

City of Bixby City Council Meeting Minutes

**City Hall Municipal Building
116 W Needles, Bixby, OK 74008
September 27, 2021 6:00 P.M.**

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on September 24th on or before 6:00 p.m.

Mayor Guthrie called the meeting to order at 6:00 pm.

City Clerk Yvonne Adams called the roll and all members were present, except Councilor Founds.

Members Present

Guthrie
Blair
Girard
Crawford

Staff Present

Jared Cottle, City Manager
Phil Frazier, City Attorney
Charles Barnes, Finance Dir.
Carolyn Back, Dev. Services Dir.
Bea Aamodt, Public Works Dir.
Andy Choate, Police Chief
Justin Dowd, Asst. Engineer
Yvonne Adams, City Clerk

Pledge of Allegiance

Invocation was given by Phil Frazier

Councilor Girard said Item #1 on the Consent Agenda is:

City Clerks Report

Consider and approve:

- a) Minutes for the Work Session meeting dated 09/13/21.
- b) Minutes of the City Council Regular meeting minutes dated 09/13/21.
- c) Consider and/or approve purchase order to Tulsa County Assessor for visual inspection costs in the amount of \$13,656.58 for FY22.

- d) Proclaiming a Proclamation for Constitution Week for the week of September 17-23, 2021.
- e) Discuss and/or approve Budget Revision for the Police Department in the Capital Improvement Fund for \$250,000.00 for the purchase of body cameras and cloud data storage.
- f) Consider and/or take action on approval of adjustments to existing fees charged by the City of Bixby, by its agencies, boards and departments.
- g) Acknowledge receipt of Permit No. SL000072210619, Facility No S-20407, Jake's Fireworks Sanitary Sewer Extension.
- h) Discuss and/or take action on a Contract with Tulsa County for FY20 CDBG Funding.
- i) Approve purchase to Pro-Vision in the amount of \$54,180.00 for SecuraMax iCloud Video Management.
- j) Discuss and/or take action on approval of Economic Development Agreement with Copper Key Coffeehouse, LLC.
- k) Request to approve signing a Memorandum of Understanding (MOU) between International Association of Fire Fighters (IAFF) Local 2651 and Bixby Fire Department.
- l) Request to approve an ordinance establishing and implementing a program to charge mitigation rates for the deployment of emergency and non-emergency services by the Bixby Fire Department for services provided/rendered by/for the City of Bixby.
- m) Request to approve signing a Memorandum of Understanding (MOU) for Emergency Medical Services Chief between International Association of Fire Fighters (IAFF) Local 2651 and Bixby Fire Department.

Public comments are limited to items listed on the agenda.

Those wishing to speak on agenda items will need to appear in the City Council Chambers.

Mayor Guthrie asked for a motion on the Consent. Vice Mayor Blair made motion to approve, seconded by Councilor Girard. The vote was taken with the following results:

Carried 4-0

Yes: Blair, Girard, Crawford, Guthrie.

No: None.

Mayor Guthrie said item #1 on the Regular Agenda is:

Discussion and possible action for AAB Engineering, LLC, Parke 126, Final Plat (BXPT-21.12), General location: NW/c of E. 126th Street S. and S. Memorial Drive, Bixby, Oklahoma

Presented by: Carolyn Back

This item was brought to council for consideration of the Final Plat located at 126th Street S. and S. Memorial Drive.

Mayor Guthrie asked for a motion on item #1. Vice Mayor Blair made motion to approve, seconded by Councilor Crawford. The vote was taken with the following results:

Carried 4-0

Yes: Blair, Crawford, Girard, Guthrie.

No: None.

Mayor Guthrie said on Item #2 on the Regular Agenda is:

Discuss and/or take action on awarding contract to Kimery Painting for the Mingo Water Storage Tank Rehabilitation; Kimery Painting submitted the lowest and best bid of \$58,398.00.

Presented by: Bea Aamodt

Others that spoke: Dana Rubitsky 9815 E. 114th St S Bixby, OK.

This item was brought to council for awarding contract of Kimery Painting for the Mingo Water Storage Tank. Dana Rugitsky gave council some concerns about the property regarding the item.

Discussion continued

Mayor Guthrie asked for a motion on item #2. Councilor Girard made motion to approve, seconded by Councilor Crawford. The vote was taken with the following results:

Carried 4-0

Yes: Girard, Crawford, Blair, Guthrie.

No: None.

Mayor Guthrie said on Item #3 on the Regular Agenda is:

Discuss and/or take action on contract with Beck Design for architectural services for the remodeling of the City building at 111 Cabaniss.

Presented by: Jared Cottle

This item was brought before council to take action on contract with Beck Design for architectural services for the remodeling of the City building at 111 Cabaniss.

Mayor Guthrie asked for a motion on item #3. Councilor Girard made motion approve, seconded by Vice Mayor Blair. The vote was taken with the following results:

Carried 4-0

Yes: Girard, Blair, Crawford, Guthrie.

No: None

Mayor Guthrie asked to recess the Regular Meeting and open up the BPWA Meeting at 6:30 p.m.

Mayor Guthrie asked to reconvene the Regular Meeting at 6:31 p.m.

Mayor Guthrie said on Item #4 on the Regular Agenda is:

1. Motion to enter into Executive Session:

Mayor Guthrie

- a) *Discussion on employment of new Police Chief. Authority: Oklahoma Open Meeting Act, Title 25 Oklahoma Statutes, Section 307.B.1.*

Mayor Guthrie asked for a motion on item #4. Councilor Crawford made motion to approve, seconded by Councilor Girard. The vote was taken with the following results:

Carried 4-0

Yes: Crawford, Girard, Blair, Guthrie.

No: None

Reconvened the Regular Meeting at 12:02 a.m.

Mayor Guthrie said on Item #5 on the Regular Agenda is:

Motion to exit Executive Session and reconvene in open session.

Presented by: Mayor Guthrie

Mayor Guthrie asked for a motion on item #5. Vice Mayor Blair made motion, seconded by Councilor Crawford The vote was taken with the following results:

Carried 4-0

Yes: Blair, Crawford, Girard, Guthrie.

No: None

Mayor Guthrie said on Item #6 on the Regular Agenda is:

City Manager's Report.

- Police Chief Andy Choate stated that the Attorney General Oklahoma Grant Program awarded the Bixby Police Department \$25,970 in a grant for the purchase of technology to support violent crime intervention and enforcements.
- Bixby High School Homecoming Parade September 30 starting at 5:00-5:30 p.m.
- Bixby Downtown River District "Game Days" starting at 5:00 p.m. to 7:00 p. on game days.
- Bixby Tournament of the Bands Saturday October 2nd starting at 8:00 a.m. to Midnight.
- Hallow (themed) Party Friday, October 24th at 4:00 p.m. to 11:00 p.m. First Assembly of God.
- Fall Festival Friday, October 24th 5:00 p.m. to 7:00 p.m. at Crossroads Fellowship Church.

Mayor Guthrie said on Item #7 on the Regular Agenda is:

New Business

There being none.

Adjournment was called at 12:02 a.m.

Mayor

Attest

City Clerk

City of Bixby BPWA Meeting Minutes

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**Guthrie
Blair
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Staff Present

**Jared Cottle, City Manager
Phil Frazier, City Attorney
Charles Barnes, Finance Dir.
Carolyn Back, Dev. Service Dir.
Police Chief, Andy Choate
Bea Aamodt, PW Director
Yvonne Adams. City Clerk**

Councilor Girard said Item #1 on the BPWA Consent Agenda is:

CITY CLERKS REPORT

Consider and approve:

- a) Minutes for the Bixby Public Works Authority meeting dated 09/13/21.
- b) Discuss and/or take action on Water Tap Application for Alan Bolton at 16304 South Garnett Road, Bixby, OK in Tulsa County, OK.

Mayor Guthrie asked for a motion on the BPWA consent agenda. Vice Mayor Blair made motion to approve, seconded by Councilor Crawford. The vote was taken with the following results:

Carried 4-0

Yes: Blair, Crawford, Girard, Guthrie

No: None.

Mayor Guthrie said on Item #1 on the Regular BPWA agenda is:

New Business

There being none.

Adjournment was called at 6:31 p.m.

MAYOR

ATTEST

SECRETARY