

**City of Bixby  
City Council Meeting  
Minutes  
City Hall Municipal Building  
116 W Needles, Bixby, OK 74008  
September 23, 2019 6:00 P.M.**

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on September 20<sup>th</sup> 2019 on or before 6:00 p.m.

Mayor Guthrie called the meeting to order at 6:07 p.m.

City Clerk Yvonne Adams called the roll and all members were present.

**Members Present**

**Blair  
Girard  
Guthrie  
Decatur  
Easton**

**Staff Present**

**Jared Cottle, City Manager  
Phil Frazier, City Attorney  
Ike Shirley, Police Chief  
Jason Mohler, Dev. Service Dir.  
Marcae' Hilton, City Planner  
Charles Barnes, Finance Dir.  
Bea Aamodt, Public Works Dir.  
John Wood, Parks Director  
Yvonne Adams, City Clerk**

**PLEDGE OF ALLEGIANCE**

**Invocation was given by City Attorney Phil Frazier.**

**Mayor Guthrie said Item #1 on the Consent Agenda is:  
CITY CLERKS REPORT**

Consider and approve:

- a) Minutes for the Work Session meeting dated 09/09/19.
- b) Minutes for the Regular City Council meeting dated 09/09/19.
- c) Proclaiming the Rotary International Proclamation.
- d) Consider and/or approve acceptance of donation in the amount of \$1,000 from Country Financial to be used to support the City employee's Family Fun Night on September 26, 2019.
- e) Consider and/or approve purchase order to Tulsa County Assessor for visual inspection costs in the amount of \$11,930.20 for FY20.

- f) City of Bixby Parks and Recreation Tournament User Agreement 2019 Sheffield Invitational.
- g) Discuss and/or take action on purchasing unleaded gasoline for \$25,000.
- h) Authorize City Manager to negotiate financing and proceed to close loan for purchase of land from DDJJ Properties located at 111 N. Cabaniss Ave in Bixby.
- i) Endorse 2019 “One Voice” Regional Legislative Agenda.
- j) Consider and take action on waving building permit fees for renovation of the Bixby Historical Society’s Scale House.
- k) Discuss and/or take action on Authorize advertising for bids Phase 1 of the Downtown River District – Harmony Bridge Improvements.
- l) Discuss and/or take action on Authorize advertising for bids for the 2016 Bond: 151<sup>st</sup> & Harvard Intersection Project.
- m) Authorize signature of DEQ permit applications for construction of Waterlines and Sanitary Sewer to serve River Crest.
- n) Authorize signature of DEQ permit application for construction of Waterlines and Sanitary Sewer to serve Robinson Ranch.

Public comments are limited to items listed on the agenda.

Mayor Guthrie asked if there are any questions or amendments to the consent agenda .Councilor Girard had some questions about item “g”, City Manager Jared Cottle gave a brief background on this item. Jerry Perez asked for some clarification on items “l and “m. City Manager Jared Cottle gave clarification on those items. Councilor Decatur made motion, seconded by Councilor Blair. The vote was taken with the following results:

Carried 4-1

Yes: Decatur, Blair, Girard, Easton

No: None.

Abstain: Guthrie (item “m”)

**Mayor Guthrie said item #1 on the Regular Agenda is:**

Consider and/or approve purchase to EXACOM, Inc. (sole source) in the amount of \$28,007.45 to upgrade the departments existing recording system.

Presented by: Ike Shirley

Police Chief Ike Shirley stated that we are trying to upgrade our recording systems for all the radio traffic, and 911 phone calls.

Mayor Guthrie asked for a motion on item #1.Councilor Girard made motion to approve, seconded by Vice Mayor Easton. The vote was taken with the following results:

Carried 5-0

Yes: Girard, Easton, Decatur, Blair, Guthrie.

No: None.

**Mayor Guthrie said on Item #2 on the Regular Agenda is:**

Discussion and possible action on a proposed amendment to a zoning district in the City of Bixby *BXZO-19.09*, AG (Agriculture) to CS (Commercial Shopping), to allow for commercial uses, in Section 25, Township 17 North and Range 13 East in the City of Bixby, OK, general location: East of Memorial and North of 171<sup>st</sup>.

Presented by: Marcae' Hilton

Others that spoke: Annette Parker 16600 S Mingo

City Planner Marcae' Hilton stated that this item was on Planning Commission on September 16, 2019 and at that time Planning Commission voted 5-0 to approve, Staff and Planning Commission believe *BXZO-19.09* will meet the requirements of the Zoning and Bixby Land Use Regulations and recommends approval .

Public comments were given by Annette Parker.

Community Services Director Jason Mohler gave clarification on Annette Parkers concerns.

Mayor Guthrie asked for a motion on item #2. Councilor Blair made motion to approve, seconded by Vice Mayor Easton. The vote was taken with the following results:

Carried 5-0

Yes: Blair, Easton, Decatur, Girard, Guthrie.

No: None.

**Mayor Guthrie said on Item #3 on the Regular Agenda is:**

Action includes first reading and/or possible approval of Ordinance No. 2293, with separate approval of an Emergency Clause.

Presented by: Marcae' Hilton

Mayor Guthrie asked for a motion on item #3. Councilor Decatur made motion to approve, seconded by Councilor Blair. The vote was taken with the following results:

Carried 4-1

Yes: Decatur, Blair, Easton, Guthrie.

No: Girard.

**Mayor Guthrie said on Item #4 on the Regular Agenda is:**

Discussion and possible action on approval of the Preliminary Plat *Bixby West Elementary (BXPT-19.13)*; a replat of part of 'Lot 6, Block 1 Sitrin Center Addition-Plat #2993, 155.90 Acres, Two (2) Lots, One (1) Block, in Section 16, Township 17N, Range 13E, general location is 14901 S. Harvard Avenue | northeast of E. 151st St. & Harvard, in Bixby OK.

Presented by: Marcae' Hilton

Mayor Guthrie asked for a motion on item #4. Councilor Girard made motion to approve, seconded by Councilor Blair. The vote was taken with the following results:

Carried 5-0

Yes: Girard, Blair, Decatur, Easton, Guthrie.

No: None.

**Mayor Guthrie said on Item #5 on the Regular Agenda is:**

Discuss and/or take action on awarding contract to Wynn Construction Co. for the Bixby Water Reclamation Project; Wynn submitted the lowest and best bid of \$24,429,532.00.

Presented by: Bea Aamodt

Others that spoke: Jerry Perez 17216 S. 92<sup>nd</sup> E Ave.

Public Works Director Bea Aamodt stated that bids were received for the Bixby Reclamation Facility, Bea read the bid amounts that were submitted and Wynn Construction Co submitted the lowest and best bid.

Discussion continued on the item.

Public comments were given by Jerry Perez.

Mayor Guthrie asked for a motion on item #5. Councilor Decatur made motion to approve, seconded by Vice Mayor Easton. The vote was taken with the following results:

Carried 5-0

Yes: Decatur, Easton, Girard, Blair, Guthrie.

No: None.

**Mayor Guthrie said on Item #6 on the Regular Agenda is:**

City Managers Report

- Farmers Market on September 28, at Washington Irving Park.
- Tournaments of Bands will be October 5<sup>th</sup> at Bixby High School.
- Homecoming Parade will be on the October 10<sup>th</sup>.
- Police will have 5K walk on September 28<sup>th</sup> starting at 8:00-10:00 am and October 2 will be coffee with a cop at McDonalds' starting at 8:00-10:00.

**Mayor Guthrie said on Item #7 on the Regular Agenda is:**

New Business

There being none.

Adjournment was called at 7:00 pm.

---

MAYOR

ATTEST

---

CITY CLERK

**BIXBY PUBLIC WORKS AUTHORITY MEETING**

**Board of Trustees**

**Municipal Building**

**Minutes**

**116 W. Needles, Bixby, OK 74008**

**September 23, 2019 6:00 P.M.**

**Time: 6:00 P.M. or immediately Following the City Council Meeting**

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on September 20<sup>th</sup> 2019 on or before 5:00 p.m.

Mayor Guthrie called the Bixby Public Works Authority Meeting to order at 7:00 p.m. All members were present.

**Members Present**

**Blair**

**Girard**

**Guthrie**

**Decatur**

**Easton**

**Staff Present**

**Jared Cottle, City Manager**

**Phil Frazier, City Attorney**

**Charles Barnes, City Treasurer**

**Jason Mohler, Development Serv.**

**Marcae' Hilton, City Planner**

**Bea Aamodt, PW Director**

**Ike Shirley, Police Chief**

**Yvonne Adams, City Clerk**

**Mayor Guthrie said Item #1 on the BPWA Consent Agenda is:**

**CITY CLERKS REPORT**

Consider and approve:

- a) Minutes for the Bixby Public Works Authority meeting dated 09/09/19.

Mayor Guthrie asked for a motion on the consent agenda. Councilor Blair made motion approve, seconded by Vice Mayor Easton. The vote was taken with the following results.

Carried 5-0

Yes: Blair, Easton, Girard, Decatur. Guthrie.

No: None.

**Mayor Guthrie said on Item #1 on the Regular BPWA agenda is:**

**New Business**

There being none.

Adjournment was called at 7:01 p.m.

---

MAYOR

ATTEST

---

CITY CLERK