



# City of Bixby Board of Adjustment Application

Applicant: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Property Owner: \_\_\_\_\_ If different from Applicant, does owner consent? \_\_\_\_  
Property Address: \_\_\_\_\_  
Existing Zoning: \_\_\_\_\_ Existing Use: \_\_\_\_\_ Use Unit #: \_\_\_\_\_  
Proposed Use: \_\_\_\_\_

LEGAL DESCRIPTION (If unplatted, attach a survey with legal description or copy of deed):

Does Record Owner consent to the filing of this application?  YES  NO

If Applicant is other than Owner, indicate interest: \_\_\_\_\_

Is subject tract located in the 100 year floodplain?  YES  NO

Application for:  Variance  Special Exception  Appeal  Interpretation

**SET OUT BELOW THE SPECIFICS OF YOUR APPLICATION. WHERE APPLICABLE, INDICATE PERTINENT ORDINANCES, PROVISIONS, USES, DISTANCES, DIMENSIONS, ETC. YOU SHOULD ATTACH ANY PLOT PLANS, PHOTOGRAPHS, AND OTHER FACTUAL INFORMATION WHICH WILL ASSIST THE BOARD IN DETERMINING THE MERIT OF YOUR APPLICATION:**

**APPLICANTS FOR VARIANCE COMPLETE THE FOLLOWING: (attach a longer narrative if desired)**

- a. Why would the literal enforcement of the Zoning Code create an unnecessary hardship?  
\_\_\_\_\_  
\_\_\_\_\_
- b. What makes your property peculiar, extraordinary, or exceptional as compared to other properties in the same district?  
\_\_\_\_\_  
\_\_\_\_\_
- c. Explain why the granting of a variance will not cause substantial detriment to the public good or impair the purposes, spirit, and intent of the Zoning Code or Comprehensive Plan.  
\_\_\_\_\_  
\_\_\_\_\_
- d. Explain why the variance would be the minimum necessary to alleviate the unnecessary hardship.  
\_\_\_\_\_  
\_\_\_\_\_

# City of Bixby Board of Adjustment Application

**APPLICANTS FOR A SPECIAL EXCEPTION COMPLETE THE FOLLOWING: (attach a longer narrative if desired)**

Describe the Special Exception and the Use Unit for the Special Exception as indicated in the Bixby Zoning Code. Explain why the Special Exception will be in harmony with the spirit and intent of this title, and will not be injurious to the neighborhood or otherwise detrimental to the public welfare.

---

---

---

**APPLICANTS MAKING AN APPEAL OF A BUILDING OFFICIAL ACTION COMPLETE THE FOLLOWING: (attach a longer narrative if desired)**

Describe the nature of the appeal in detail:

---

---

---

**APPLICANTS REQUESTING AN INTERPRETATION OF THE ZONING CODE OR MAP COMPLETE THE FOLLOWING: (attach a longer narrative if desired)**

Describe the nature of the request in detail:

---

---

---

BILL ADVERTISING CHARGES TO: \_\_\_\_\_  
(NAME)  
\_\_\_\_\_  
(ADDRESS) (CITY) (ZIP) (PHONE)

I do hereby certify that the information submitted herein is complete, true and accurate:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### **APPLICANT – DO NOT WRITE BELOW THIS LINE**

.....  
BBOA-\_\_\_\_ Date Received \_\_\_\_\_ Received By \_\_\_\_\_ Receipt # \_\_\_\_\_  
Board of Adjustment Date \_\_\_\_\_

\_\_\_\_ Sign(s) at \$ 110.00 each = \$ \_\_\_\_\_; Postage \$ \_\_\_\_\_; Total Sign + postage \$ \_\_\_\_\_

FEES: Variance      Special Exception      Appeal/Interpretation      BASE FEE      ADD.      TOTAL  
      \$250.00      or      \$175.00      or      \$150.00      = \_\_\_\_\_ + \_\_\_\_\_ = \_\_\_\_\_

BOA Action: \_\_\_\_\_ Conditions: \_\_\_\_\_

Date: \_\_\_\_\_ Roll Call: \_\_\_\_\_

Staff Rec. \_\_\_\_\_