

City of Bixby
City Council Special Meeting
Minutes
Double Tree Suites by Hilton-Bentonville
301 SE Walton Blvd, Bentonville, AR 72712
Friday August 9, 2019, 3:30 P.M. and Saturday 10, 2019, 12:30 P.M.

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on August 7th, 2019 on or before 3:00 p.m.

Mayor Guthrie called the meeting to order at 3:34 p.m.

City Clerk Yvonne Adams called the roll and all members were present.

Members Present

Blair
Girard
Guthrie
Decatur
Easton

Staff Present

Jared Cottle, City Manager
Phil Frazier, City Attorney
Ike Shirley, Police Chief
Jason Mohler, Dev. Service Dir.
Marcae' Hilton, City Planner
Charles Barnes, Finance Dir.
Bea Aamodt, Public Works Dir.
Joey Wiedel, Fire Chief
Yvonne Adams, City Clerk

Mayor Guthrie said item #1 on the Regular Agenda is:

Discussions on strategic planning, future Bond issues, infrastructure needs, organizational goals, Downtown River projects, Downtown River development, economic development, and departmental updates.

Presented by: Jared Cottle

City Manager Jared Cottle stated that he appreciates the staff and council for making the journey. Jared asked to turn to the itinerary page in the notebook to review and he would like to have a different approach this year, Jared stated that on items 'A and 'B he would like to do this weekend is focus on the next 20 years and the first half of this evening's session will be projects, with what projects we have out there and the second half will be organizational initiatives inside the city on what things we need to do as a city over the next 20 years. Jared stated that this is our 5th retreat and the things that have come out of these meetings are the Downtown River Corridor, Vision extension, 2016 Bond, the Compensation Plan, Website, Logo, Branding, and the Pilot Program at Bixby that consist of the goals, so I do believe that this process is good to get together and we still have a lot of ground to cover. Jared stated that there are still some that I didn't go over but those are some of the highlights of some of the conversations that we have had

here at this retreats. Jared proceeded to go over the notebook with instructions to review the projected Sinking Fund Levies for existing and Future Bonds for financial planning, and focusing on the 2021 Bond Election which would be a vote in the spring or summer in 2021. Jared stated that he would like for everyone to take out the sheets of the notebook and write down as many projects that you can think of in the city that needs to be done and about 20 minutes brainstorming by ourselves and at the end of the 20 minutes we will break up into designated groups and discuss the projects that we have written down and with this by the end of this process and with the final priorities sheets and rate in order of importance and we will rate them with stickers from 5-20 years of priorities and with these results this will help us to publish a 20 year strategic plan.

Groups continued this brainstorming process in different groups for some time until recess at 5:30 p.m.

Mayor Guthrie called for recess at 5:30 p.m.

Mayor Guthrie reconvened at 6:12 p.m.

Jared asked volunteers to write down the projects by categories from the group discussions, so they can be tallied up.

Discussion continued, no action taken.

City Manager Jared Cottle had each one put stickers under the projects for certain time periods by priorities and they would be tallied up for discussion.

Mayor Guthrie asked for a motion for recess. Vice Mayor Easton made motion, seconded by Councilor Blair. The vote was taken with the following results:

Carried 5-0

Yes: Easton, Blair, Girard, Decatur, Guthrie,

No: None.

Recess was called at 9:30 p.m.

Mayor Guthrie said Item #2 on the Regular Agenda is:

Saturday a.m. August 10th, tour of establishments in Bentonville, Arkansas and surrounding areas.

Presented by: Jared Cottle

City Council and Staff went on a self-guided tour of Bentonville around the areas of interest for ideas and discussion up on return for the meeting.

Mayor Guthrie said Item #3 on the Regular Agenda is:

Return to meeting site, continue discussion of agenda item No. 1 topics and discuss findings of tour.

Presented by: Jared Cottle

Mayor Guthrie asked to call roll at 12:55 p.m. and all members were present except Vice Mayor Easton.

Mayor Guthrie asked for a motion to reconvene. Councilor Blair made motion, seconded by Mayor Guthrie. The vote was taken with the following results:

Carried 4-0

Yes: Blair, Guthrie, Decatur, Girard.

No: None.

Tours were taken at Bentonville Farmers' Market, Bentonville Trail Systems, Downtown Redevelopment, and Downtown Design Standards.

City Manager Jared Cottle stated that the list is on the wall with the projects tallied from the votes that was done last night with the results.

City Manager Jared Cottle asked Council and Staff what the general observations and thoughts on their tour with continued discussions. Staff and Council gave their observations on the things that were of most interest and what their thoughts were.

Discussion continued. No action was taken.

City Manager Jared Cottle discussed the City of Bixby Downtown with our project list that was on the project list during our group's session.

Mayor Guthrie asked for a motion to recess at 4:13 p.m. Councilor Decatur made motion, seconded by Mayor Guthrie. The vote was taken with the following results:

Carried 4-0

Yes: Decatur, Guthrie, Blair, Girard.

No: None.

Mayor Guthrie asked for a motion to reconvene at 8:03 p.m. Councilor Blair made motion, seconded by Councilor Girard. The vote was taken with the following results;

Carried 4-0

Yes: Blair, Girard, Decatur, Guthrie.

No: None.

City Manager Jared Cottle asked Council and Staff to open the notebook to tab for the construction Phase, Design Phase and Bixby Visions (Harmony Bridge). Jared explained to council that he wanted to get you caught up on the projects downtown and where we stand, and some top discussions on our organizational goals. Jared stated that we will look at our design standards with the mixed use districts.

City Manager Jared Cottle asked City Planner Marcae' Hilton to give council some detail information on the design standards from the notebook to review and get some feedback from council on the directions they would like to see for the City of Bixby.

Discussion continued. No action taken.

Adjournment was called at 9:21 p.m.

Mayor

City Clerk