

City of Bixby City Council Meeting Minutes

**City Hall Municipal Building
116 W Needles, Bixby, OK 74008
October 11, 2021 6:00 P.M.**

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on October 8th on or before 6:00 p.m.

Mayor Guthrie called the meeting to order at 6:04 pm.

City Clerk Yvonne Adams called the roll and all members were present.

Members Present

Guthrie
Blair
Girard
Crawford
Founds

Staff Present

Jared Cottle, City Manager
Phil Frazier, City Attorney
Charles Barnes, Finance Dir.
Carolyn Back, Dev. Services Dir.
Bea Aamodt, Public Works Dir.
Andy Choate, Police Chief
Yvonne Adams, City Clerk

Pledge of Allegiance

Invocation was given by Phil Frazier

Councilor Girard said Item #1 on the Consent Agenda is:

City Clerks Report

Consider and approve:

- a) Minutes for the Work Session meeting dated 09/27/21.
- b) Minutes of the City Council Regular meeting minutes dated 09/27/21.
- c) Public notice schedule for the Bixby Work Session meetings for calendar year 2022.
- d) Public notice schedule of the Bixby City Council meeting for calendar year 2022.

- e) Public notice schedule of the Bixby Industrial Authority meetings for calendar year 2022.
- f) Consider and/or approve purchase to EXACOM, Inc. (sole source) in the amount of \$16,191.20, to upgrade the department's existing recording system.

Public comments are limited to items listed on the agenda.

Those wishing to speak on agenda items will need to appear in the City Council Chambers.

Mayor Guthrie asked for a motion on the Consent. Vice Mayor Blair made motion to approve, seconded by Councilor Girard. The vote was taken with the following results:

Carried 5-0

Yes: Blair, Girard, Crawford, Guthrie.

No: None.

Mayor Guthrie said item #1 on the Regular Agenda is:

Consider and take action on amending ordinance No. 2364, to add a definition for sport utility vehicles and their use on public streets.

Presented by: Phil Frazier

This item was brought to council for consideration for amending Ordinance No. 2364 to add a definition for sport utility vehicles and their use on public streets.

Mayor Guthrie asked for a motion on item #1. Councilor Girard made motion to approve, seconded by Councilor Crawford. The vote was taken with the following results:

Carried 5-0

Yes: Girard, Crawford, Founds, Blair, Guthrie

No: None.

Mayor Guthrie said on Item #2 on the Regular Agenda is:

Discussion and possible action to declare an emergency regarding Ordinance Number 2364 making it effective immediately upon passage and approval.

Presented by: Phil Frazier

This item was brought to council to declare an emergency effective immediately upon passage and approval.

Mayor Guthrie asked for a motion on item #2. Councilor Founds made motion to approve, seconded by Vice Mayor Blair. The vote was taken with the following results:

Carried 5-0

Yes: Founds, Blair, Crawford, Girard, Guthrie

No: None.

Mayor Guthrie said on Item #3 on the Regular Agenda is:

Discussion and possible action for JR Donelson, Garage Condos, Site Plan Application (BXSP-21.06), General location: South of the SW/c of E. 126th Street S. and S. Memorial Drive, Bixby, Oklahoma.

Presented by: Carolyn Back

This item was brought before council to take action on Garage Condos, Site Plan Application that is located South of the SW/c of E. 126th Street S. and S. Memorial Drive, Bixby, Oklahoma.

Discussion continued.

Mayor Guthrie asked for a motion on item #3. Councilor Crawford made motion approve, seconded by Councilor Founds. The vote was taken with the following results:

Carried 3-2

Yes: Crawford, Founds, Guthrie

No: Girard, Blair

Mayor Guthrie asked to recess the Regular Meeting and open up the BPWA Meeting at 6:30 p.m.

Mayor Guthrie asked to reconvene the Regular Meeting at 6:31 p.m.

Mayor Guthrie said on Item #4 on the Regular Agenda is:

Discuss and/or take action on the lowest & best bid for the lighting installation of the Bixby Charley Young Event Park for 2021 Winter Holiday Season.

Presented by: Bryan Toney

This item was brought to council for the lowest and best bid for the lighting installation of the Bixby Charley Young Event Park for 2021.

Mayor Guthrie asked for a motion on item #4. Vice Mayor Blair made motion to approve We Love Lawns in the amount of \$7,500, seconded by Councilor Founds. The vote was taken with the following results:

Carried 4-1

Yes: Blair, Founds, Crawford, Guthrie

No: Girard

Mayor Guthrie said on Item #5 on the Regular Agenda is:

Discuss and/or take action on the lowest & best bid for the lighting decoration of the Bixby City Hall Winter Holiday for 2021 Season.

Presented by: Bryan Toney

Others that spoke: Victoria Oltmann 14127 S Winston Ave

Discussion continued.

Mayor Guthrie asked for a motion to take items 5-9 all in one discussion. Councilor Girard made motion, seconded by Mayor Guthrie. The vote was taken with the following results:

Carried 5-0

Yes: Girard, Guthrie, Crawford, Founds, Blair.

No: None

Motion was made but failed for no second.

Motion to deny was failed for no second.

Mayor Guthrie said on Item #6 on the Regular Agenda is:

Discuss and/or take action on the lowest & best bid for purchase of Bixby Downtown Christmas Tree for 2021 Winter Holiday Season.

Presented by: Bryan Toney

No action taken.

Mayor Guthrie said on Item #7 on the Regular Agenda is:

Discuss and/or take action on the lowest & best bid for the Bixby Downtown Street Scape Decoration for 2021 Winter Holiday Season.

Presented by: Bryan Toney

Mayor Guthrie asked for a motion on item #7. Councilor Crawford made motion for half poles with 3 garlands, seconded by Councilor Girard. The vote was taken with the following results:

Carried 5-0

Yes: Crawford, Girard, Founds, Blair, Guthrie.

No: None.

Mayor Guthrie said on Item #8 on the Regular Agenda is:

Discuss and/or take action on the lowest & best bid for the lighting decoration of the Bixby Public Works Dawes Building Winter Holiday for 2021 Season.

Presented by: Bryan Toney

No action taken

Mayor Guthrie said on Item #9 on the Regular Agenda is:

Discuss and/or take action on authorizing Staff to receive bids and award the lowest & best bid for a Downtown skating rink in an amount not-to-exceed \$200,000 for the 2021 Season.

Presented by: Bryan Toney

Council amended the item for best bids for lease for a Downtown skating rink.

Mayor Guthrie asked for a motion to authorize staff to receive bids on lease of a downtown skating rink on item #9. Councilor Girard made motion to approve, seconded by Councilor Founds. The vote was taken with the following results:

Yes: Girard, Founds, Crawford, Blair, Guthrie

No: None

Mayor Guthrie said on Item #10 on the Regular Agenda is:

Motion to enter into Executive Session:

- a) *Discussion on employment of new Police Chief. Authority: Oklahoma Open Meeting Act, Title 25 Oklahoma Statutes, Section 307.B.1.*
- b) *Discussion on negotiations and/or purchase for certain real property at 7 E. Dawes along with 109, 116, and 118 N. Armstrong, owned by Bixby Public*

Schools: Oklahoma Open Meeting Act, Title 25 Oklahoma Statutes, Section 307.B.3.

Mayor Guthrie asked for a motion on item #10. Councilor Crawford made motion to approve, seconded by Councilor Founds. The vote was taken with the following results:

Yes: Crawford, Founds, Girard, Blair, Guthrie

No: None.

Recess at 7:45 p.m.

Mayor Guthrie said on Item #11 on the Regular Agenda is:

Motion to exit Executive Session and reconvene in open session.

Presented by: Mayor Guthrie

No action taken.

Mayor Guthrie asked for a motion on item #11. Vice Mayor Blair made motion, seconded by Councilor Founds. The vote was taken with the following results:

Carried 5-0

Yes: Blair, Founds, Crawford, Girard, Guthrie

No: None

Reconvened at 9:48 p.m.

Mayor Guthrie said on Item #12 on the Regular Agenda is:

Consider and take any necessary action resulting from discussion on employment of a new Police Chief.

Presented by: Mayor Guthrie

Mayor Guthrie asked for a motion on item #12. Vice Mayor Blair made motion to appoint Chief Todd Blish as the new police chief, seconded by Councilor Crawford. The vote was taken with the following results:

Carried 5-0

Yes: Blair, Crawford, Girard, Founds, Guthrie

No: None

Mayor Guthrie said on Item #13 on the Regular Agenda is:

Consider and/or take action, if necessary, on the purchase of real estate at 7 E Dawes along with 109, 116, and 118 N. Armstrong, owned by Bixby Public Schools.

Presented by: Mayor Guthrie

Mayor Guthrie asked for a motion on item #13. Mayor Guthrie made motion to instruct city staff to negotiate with the Bixby Public Schools, seconded by Councilor Crawford. The vote was taken with the following results:

Carried 5-0

Yes: Guthrie, Crawford, Girard, Founds, Blair

No: None

Mayor Guthrie said on Item #14 on the Regular Agenda is:

City Managers Report

- October 14th is fall break with Game Days on Friday the 15th starting at 5:00-7:00 p.m. sponsored by the Bixby Metro Chamber of Commerce.
- October 17th Sunday Bixby Church will have a grand opening at the Charley Young Event Park
- October 22 will be for Game Days at Charley Young Event Park starting at 5:00-7:00 p.m.
- October 24th will be Hallow (themed) Party at 4:00-11:00 p.m. sponsored by First Assembly of God.
- October 24th will be Fall Festival from 5:00-7:00 p.m. sponsored by Crossroads Fellowship Church.

Mayor Guthrie said on Item #15 on the Regular Agenda is:

New Business

There being none.

Adjournment was called at 9:50 p.m.

Mayor

Attest

City Clerk

City of Bixby BPWA Meeting Minutes

**City Hall Municipal Building
116 W Needles, Bixby, OK 74008
October 11 2021 6:00 P.M.**

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on October 8th on or before 6:00 p.m.

Mayor Guthrie called the meeting to order at 9.50 p.m.

City Clerk Yvonne Adams called the roll and all members were present,

Members Present

**Guthrie
Blair
Girard
Crawford
Founds**

Staff Present

**Jared Cottle, City Manager
Phil Frazier, City Attorney
Police Chief, Andy Choate
Bea Aamodt, PW Director
Yvonne Adams, City Clerk**

Councilor Girard said Item #1 on the BPWA Consent Agenda is:

CITY CLERKS REPORT

Consider and approve:

- a) Minutes for the Bixby Public Works Authority meeting dated 09/27/21.
- b) Public notice schedule of the Bixby Public Works Authority meetings for calendar year 2022.

Mayor Guthrie asked for a motion on the BPWA consent agenda. Councilor Crawford made motion to approve, seconded by Councilor Founds. The vote was taken with the following results:

Carried 5-0

Yes: Crawford, Founds, Girard, Blair, Guthrie.

No: None.

Mayor Guthrie said on Item #1 on the Regular BPWA agenda is:

New Business

There being none.

Adjournment was called at 9:51 p.m.

MAYOR

ATTEST

SECRETARY