

City of Bixby City Council Meeting Minutes

**City Hall Municipal Building
116 W Needles, Bixby, OK 74008**

July 26th, 2021 6:00 P.M.

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on July 23rd on or before 6:00 p.m.

Mayor Guthrie called the meeting to order at 6:00 pm.

City Clerk Yvonne Adams called the roll and all members were present, except Councilor Girard and Councilor Crawford.

Members Present

Guthrie
Blair
Founds

Staff Present

Jared Cottle, City Manager
Phil Frazier, City Attorney
Charles Barnes, Finance Dir.
Bea Aamodt, Public Works
Andy Choate, Assist Police Chief
Carolyn Back, Development Ser. Dir
Yvonne Adams, City Clerk

Pledge of Allegiance

Invocation was given by Phil Frazier

Mayor Guthrie said Item #1 on the Consent Agenda is:

City Clerks Report

Consider and approve:

- a) Minutes for the Work Session meeting dated 07/12/21.
- b) Minutes of the City Council Regular meeting minutes dated 07/12/21.
- c) Request to approve recurring subscription fee of emergency reporting software by Emergency Reporting not to exceed \$6,913.87, funding from 2021-2022 Capital Improvement.

- d) Consider and/or approve purchase order to R.K. Black, Inc. for FY22 capital purchase of three (3) Sharp Copiers for City Hall and Dawes Building in the amount of \$28,786.
- e) Consider and/or take action on approval of adjustments to existing fees charged by the City of Bixby, by its agencies, boards and departments.
- f) Discuss and/or take action on Resolution of support for 9-11 Memorial Expansion at Washington Irving Park to be completed by the Friends of Irving.
- g) Discuss and/or approve supplemental labor services contract Center for Employment Opportunities, Inc. (CEO).

Public comments are limited to items listed on the agenda.

Those wishing to speak on agenda items will need to appear in the City Council Chambers.

The first item to come before the council meeting was the Consent Agenda. Vice Mayor Blair asked to pull item “g” for discussion. City Manager Jared Cottle gave clarification on item “g”.

Mayor Guthrie asked for a motion on the Consent. Vice Mayor Blair made motion to approve, seconded by Councilor Founds. The vote was taken with the following results:

Carried 3-0

Yes: Blair, Founds, Guthrie.

No: None.

Mayor Guthrie stated that all items on the Regular Agenda with the exceptions of Item #23 will be continued.

Mayor Guthrie said item #1 on the Regular Agenda is:

Request to approve Ordinance Number 2344, approving the Petition for Annexation filed by 151 Bixby, LLC, for project known as, 135th & Mingo, for a tract of land situated in the 13500-block of South Mingo Road, Section Seven (7), Township Seventeen (17) North, Range Fourteen (14) East, of the Indian Base and Meridian, Tulsa County, State of Oklahoma, According to the United States Government survey thereof. Located in the general vicinity of the East 135th Street and South Mingo Road. Being more particularly described as follows in Exhibit A (attached).

Presented by: Carolyn Back

This item was continued.

Mayor Guthrie said on Item #2 on the Regular Agenda is:

Discussion and possible action to declare an emergency regarding Ordinance Number 2344 making it effective immediately upon passage and approval.

Presented by: Carolyn Back

This item was continued.

Mayor Guthrie said on Item #3 on the Regular Agenda is:

Discussion and possible action on Ordinance Number 2345, Bixby Comprehensive Plan – BXCP-21.06, Amendment to the Comprehensive Plan for 135th & Mingo, Low-Density Residential to Medium-Density Residential, to allow for (RS-3) Residential Single-Family zoning in the of City of Bixby. Development contains 44.301 acres (more or less) in Section 7, Township 17N, Range 14E, located 13500-Block of South Mingo Road, Bixby, Oklahoma.

Presented by: Carolyn Back

This item was continued.

Mayor Guthrie said on Item #4 on the Regular Agenda is:

Discussion and possible action to declare an emergency regarding Ordinance Number 2345 making it effective immediately upon passage and approval.

Presented by: Carolyn Back

This item was continued.

Mayor Guthrie said on Item #5 on the Regular Agenda is:

Discussion and possible action on Ordinance Number 2353, Tanner Consulting, LLC, 135th & Mingo, Rezone (BXZO-21.15) and Planned Unit Development (BXPUD-21.07), General location: 13500-Block of South Mingo Road, Bixby, Oklahoma.

Presented by: Carolyn Back

This item was continued.

Mayor Guthrie said on Item #6 on the Regular Agenda is:

Discussion and possible action to declare an emergency regarding Ordinance Number 2353 making it effective immediately upon passage and approval.

Presented by: Carolyn Back

This item was continued.

Mayor Guthrie said on Item #7 on the Regular Agenda is:

Discussion and possible action On Ordinance Number 2346, Bixby Comprehensive Plan – BXCP-21.07, Amendment to the Comprehensive Plan for Rowan Grove Phase II, Low-Density Residential to Medium-Density Residential, to allow for (RS-3) Residential Single-Family zoning in the of City of Bixby. Development contains 36.68 acres (more or less) in Section 7, Township 17N, Range 14E, located Southeast corner of E. 131st Street South and South Mingo Road, Bixby, Oklahoma.

Presented by: Carolyn Back

This item was continued.

Mayor Guthrie said on Item #8 on the Regular Agenda is:

Discussion and possible action to declare an emergency regarding Ordinance Number 2346 making it effective immediately upon passage and approval.

Presented by: Carolyn Back

This item was continued.

Mayor Guthrie said on Item #9 on the Regular Agenda is:

Carolyn Back

Discussion and possible action for AAB Engineering, LLC, Rowan Grove, Rezone (BXZO-21.09), Planned Unit Development (BXPUD-21.06), and Preliminary Plat (BXPT-21.06), General location: East 131st Street South and South Mingo Road, Bixby, Oklahoma.

Presented by: Carolyn Back

This item was continued.

Mayor Guthrie said on Item #10 on the Regular Agenda is:

Consider and take action approving Ordinance Number 2352, AAB Engineering, LLC, Rowan Grove, Rezone (BXZO-21.09), and Planned Unit Development (BXPUD-21.06), General location: East 131st Street South and South Mingo Road, Bixby, Oklahoma.

Presented by: Carolyn Back

This item was continued.

Mayor Guthrie said on Item #11 on the Regular Agenda is:

Discussion and possible action to declare an emergency regarding Ordinance Number 2352 making it effective immediately upon passage and approval.

Presented by: Carolyn Back

This item was continued.

Mayor Guthrie said on Item #12 on the Regular Agenda is:

Discussion and possible action on Ordinance Number 2347, Bixby Comprehensive Plan – BXCP-21.08, Amendment to the Comprehensive Plan for Faubert, Rural Residential, High-Density Residential, and Commercial to Agricultural and Commercial, to allow for (AG) Agriculture and (CG) Commercial General zoning in the of City of Bixby. Development contains 77.6 acres (more or less) in Section 22, Township 17N, Range 13E, located 15802 South Sheridan Road, Bixby, Oklahoma.

Presented by: Carolyn Back

This item was continued.

Mayor Guthrie said on Item #13 on the Regular Agenda is:

Discussion and possible action to declare an emergency regarding Ordinance Number 2347 making it effective immediately upon passage and approval.

Presented by: Carolyn Back

This item was continued.

Mayor Guthrie said on Item #14 on the Regular Agenda is:

Discussion and possible action on Ordinance Number 2348, Bixby Comprehensive Plan – BXCP-21.05, Amendment to the Comprehensive Plan for River Crest III, Mixed-Use to Low-Density Residential, to allow for (RS-3) Residential Single-Family zoning in the of

City of Bixby. Development contains 13 acres (more or less) in Section 11, Township 17N, Range 13E, located East 131st Street and South 73rd East Ave, Bixby, Oklahoma.

Presented by: Carolyn Back

This item was continued.

Mayor Guthrie said on Item #15 on the Regular Agenda is:

Discussion and possible action to declare an emergency regarding Ordinance Number 2348 making it effective immediately upon passage and approval.

Presented by: Carolyn Back

This item was continued.

Mayor Guthrie said on Item #16 on the Regular Agenda is:

Discussion and possible action on Ordinance Number 2351, Planning Design Group, River Crest III, Rezone (BXZO-21.13) and Planned Unit Development (BXPUD-18.08MA). General location: East 131st Street & South 73rd East Avenue, Bixby, Oklahoma.

Presented by: Carolyn Back

This item was continued.

Mayor Guthrie said on Item #17 on the Regular Agenda is:

Discussion and possible action to declare an emergency regarding Ordinance Number 2351 making it effective immediately upon passage and approval.

Presented by: Carolyn Back

This item was continued.

Mayor Guthrie said on Item #18 on the Regular Agenda is:

Discussion and possible action for Tanner Consulting, LLC, River Crest Blocks 11-13, Preliminary Plat (BXPT-21.09). General location: East 131st Street & South 73rd East Avenue, Bixby, Oklahoma.

Presented by: Carolyn Back

This item was continued.

Mayor Guthrie said on Item #19 on the Regular Agenda is:

Discussion and possible action on Ordinance Number 2349, Bixby Comprehensive Plan – BXCP-21.04, Amendment to the Comprehensive Plan for Biggers Trust, Mixed-Use to Medium-Density Residential, to allow for (RS-3) Residential Single-Family zoning in the of City of Bixby. Development contains 120 acres (more or less) in Section 21, Township 17N, Range 13E, located East 151st Street and South Yale Ave, Bixby, Oklahoma.

Presented by: Carolyn Back

This item was continued.

Mayor Guthrie said on Item #20 on the Regular Agenda is:

Discussion and possible action to declare an emergency regarding Ordinance Number 2349 making it effective immediately upon passage and approval.

Presented by: Carolyn Back

This item was continued.

Mayor Guthrie said on Item #21 on the Regular Agenda is:

Discussion and possible action on Ordinance Number 2350, Planning Design Group, Biggers Trust, Rezone (BXZO-21.14) and Planned Unit Development (BXPUD-21.05) . Appeal of Planning Commission decision. General location: East 151 Street South and South Yale Avenue, Bixby, Oklahoma.

Presented by: Carolyn Back

This item was continued.

Mayor Guthrie said on Item #22 on the Regular Agenda is:

Discussion and possible action to declare an emergency regarding Ordinance Number 2350 making it effective immediately upon passage and approval.

Presented by: Carolyn Back

This item was continued.

Mayor Guthrie said on Item #23 on the Regular Agenda is:

Discussion and possible action for Steve Wright / Castlerock Builders, Site Plan, BXSP-21.04. General location: 126th Street & Memorial Drive, located within the South Memorial Business Park, Bixby, Oklahoma.

Presented by: Carolyn Back
Others that spoke: Steve Wright

This item was brought to council for discussion on a site plan and approval for an Office/Medical/Gymnasium use, located at west of S. Memorial Drive on East 126th Street, Bixby, Oklahoma. Steve Wright gave council more details of the proposed project.

Mayor Guthrie asked for a motion on item #23. Councilor Founds made motion to approve, seconded by Vice Mayor Blair. The vote was taken with the following the results:

Carried 3-0

Yes: Founds, Blair, Guthrie.
No: None.

Mayor Guthrie said on Item #24 on the Regular Agenda is:

Discussion and possible action on Ordinance Number 2354, Tanner Consulting, LLC, Deer Valley, Rezone (BXZO-21.16) and Major Amendment to Planned Unit Development (BXPUD-21.01-A), General location: Northwest corner (NW/c) of South 1611st Street South and South Yale Avenue, Bixby, Oklahoma.

Presented by: Carolyn Back

This item was continued.

Mayor Guthrie said on Item #25 on the Regular Agenda is:

Discussion and possible action to declare an emergency regarding Ordinance Number 2354 making it effective immediately upon passage and approval.

Presented by: Carolyn Back

This item was continued.

Mayor Guthrie said on Item #26 on the Regular Agenda is:

Discussion and possible action for, JR Donelson, Rachael Gardens, Rezone (BXZO-21.12), Planned Unit Development (BXPUD-21.08), and Preliminary Plat (BXPT-21.08), General location: Lots Five (5) through Ten (10), Block Three (3), Devine-Ellard Addition, Bixby, Oklahoma.

Presented by: Carolyn Back

This item was continued.

Mayor Guthrie said on Item #27 on the Regular Agenda is:

Discussion and possible action on Ordinance Number 2355, JR Donelson, Rachael Gardens, Rezone (BXZO-21.12) and Planned Unit Development (BXPUD-21.08), General location: Lots Five (5) through Ten (10), Block Three (3), Devine-Ellard Addition, Bixby, Oklahoma.

Presented by: Carolyn Back

This item was continued.

Mayor Guthrie said on Item #28 on the Regular Agenda is:

Discussion and possible action to declare an emergency regarding Ordinance Number 2355 making it effective immediately upon passage and approval.

Presented by: Carolyn Back

This item was continued.

Mayor Guthrie said on Item #29 on the Regular Agenda is:

City Mangers Report

Bixby Summer Concert Series

- July 31st Full Flava Kings 7-9 p.m. @ Charley Young Event Park
- August 6th Brandon Heath 7 p.m.
- August 7th Randy Brumley 6-7 p.m., Jake and the Idols 8-10 p.m.
- August 13th Cassie Latshaw 6-7 p.m.
- August 14th Mark Gibson 6-7 p.m., Dane and the Soup 8-10 p.m.
- August 20th Beau Roberson 6-7 p.m., Paul Benjamin Bank 8-10 p.m.
- August 21st Barrett Lewis 6-7 p.m., Westhorn and the Hush 8-10 p.m.
- August 28th Grand Final, Wink Burcham Trio 6-7 p.m., Jacob Tovar 8-10 p.m.

Finance Director Charles Barnes thanked the governing board for completing the OMAG Recognition program. Bixby's Recognition check in the amount of \$9,195.70 for FY20-21. This Program is an initiative to prove elected officials with the training and tools needed to excel in their governing role.

Mayor Guthrie said on Item #30 on the Regular Agenda is:

New Business

There being none.

Adjournment was called at 6:18 p.m.

Mayor

Attest

City Clerk

City of Bixby BPWA Meeting Minutes

**City Hall Municipal Building
116 W Needles, Bixby, OK 74008**

July 26th 2021 6:00 P.M.

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on July 23rd on or before 6:00 p.m.

Mayor Guthrie called the meeting to order at 6:18 pm.

City Clerk Yvonne Adams called the roll and all members were present, except Council Girard and Councilor Crawford.

Members Present

**Guthrie
Blair
Founds**

Staff Present

**Jared Cottle, City Manager
Phil Frazier, City Attorney
Charles Barns, Finance Dir.
Bea Aamodt, Public Works
Andy Choate, Assist. Police Chief
Yvonne Adams, City Clerk**

Mayor Guthrie said Item #1 on the BPWA Consent Agenda is:

CITY CLERKS REPORT

Consider and approve:

- a) Minutes for the Bixby Public Works Authority meeting dated 07/12/21.
- b) Approve Purchase Order to purchase AMR meters and appurtenances from Core and Main for \$50,000.
- c) Discuss and/or approve payment for emergency repair at the 126th Lift Station to L&L Construction for \$9,644.32.

Mayor Guthrie asked for a motion on the BPWA consent agenda. Councilor Founds made motion to approve, seconded by Vice Mayor Blair. The vote was taken with the following results:

Carried 3-0

Yes: Founds, Blair, Guthrie.

No: None.

Mayor Guthrie said on Item #1 on the Regular BPWA agenda is:

New Business

There being none.

Adjournment was called at 6:19 p.m.

MAYOR

ATTEST

SECRETARY