

**City of Bixby
City Council Meeting
Minutes
City Hall Municipal Building
116 W Needles, Bixby, OK 74008
October 28, 2019 6:00 P.M.**

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on October 25, 2019 on or before 6:00 p.m.

Mayor Guthrie called the meeting to order at 6:00 p.m.

City Clerk Yvonne Adams called the roll and all members were present.

Members Present

**Blair
Girard
Guthrie
Decatur
Easton**

Staff Present

**Jared Cottle, City Manager
Phil Frazier, City Attorney
Ike Shirley, Police Chief
Jason Mohler, Dev. Service Dir.
Marcae' Hilton, City Planner
Charles Barnes, Finance Dir.
Bea Aamodt, Public Works Dir.
Yvonne Adams, City Clerk**

PLEDGE OF ALLEGIANCE

Invocation was given by City Attorney Phil Frazier.

**Mayor Guthrie said Item #1 on the Consent Agenda is:
CITY CLERKS REPORT**

Consider and approve:

- a) Minutes for the Work Session meeting dated 10/14/19.
- b) Minutes for the Regular City Council meeting dated 10/14/19.
- c) Discuss and/or approve lease agreement with GSA contract pricing with Advanced Copier Systems (ACS) in the amount of \$11,400.00 for copier.
- d) Discuss and/or take action on a Resolution authorizing inspection of City Bridges by Tulsa County.
- e) Discuss and/or approve accepting the 131st and Fry Bridge Rehabilitation Project.

- f) Consider and take action declaring a Nuisance and directing Legal Staff to take action on 127 E. McKennon Ave.

Public comments are limited to items listed on the agenda.

Mayor Guthrie asked if there are any questions or amendments to the consent agenda. Councilor Decatur made motion, seconded by Councilor Girard. The vote was taken with the following results:

Carried 5-0

Yes: Decatur, Girard, Blair, Easton, Guthrie.

No: None.

Mayor Guthrie said item #1 on the Regular Agenda is:

Recognition of Bixby Metro Chamber of Commerce President/CEO, Krystal Crockett's receipt of the Oklahoma Chamber of Commerce Executives Sheila Lee Executive of the Year award.

Presented by: Councilor Decatur

Councilor Decatur gave recognition to Krystal Crockett's of the Bixby Metro Chamber of Commerce receipt of the Oklahoma Chamber of Commerce Executive Sheila Lee Executive of the Year award. Councilor Decatur stated that this is the highest honor to receive in the State of Oklahoma. City Council congratulated Krystal.

Mayor Guthrie said on Item #2 on the Regular Agenda is:

Consider and take action on the appointment of Dennis A. Sagely as an associate municipal judge for terms beginning July 1, 2019 through June 30, 2021.

Presented by: Phil Frazier

City Attorney Phil Frazier stated that it is required by State law and also by our city code to an re-appointment every two years our municipal judge but we had not re-appointed our associate municipal judge Dennis A Sagely and would ask council to approve this re-appointment according to our city code and state statues for the terms July 1, 2019 through June 30, 2021.

Mayor Guthrie asked for a motion on item #2. Vice Mayor Easton made motion to approve, seconded by Councilor Blair. The vote was taken with the following results:

Carried 5-0

Yes: Easton, Blair, Decatur, Girard, Guthrie.

No: None.

Mayor Guthrie moved to Item #4 on the Regular Agenda.

Mayor Guthrie left the council room before Item #3 was discussed at 6:35 p.m.

Vice Mayor Easton said on Item #3 on the Regular Agenda is:

Discussion and possible approval of a requested Major Amendment to the Comprehensive Plan, *BXCP-19.05*, a request to change the Future Land Use Map from Medium Density Residential to Commercial for potential commercial uses, applicant City of Bixby, in Section 12, T17N, R13E, Generally located east of Memorial and north of 131st at 13307 S. Memorial, in Bixby Oklahoma.

Presented by: Marcae' Hilton

City Planner Marcae' Hilton stated that this is the property currently owned by the funeral home that you approved in August 2019 for the addition of a crematory and with this item so at that time the SUP application staff noted the Comp Plan primarily matched the zoning and the requested use, but there was a sliver on the Future Land Use Map which needed to be amended, we are just trying to get this cleaned up. Marcae' stated that Staff recommends approval of the Major Amendment to the Comprehensive Plan Future Land Use Map.

Discussion continued.

Mayor Guthrie asked for a motion on item #3. Councilor Decatur made motion to approve, seconded by Councilor Blair. The vote was taken with the following results:

Carried 4-0

Yes: Decatur, Blair, Girard, Easton.

No: None.

Vice Mayor Easton moved to Item #6.

Mayor Guthrie said on Item #4 on the Regular Agenda is:

Discussion and possible adoption of the *GO PLAN, The Tulsa Regional Bicycle and Pedestrian Master Plan* | a comprehensive regional planning tool for pedestrian and bicycle improvements which equip member jurisdictions with: connectivity to the existing regional trail network using on-street treatments; improves pedestrian and bicycle safety; provides a more strategic approach to competing for pedestrian and bicycle funding; and identifies barriers, with solutions, for residents to safely access destinations using walking or bicycling modes within the Tulsa region.

Presented by: Marcae Hilton

Others that spoke: INCOG Representative Jane Zigler

City Planner Marcae Hilton stated that this plan has been review and this plan includes 11 cities in the Tulsa metropolitan Area, this Go Plan is a Bicycle/Pedestrian Master Plan which provides a comprehensive regional plan for pedestrian and bicycle improvement; provides connectivity to the existing regional trail network using on-street treatments; improves pedestrian and bicycle safety; provides a more strategic approach to competing for pedestrian and bicycle funding; and identifies barriers, with solutions, for residents to safely access destinations using walking or bicycling modes within the Tulsa region. Marcae' stated that I would asked that council adopt the Go Plan, if there are any question we have a representative from INCOG Jane Zigler.

Discussion continued on this item.

Mayor Guthrie asked to continue this item.

Mayor Guthrie said on Item #5 on the Regular Agenda is:

Discuss and/or take action on awarding contract to Timco Blasting and Coatings for the Harmony Bridge Project; Timco submitted the lowest and best bid of \$389,000.

Presented by: Bea Aamodt

Public Works Director Bea Aamodt stated that four bids were submitted, Bea read the other bidders submitted amounts and would ask council to approve Timco Blasting for the lowest and best bid of \$389, 000.

Discussion continued.

Mayor Guthrie asked for a motion on item #5. Councilor Blair made motion to approve, seconded by Councilor Decatur. The vote was taken with the following results:

Carried 5-0

Yes: Blair, Decatur, Girard, Easton, Guthrie.

No: None.

Mayor Guthrie left the council chambers at 6:35 pm.

Vice Mayor Easton continued with the Regular Agenda items. Vice Mayor Easton move to item #3.

Vice Mayor Easton said on Item #6 on the Regular Agenda is:

Discuss and/or take action on awarding contract to Crossland Heavy Contractors for the 151st and Harvard Signalization Project; Crossland Heavy submitted the lowest and best bid of \$1,834,000.

Presented by: Bea Aamodt

Public Works Director Bea Aamodt stated that three bids were submitted, Bea read the other bidders submitted amounts and would ask council to approve. Crossland Heavy Contractors submitted the lowest and best bid of \$1,834,000. Bea stated that Staff that Crossland Heavy Contractors be awarded the bid.

Discuss continued.

Carried 4-0

Yes: Girard, Decatur, Blair, Easton.

No: None.

Vice Mayor Easton said on Item #7 on the Regular Agenda is:

Discuss and/or take action on awarding contract to Stronghand, LLC for the Cemetery Fence Installation Project; Stronghand submitted the lowest and best bid of \$266,107.78.

Presented by: Bea Aamodt

City Manager Jared Cottle stated that we will continued this until the next meeting.

Vice Mayor Easton reopened the Regular Agenda at 6:56 p.m.

Vice Mayor Easton said on Item #8 on the Regular Agenda is:

1. Motion to enter into Executive Session:

Mayor Guthrie

- a) *Discussion on negotiations and/or purchase for certain real property at 125 W. Needles, owned by Pioneer Investments, LLC, Authority: Oklahoma Open Meeting Act, Title 25 Oklahoma Statutes, Section 307.B.3.*
- b) *Discussion on negotiations and/or purchase for certain real property at 2 E. 151st Street, owned by Murphy and Nelson Properties, LLC, Authority: Oklahoma Open Meeting Act, Title 25 Oklahoma Statutes, Section 307.B.3.*
- c) *Discussion on negotiations and/or purchase for certain real property at 101 E. Dawes, owned by Cash & Catherine D Stevenson, Authority: Oklahoma Open Meeting Act, Title 25 Oklahoma Statutes, Section 307.B.3.*
- d) *Confidential communications and discussions among the City Council and its attorney concerning potential litigation regarding paving performance, materials and supply by H&G Paving, Inc. , Authority: Oklahoma Open Meeting Act, Title 25 Oklahoma Statutes Section 307.B.4.*
Phil Frazier

Vice Mayor Easton asked for a motion on item #9. Councilor Blair made motion, seconded by Councilor Girard. The vote was taken with the following results:

Carried 4-0

Yes: Blair, Girard, Decatur, Easton.

No: None

No action taken in Executive Session.

Mayor Guthrie opened the Regular Meeting at 8:03 p.m.

Councilor Decatur did not return to the council chambers.

Mayor Guthrie said on Item #9 on the Regular Agenda is:

Motion to exit Executive Session and reconvene in open session.

Presented by: Mayor Guthrie

Mayor Guthrie asked for a motion on item #9. Vice Mayor Easton made motion, seconded by Councilor Blair. The vote was taken with the following results:

Carried 4-0

Yes: Easton, Blair, Girard, Guthrie.

No: None

Mayor Guthrie said on Item #10 on the Regular Agenda is:

Consider and/or take action, if necessary, on the purchase of real estate at 125 W. Needles, owned by Pioneer Investments, LLC.

Presented by: Mayor Guthrie

Mayor Guthrie asked for a motion on item #10. Vice Mayor Easton made motion to buy, seconded by Councilor Blair. The vote was taken with the following results:

Carried 4-0

Yes: Easton, Blair, Girard, Guthrie.

No: None.

Mayor Guthrie said on Item #11 on the Regular Agenda is:

Consider and/or take action, if necessary, on the purchase of real estate at 2 E. 151st Street, owned by Murphy and Nelson Properties, LLC.

Presented by: Mayor Guthrie

Mayor Guthrie asked for a motion on item #11. Girard made motion to approve, seconded by Vice Mayor Easton. The vote was taken with the following results:

Carried 4-0

Yes: Girard, Easton, Blair, Guthrie.

No: None.

Mayor Guthrie said on Item #12 on the Regular Agenda is:

City Manager's Report

- Krystal Crockett Bixby Metro Chamber President stated that the Buy Bixby officially kicked off as of October 27 with 84 businesses participating this year.

Mayor Guthrie said on Item #13 on the Regular Agenda is:

New Business

There being none.

Vice Mayor Easton recessed the regular meeting and open up the BPWA

Adjournment was called at 8:08 pm.

MAYOR

ATTEST

CITY CLERK

BIXBY PUBLIC WORKS AUTHORITY MEETING
Board of Trustees
Municipal Building
Minutes
116 W. Needles, Bixby, OK 74008
October 28, 2019 6:00 P.M.
Time: 6:00 P.M. or immediately Following the City Council Meeting

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on October 25, 2019 on or before 5:00 p.m.

Vice Mayor Easton called the Bixby Public Works Authority Meeting to order at 6:55 p.m. except Mayor Guthrie.

Members Present

Blair
Girard
Easton

Staff Present

Jared Cottle, City Manager
Phil Frazier, City Attorney
Charles Barnes, City Treasurer
Jason Mohler, Development Serv.
Marcae' Hilton, City Planner
Bea Aamodt, PW Director
Ike Shirley, Police Chief
Yvonne Adams, City Clerk

Vice Mayor Easton said Item #1 on the BPWA Consent Agenda is:
CITY CLERKS REPORT

Consider and approve:

- a) Minutes for the Bixby Public Works Authority meeting dated 10/14/19.
- b) Approve Purchase Order to purchase water meters for \$50,000.

Vice Mayor Easton asked for a motion on the consent agenda. Councilor Blair had question about item 'b', City Manager Jared Cottle gave clarification on that item. Councilor Decatur made motion approve, seconded by Vice Mayor Easton. The vote was taken with the following results.

Carried 4-0

Yes: Decatur, Easton, Blair, Girard.

No: None.

Vice Mayor Easton said on Item #1 on the Regular BPWA agenda is:
New Business

There being none.

Adjournment was called at 6:56 p.m.

MAYOR

ATTEST

CITY CLERK