Township 17 North, Range 13 East in Bixby, OK, general location: East of Harvard and south of 151st Street.

Presented by: Marcae' Hilton

City Planner Marcae' Hilton stated that Staff, Planning Commission and TAC believe the Preliminary Plat for Bixby Meadows will meet the requirement of the Zoning and Bixby Land Use Regulations and recommends conditional approval subject to staff comments.

Discussion continued on this item.

Mayor Guthrie asked for a motion on item #3. Councilor Decatur made motion to approve, seconded by Vice Mayor Easton. The vote was taken with the following results:

Carried 5-0
Yes: Decatur, Easton, Girard, Blair, Guthrie.
No: None.

Mayor Guthrie said on Item #4 on the Regular Agenda is:

Discussion and possible action on a proposed amendment to a zoning district *BXZO-19.10*, AG (Agriculture) & CG (Commercial General) to CG (Commercial General) with possible creation of a companion supplemental zoning (PUD) Planned Unit Development District (*BXPUD-19.04*), to allow for Commercial uses, in Section 02, Township 17 North, Range 13 East, in the City of Bixby, OK, general location: west of Memorial Drive and north of 126th Street, with 3 request rezoning, PUD, and Preliminary Plat.

Presented by: Marcae' Hilton

Others that spoke: Gordon Liaman, 828 s 120th Pl S.

City Planner Marcae' Hilton stated that if you are in agreement to have one conversation on items 4-8 are directly related to this parcel and you will have to take separate action on all of the items, but we can have on general conversation about the parcel. Marcae' stated that this piece west of Memorial Drive and north of 126th St.

Gordon Liaman made public comment.

Mayor Guthrie asked for a motion on item #4. Councilor Blair made motion to approve, seconded by Councilor Decatur. The vote was taken with the following results:

Carried 5-0

Yes: Blair, Decatur, Girard, Easton, Guthrie.

No: None.

Mayor Guthrie said on Item #5 on the Regular Agenda is:

Action includes first reading and/or possible approval of Ordinance No. 2287, with separate approval of an Emergency Clause.

Presented by: Marcae' Hilton

Mayor Guthrie asked for a motion on item #5. Councilor Decatur made motion to approve, seconded by Councilor Blair. The vote was taken with the following results:

Carried 5-0

Yes: Decatur, Blair, Girard, Easton, Guthrie.

No: None.

Mayor Guthrie said on Item #6 on the Regular Agenda is:

Discussion and possible action on the proposed creation of a supplemental zoning (PUD) Planned Unit Development District (*CG | BXPUD-19.04*), to allow for Commercial uses, in Section 02, Township 17 North, Range 13 East, in the City of Bixby, OK, general location: west of Memorial Drive and north of 126th Street.

Presented by: Marcae' Hilton

Mayor Guthrie asked for a motion on Item #6. Councilor Decatur made motion to approve, seconded by Councilor Girard. The vote was taken with the following results:

Carried 5-0

Yes: Decatur, Girard, Blair, Easton, Guthrie.

No: None.

Mayor Guthrie said on Item #7 on the Regular Agenda is:

Action includes first reading and/or possible approval of Ordinance No. 2288, with separate approval of an Emergency Clause.

Presented by: Marcae' Hilton

Mayor Guthrie asked for a motion on item #7. Council Decatur made motion to approve, seconded by Mayor Guthrie. The vote was taken with the following results:

Carried 5-0

Yes: Decatur, Guthrie, Girard, Blair, Easton.

No: None.

Mayor Guthrie said on Item #8 on the Regular Agenda is:

Discussion and possible action on the Preliminary Plat for *126 Memorial*, 18.58 Acres, Four (4) Lots, Three (3) Blocks on an undeveloped parcel for a commercial development, in Section 02, Township 17 North, Range 13 East in Bixby, OK, general location: 126th and west of Memorial.

Presented by: Marcae' Hilton

Mayor Guthrie asked for a motion on item #8. Councilor Blair made motion to approve, seconded by Councilor Decatur. The vote was taken with the following results:

Carried 5-0

Yes: Blair, Decatur, Girard, Easton, Guthrie.

No: None.

Mayor Guthrie said on Item #9 on the Regular Agenda is:

Discussion and possible action on a proposed amendment to a zoning district in the City of Bixby *BXZO-19.06*, AG (Agriculture) to proposed zoning CS (Commercial Shopping) to allow for commercial uses, in Section 25, Township 17 North and Range 13 East in the City of Bixby, OK, general location: Near 16755 block of S Memorial Drive, east of Memorial and North of 171st.

Presented by: Marcae' Hilton

Other that spoke: Jerry Perez 17216 S. 92nd E Ave

City Planner Marcae' Hilton stated that this is a 2 part item as well, this is a request to rezone a property that is currently zoned Agriculture.

Public Comment was given by Jerry Perez 17216 S. 92nd E. Ave.

Mayor Guthrie asked for a motion on item #9. Councilor Blair made motion to approve, seconded by Councilor Decatur. The vote was taken with the following results:

Carried 5-0

Yes: Blair, Decatur, Girard, Easton Guthrie.

No: None.

Mayor Guthrie said on Item #10 on the Regular Agenda is:

Action includes first reading and/or possible approval of Ordinance No. 2289, with separate approval of an Emergency Clause.

Presented by: Marcae' Hilton

Mayor Guthrie asked for a motion on item #10. Councilor Decatur made motion to approve, seconded by Councilor Blair. The vote was taken with the following results:

Carried 5-0

Yes: Decatur, Blair, Girard, Easton, Guthrie.

No: None.

Mayor Guthrie said on Item #11 on the Regular Agenda is:

Discussion and possible action on a proposed amendment to a zoning district in the City of Bixby *BXZO-19.08*, AG (Agriculture) to RMH (Residential Mobile Home), to allow for a mobile home park use, in Section 25, Township 17 North and Range 13 East in the City of Bixby, OK, general location: East of 16619 S Memorial Drive, east of Memorial and North of 171st

Presented by: Marcae' Hilton

City Planner Marcae' Hilton stated that this request to change the zoning from Agriculture to Residential Mobile Home to allow for a mobile home park use.

Discussion continued on this item.

Mayor Guthrie asked for a motion on item #11. Councilor Decatur made motion to approve, seconded by Councilor Blair. The vote was taken with the following results:

Carried 5-0

Yes: Decatur, Blair, Girard, Easton, Guthrie.

No: None.

Mayor Guthrie said item #13 on the Regular Agenda is:

Action includes first reading and/or possible approval of Ordinance No. 2290, with separate approval of an Emergency Clause.

Presented by: Marcae' Hilton

Mayor Guthrie asked for a motion on item #12. Councilor Blair made motion to approve, seconded by Mayor Guthrie. The vote was taken with the following results:

Carried 5-0

Yes: Blair, Guthrie, Decatur, Girard, Easton.

No: None

Mayor Guthrie said on Item #13 on the Regular Agenda is:

City Manager's Report

- Taste of Bixby July 25th at 5:30 to 7:30 pm and sponsored by the Bixby Metro Chamber at Charley Young Park in Downtown.
- Music in the Park July 26th
- We had a fish fry at Washington Irving on July 18th for the volunteers that helped during the flood to show our appreciation.

Mayor Guthrie said on Item #14 on the Regular Agenda is:

New Business

Adjournment was called at 7:00 pm.

MAYOR

ATTEST

CITY CLERK

BIXBY PUBLIC WORKS AUTHORITY MEETING

Board of Trustees

Municipal Building

Minutes

116 W. Needles, Bixby, OK 74008

July 22, 2019 6:00 P.M.

Time: 6:00 P.M. or immediately Following the City Council Meeting

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on July 19th, 2019 on or before 5:00 p.m.

Mayor Guthrie called the Bixby Public Works Authority Meeting to order at 7:00 p.m. All members were present.

Members Present

Blair

Girard

Guthrie

Decatur

Easton

Staff Present

Jared Cottle, City Manager

Phil Frazier, City Attorney

Charles Barnes, City Treasurer

Marcae' Hilton, City Planner

Jason Mohler, Development Serv.

Bea Aamodt, PW Director

Ike Shirley, Police Chief

Yvonne Adams, City Clerk

Mayor Guthrie said Item #1 on the BPWA Consent Agenda is:

CITY CLERKS REPORT

Consider and approve:

- a) Minutes for the Bixby Public Works Authority meeting dated 07/08/19.
- b) Discuss and/or approve Purchase Orders for FY19-20 for Sewer and Water Dept. as follows:
 - **Brentagg for \$50,000**-Disinfection Units chemicals for North and South Lagoons.
 - **Accurate Labs for \$25,000**- water-DBP, Lead, Cooper, Bac-T Testing.
 - **Accurate Labs for \$15,000**- Waste water testing; E. Coli Testing.
 - **PACE Analytical for \$15,000**- Waste water testing; BOD and TSS.

Mayor Guthrie asked for a motion on the consent agenda. Councilor Blair had some question on item 'b', Public Works Director gave some information on that item. Vice Mayor Easton made motion approve, seconded by Councilor Girard. The vote was taken with the following results.

Carried 5-0

Yes: Easton, Girard, Decatur, Blair, Guthrie.

No: None.

Mayor Guthrie said on Item #1 on the Regular BPWA agenda is:

New Business

There being none.

Adjournment was called at 7:03 p.m.

MAYOR

ATTEST

CITY CLERK