

CITY OF BIXBY

P.O. Box 70
116 W. Needles Ave.
BIXBY, OK 74008
(918) 366-4430
(918) 366-6373 (fax)

ADDENDUM NO. 1

February 12, 2021

To: All Bidders

Project: ***Operations, Maintenance, and Management of Wastewater Treatment Facilities***

Subject: RFPQ - Clarifications

THIS ADDENDUM IS ISSUED AS A PART OF THE CONTRACT DOCUMENTS FOR THIS PROJECT AND AMENDS ONLY THOSE ITEMS SPECIFICALLY DEFINED HEREIN. THIS ADDENDUM MUST BE ATTACHED TO THE FRONT OF YOUR SET OF THE PROPOSAL.

In preparing the Proposals, Contractors shall take into consideration the following items. Information shown herein supersedes requirements issued under previous dates.

- Item No. 1:** The RFQP must include a Draft Contract.
- Item No. 2:** Only projects related to Plant Operations should be listed on the RFQP.
- Item No. 3:** Attached is a copy of the City's procurement process. The POC must follow the City's procurement process to purchase materials, chemicals, etc.
- Item No. 4:** Contact information for current Construction Inspector.
Paul Gunderson
Interstate Construction Administration Network, Inc.
Phone No. 918.409.9800
Email: info@casiok.com
- Item No. 5:** Currently there is no existing Pre-treatment Program; the Plant Operations Contractor (POC) will create and implement the program.
- Item No. 6:** The Telemetry System will be monitored and maintained by the POC

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Item No. 7: Computers used to monitor SCADA and Plant Processes are provided by the City. Any personnel tablets, cell phones, or computers must be provided by the POC

Item No. 8: All Lab Equipment and furniture will be provided by the POC.

Item No. 9: Any landscaping will be maintained by the POC. Future landscaping improvements will be performed at the City's direction.

Item No. 10: Currently the average daily flow for the existing lagoons is:

- 1.0 MGD for the North and
- 0.6 MGD for the South Lagoon.

The 20-year BWRP design capacity, upon construction completion will be 2.8 MGD

As the City continues to grow, future plant expansions are anticipated that will increase the design capacity to 5.0 MGD

The POC will be expected to operate the plant for the full range of flows between current conditions and BWRP design capacity.

Item No. 11: The City does not have a Landfill Contract Agreement

Item No. 12: Section 2.3 Collections 4th bullet "Perform daily inspections of telemetered and non-telemetered pump stations" is inconsistent with Page 12, 3rd paragraph, "Physical inspections of each station shall be performed a minimum of 3 times per week" – Clarification: non-telemetered lift stations shall be inspected daily, telemetered lift stations shall be inspected at least 3 times a week.

Item No. 13: Page 7, 5th paragraph indicates the contractor is to provide the annual chemical cost to be incorporated into the City Budget, while Page 21, Materials and Supplies calls out chemicals as a cost to the contractor – Clarification: The POC shall provide and pay for chemicals, however, inventory of

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chemicals and costs need to be provided if used as basis to justify any adjustment to annual contract.

Item No. 14

1.3.1 B last paragraph: “The City’s testing account to be used by contractor to pay for analytical cost as a pass-through, as approved by the City.” Clarification: POC is responsible for any routine O&M and regulatory testing. However, any testing related to factors outside the POC’s scope of work (i.e. plant upset due to Industrial waste) will be paid by the City.

Item No. 15

Section 2.3 bullet 1 reads “Wet wells will be inspected and cleaned in accordance with the Bixby Wastewater Collection System Master Plan schedule, which shall be revised periodically based on system needs to maintain free-flowing conditions” – Clarification: There is no Master Plan Schedule. This paragraph should have included an explanation that the City and the POC will work together to develop Bixby Wastewater Collection System Master Plan schedule.