

City of Bixby City Council Meeting Minutes

**City Hall Municipal Building
116 W Needles, Bixby, OK 74008
September 13, 2021 6:00 P.M.**

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on September 10th on or before 6:00 p.m.

Mayor Guthrie called the meeting to order at 6:03 pm.

City Clerk Yvonne Adams called the roll and all members were present.

Members Present

Guthrie
Blair
Girard
Crawford
Founds

Staff Present

Jared Cottle, City Manager
Phil Frazier, City Attorney
Charles Barnes, Finance Dir.
Carolyn Back, Dev. Services Dir.
Bea Aamodt, Public Works Dir.
Andy Choate, Police Chief
John Wood, Parks Director
Justin Dowd, Asst. Engineer
Yvonne Adams, City Clerk

Pledge of Allegiance

Invocation was given by Phil Frazier

Councilor Girard said Item #1 on the Consent Agenda is:

City Clerks Report

Consider and approve:

- a) Minutes for the Work Session meeting dated 08/23/21.
- b) Minutes of the City Council Regular meeting minutes dated 08/23/21.
- c) Consider and/or approve purchase to Bob Howard Chrysler Jeep Dodge in the amount of \$26,410 for one new patrol unit.

- d) Discuss and/or take action on request for a waiver of fees related to the rental of Charley Young Event Park by BTC Broadband for their Bixby Chamber “After Hours” event on the 16th of September 2021.
- e) Purchase of CivicClerk agenda software management system for the agenda process for the amount of \$11,084.
- f) Approve Purchase Order for Professional Turf Products for fiscal year 2021-22 service, and parts for Toro Equipment.
- g) Approve purchase for dugout covers for all Thirty Two (32) baseball/softball dugouts from USA Shade and Fabric Structures in the amount of \$27,420.00. Buy Board Purchase Contract Pricing.
- h) Acknowledge receipt of Permit No. SL000072210621, Facility No S-20407, Rowan Grove Sanitary Sewer Extension.
- i) Acknowledge receipt of Permit No. WL000072210620, Facility No 3007243, Rowan Grove Potable Waterline Extension.
- j) Consider and take action on Resolution No.2021-22, correcting descriptions and clarifying resolution No 2020-6 designating City of Bixby properties as Public Roadways and Thoroughfares, with legal descriptions attached.
- k) Consider and take action on a Resolution No. 2021-23 designating and defining City of Bixby properties as Public Roadways and Thoroughfares, with legal description attached.
- l) Consider and take action on a Resolution No. 2021-24 designating and defining a twenty five (25) strip in width of City of Bixby property within the NW 4 of Sec twenty four (24) Tn17 N, R Thirteen (13) E of the IBM, Tulsa County, Ok., as a public way, allowing for the placement of public utilities.
- m) Discuss and/or take action on a Waiver of Barricade Rental Fees for Bixby Public Schools on Special Event Application for Bixby High School 2021 “Homecoming Parade”.
- n) Request to approve tuition fee for fire training by Tulsa Tech and OSU-FST not to exceed \$12,500.00, funding from 2021-2022 General Operating Budget.

- o) Request to approve the purchase of personal protective equipment (PPE) of structural firefighting ensemble (coat and pants) from NAFECO, INC. not to exceed \$14,145.50, funding from 2021-2022 Capital Improvement Fund.

Public comments are limited to items listed on the agenda.

Those wishing to speak on agenda items will need to appear in the City Council Chambers.

Mayor Guthrie asked for a motion on the Consent. Councilor Girard asked to pull item c & e for clarification. Vice Mayor Blair asked for some clarification on items j, k, and l. Police Chief Any Choate gave clarification on item c. Susan Bevard chamber member gave some clarification on item d. Mayor Guthrie stated that we need to look at restructuring the fees because this is coming up often. City Attorney Phil Frazier gave clarification on item j, k, and l. Councilor Crawford made motion to approve, seconded by Councilor Founds. The vote was taken with the following results:

Carried 5-0

Yes: Crawford, Founds, Girard, Blair, Guthrie.

No: None.

Mayor Guthrie said item #1 on the Regular Agenda is:

Consider bids and award sale of \$7,500,000 General Obligation Bonds, Series 2021 to lowest bidder.

Presented by: Charles Barnes

This item was brought to council for consider and award bid to Bank of Oklahoma Financial Securities in association of Mabry Bank our local bank with a better rate. Finance Director Charles Barnes stated that there were 7 potential bidders, with 5 actual bidders, Charles read the rates of each bidder and asked for approval for the better rate to Bank of Oklahoma Financial Securities.

Mayor Guthrie asked for a motion on item #1. Vice Mayor Blair made motion to approve, seconded by Councilor Founds. The vote was taken with the following results:

Carried 5-0

Yes: Blair, Founds, Crawford, Girard, Guthrie.

No: None.

Mayor Guthrie said on Item #2 on the Regular Agenda is:

Consider and discuss possible action to approve, adopt, deny, amend, or revise an Ordinance providing for the issuance of General Obligation Bonds in the sum of Seven Million Five Hundred Thousand and no/100s dollars (\$7,500,000.00) by the City of Bixby, Oklahoma authorized at an election duly called and held for such purpose; prescribing form of bonds; providing for registration thereof; providing for a system of registration for uncertificated registered public obligations; providing levy of an annual tax for payment of principal and interest on the same; fixing other details of the issue; and declaring an emergency.

Presented by: Charles Barnes

Mayor Guthrie asked for a motion on item #2. Councilor Girard made motion to approve, seconded by Vice Mayor Blair. The vote was taken with the following results:

Carried 5-0

Yes: Girard, Blair, Crawford, Founds, Guthrie

No: None.

Mayor Guthrie said on Item #3 on the Regular Agenda is:

Discussion and possible action on Ordinance Number 2348, Bixby Comprehensive Plan – BXCP-21.05, Amendment to the Comprehensive Plan for River Crest III, Mixed-Use to Low-Density Residential, to allow for (RS-3) Residential Single-Family zoning in the of City of Bixby. Development contains 13 acres (more or less) in Section 11, Township 17N, Range 13E, located East 131st Street and South 73rd East Ave, Bixby, Oklahoma.

Presented by: Carolyn Back

Others that spoke: Jim Crosby, Planning Design Group 5114 S Yale Ave, Tulsa OK. David Pentercross 11824 S. Kingston Ave, Tulsa OK.

This item was brought for more clarification from a previous meeting. Jim Crosby stated that we would propose 55 ft. lots if it is gated and 60 ft. lots non gated which would be keeping in line with other projects you approved her recently.

Discussion continued.

Mayor Guthrie asked for a motion on item #3. Councilor Girard made motion approve, seconded by Councilor Crawford. The vote was taken with the following results:

Carried 5-0

Yes: Girard, Crawford, Found, Blair, Guthrie.

No: None

Mayor Guthrie said on Item #4 on the Regular Agenda is:

Consider and take action to declare an emergency regarding Ordinance Number 2348 making it effective immediately upon passage and approval.

Presented by: Carolyn Back

Mayor Guthrie asked for a motion on item #4. Councilor Girard made motion to approve, seconded by Councilor Founds. The vote was taken with the following results:

Carried 5-0

Yes: Girard, Founds, Crawford, Blair, Guthrie

No: None

Mayor Guthrie said on Item #5 on the Regular Agenda is:

Consider and take action on Ordinance Number 2351, Planning Design Group, River Crest III, Rezone (BXZO-21.13) and Planned Unit Development (BXPUD-18.08MA). General location: East 131st Street & South 73rd East Avenue, Bixby, Oklahoma

Presented by: Carolyn Back

Mayor Guthrie asked for a motion on 55ft gated lots or 60 ft. non gated lots. Mayor stated motion has failed. Mr. Crosby asked to revise the motion to 55ft gated lots.

Mayor Guthrie asked for a motion on item #5 to revise to 55ft gated lots. Vice Mayor Blair made motion, seconded by Councilor Founds. The vote was taken with the following results:

Carried 5-0

Yes: Blair, Founds, Crawford, Girard, Guthrie.

No: None

Mayor Guthrie said on Item #6 on the Regular Agenda is:

Discussion and possible action to declare an emergency regarding Ordinance Number 2351 making it effective immediately upon passage and approval.

Presented by: Carolyn Back

Mayor Guthrie asked for a motion on item #6. Mayor Guthrie made motion to approve, seconded by Councilor Founds. The vote was taken with the following results:

Carried 5-0

Yes: Guthrie, Founds, Crawford, Girard, Blair.

No: None.

Mayor Guthrie said on Item #7 on the Regular Agenda is:

Discussion and possible action on Ordinance Number 2349, Bixby Comprehensive Plan – BXCP-21.04, Amendment to the Comprehensive Plan for Biggers Trust, Mixed-Use to Medium-Density Residential, to allow for (RS-3) Residential Single-Family zoning in the of City of Bixby. Development contains 120 acres (more or less) in Section 21, Township 17N, Range 13E, located East 151st Street and South Yale Ave, Bixby, Oklahoma.

Presented by: Carolyn Back

This item was continued

Mayor Guthrie said on Item #8 on the Regular Agenda is:

Consider and take action to declare an emergency regarding Ordinance Number 2349 making it effective immediately upon passage and approval.

This item was continued.

Mayor Guthrie said on Item #9 on the Regular Agenda is:

Discussion and possible action on Ordinance Number 2350, Planning Design Group, Biggers Trust, Rezone (BXZO-21.14) and Planned Unit Development (BXPUD-21.05) . Appeal of Planning Commission decision. General location: East 151 Street South and South Yale Avenue, Bixby, Oklahoma.

Presented by: Carolyn Back

This item was continued.

Mayor Guthrie said on Item #10 on the Regular Agenda is:

Consider and take action to declare an emergency regarding Ordinance Number 2350 making it effective immediately upon passage and approval.

Presented by: Carolyn Back

This item was continued.

Mayor Guthrie recused himself before the next item was voted on at 6:56 pm

Vice Mayor Blair said on Item #11 on the Regular Agenda is:

Discussion and possible action for Wallace Design Collective, PC, Domino’s Bixby Final Plat (BXPT-21.13), General location: East 134st Street South and South Memorial Drive / US Hwy 64, Bixby, Oklahoma.

Presented by: Carolyn Back

This item was brought for possible action for Final Plat for Wallace Design, located at 134th Street South.

Vice Mayor Blair asked for a motion on item #11. Councilor Founds made motion to approve, seconded by Councilor Girard. The vote was taken with the following results:

Carried 4-0

Yes: Girard, Founds, Crawford, Blair

No: None

Mayor Guthrie enter the council chambers after #11 was voted on at 7:00 p.m.

Mayor Guthrie said on Item #12 on the Regular Agenda is:

Discuss and/or take action on awarding contract to Myers-Cherry for the Downtown Bixby Awnings Project; Myers-Cherry submitted the lowest and best bid of \$293,500.

Presented by: Bea Aamodt

This item was brought before council to approve awarding contract to Myers-Cherry for the Downtown Bixby Awning Project.

Mayor Guthrie asked for a motion on item #12. Vice Mayor Blair made motion to approve, seconded by Councilor Founds. The vote was taken with the following results:

Carried 5-0

Yes: Blair, Founds, Crawford, Girard, Guthrie

No: None

Mayor Guthrie said on Item #13 on the Regular Agenda is:

City Manager's Report

- Aaron Allen 14326 S. Broadway, Glenpool-VFW:9726
- Game Day Event this Friday September 17th @ 5:00-7:00 p.m.
- City Community Center will host the father and daughter dance Saturday, September 25th from 6:00-9:00 p.m.
- Game Day Event on Friday October 1, @5:00-7:00 p.m.
- Bixby High School Homecoming Parade September 30, @ 6:00 p.m.
- Bixby Tournaments of the Bands at the High School on October 2, 8:00 am until midnight.

Mayor Guthrie said on Item #14 on the Regular Agenda is:

New Business

Their being none.

Adjournment was called at 7:11 p.m.

Mayor

Attest

City Clerk

City of Bixby BPWA Meeting Minutes

**City Hall Municipal Building
116 W Needles, Bixby, OK 74008
September 13 2021 6:00 P.M.**

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on August 20th on or before 6:00 p.m.

Mayor Guthrie called the meeting to order at 7:11 p.m.

City Clerk Yvonne Adams called the roll and all members were present.

Members Present

**Guthrie
Blair
Girard
Crawford
Founds**

Staff Present

**Jared Cottle, City Manager
Phil Frazier, City Attorney
Charles Barnes, Finance Dir.
Carolyn Back, Dev. Service Dir.
Police Chief, Andy Choate**

Councilor Girard said Item #1 on the BPWA Consent Agenda is:

CITY CLERKS REPORT

Consider and approve:

- a) Minutes for the Bixby Public Works Authority meeting dated 09/13/21.

Mayor Guthrie asked for a motion on the BPWA consent agenda. Vice Mayor Blair made motion to approve, seconded by Councilor Founds. The vote was taken with the following results:

Carried 5-0

Yes: Blair, Founds, Crawford, Girard, Guthrie

No: None.

Mayor Guthrie said on Item #1 on the Regular BPWA agenda is:

New Business

There being none.

Adjournment was called at 7:12 p.m.

MAYOR

ATTEST

SECRETARY